

ATTENDANCE:

BOARD Betsy Whitman, Chair
 Susan Chyczewski, Vice-Chair
 Sultan Magruder, Supervisor
 Heidi Miller, Supervisor
 Pamela Robb, Supervisor

STAFF Amy Farkas, Township Manager
 Tyler Jolley, Chief of Police
 Lawrence Pegher, Asst. Twp. Manager of Administration and Finance
 Ryan Scanlan, Asst. Twp. Manager of Public Works
 Betsy Dupuis, Solicitor
 Jenna Wargo, Planner (via Zoom)

ABSENT

AUDIENCE

1. CALL TO ORDER

Mr. Magruder called the January 5, 2026, Board of Supervisor’s Reorganizational Meeting to order at 4:00PM.

a. Pledge of Allegiance

b. Announcements

c. Election of Officers

The Board should elect a chair and vice chair for 2026. Mr. Magruder and Ms. Whitman served as the chair and vice chair in 2025.

Mr. Magruder called for nominations for Chair for 2026.

Ms. Miller moved to nominate Ms. Whitman as Chair for the Board of Supervisors. Seconded by Ms. Robb, the motion passed 5-0.

Mr. Magruder passed the gavel to the new Chair, Ms. Whitman.

Ms. Whitman called for nominations for Vice-Chair for 2026.

Ms. Robb moved to nominate Ms. Chyczewski as Vice-Chair for the Board of Supervisors. Seconded by Ms. Miller, the motion passed 5-0.

The Board will consider additional organizational items later in the meeting.

d. Additions to the Posted Agenda – There were no additions to the Posted Agenda.

2. PUBLIC COMMENTS

Prior to the meeting, Magisterial District Judge Casey McClain swore in the following elected officials:

Pamela Robb – re-elected to a 6 year term
Heidi Miller Kruesi – newly elected to a 6 year term

3. PRESENTATIONS / PUBLIC HEARINGS

a. Organization of the Board of Supervisors:

(1) Meeting Dates for 2026:

Ms. Farkas stated that the Board typically follows the following meeting schedule:

January – a reorganization meeting (held by law on the 1st Monday of the year, unless that's the

legal holiday) and its regular meeting on the 4th Wednesday

February-May – two regular meetings on the 2nd and 4th Wednesdays

June-August – one regular meeting on the 3rd Wednesday

September and October – two regular meetings on the 2nd and 4th Wednesday

November – one budget meeting, one regular meeting and one regular/budget meeting

December – one regular meeting on the 2nd Wednesday

Meetings begin at 5:30 PM, except for the first meeting in January, which is typically held at 4:00 PM.

If the above schedule is acceptable, the dates for 2026 would be as follows:

January 28th

February 25th – Staff recommends cancelling the February 11th date

March 11th – Staff recommends cancelling the March 25th date

April 8th and 22nd

May 13th and 27th

June 17th

July 8th – moved due to staff vacations

August 19th

September 9th and 23rd

October 14th and 28th

November 4th (budget), 11th (budget/regular), 18th (regular)

December 9th

January 4th at 4:00 PM (this is the 1st Monday in January 2027)

Please note that Staff has a conflict with the February 11th date, as the Manager will be attending the APMM Executive Development Conference in Hershey, and March 25th, as the Manager, Assistant Manager of Finance and Administration and Assistant Manager of Public Works will be attending a conference in Hershey. Staff suggest that these meetings be cancelled.

Staff is also proposing to move the July meeting date back to the 2nd Wednesday (July 8th) to accommodate vacation schedules.

Ms. Whitman stated that it looks like we essentially have one meeting a month. Ms. Farkas suggested using this year to explore if we need a second meeting except in the fall during budget season.

Mr. Magruder moved to amend the meeting schedule to have only one meeting except in budget season which would remove the meetings on April 22nd and May 27th. Seconded by Ms. Robb, the motion passed 5-0.

Ms. Robb moved to approve the 2026 amended meeting schedule including the removal of the two meetings in April and May. Seconded by Ms. Chyczewski, the motion passed 5-0.

(2) Board Committee Appointments:

The Board should consider appointment of Board members to the following Committees (the 2025 appointments are shown below):

ABC Committee (2 members)
 Centre Area Cable Consortium
 Spring Creek Watershed Commission
 Open Space Stewardship Committee Liaison
 CCMPO*
 Centre County Solar Group

Robb, Whitman
 Magruder
 Chyczewski
 No Liaison Needed
 Miller (Robb, alternate)
 Pegher (Whitman, alternate)

The MPO appointment is a four year term.

Ms. Miller moved to appoint Board members to the Committees listed above. Seconded by Ms. Chyczewski, the motion passed 5-0.

(3) COG Committee Assignments:

Members of the Board of Supervisors serve on the Centre Region Council of Governments Standing Committees. Each Committee generally consists of one elected official from each municipality. The COG has asked that no appointments be made to the Human Resources or the Facilities Committee for the first half of 2026.

The COG Chair and Vice Chair automatically serve as their municipality’s representative to the Executive Committee. The sequence for the rotation of COG Chair is: Patton Township (2026), Harris Township (2027), College Township (2028) and State College Borough (2029).

The COG Committee assignments and meeting dates are listed below:

<u>Committee</u>	<u>2025 Meeting Date</u>	<u>2026 First Meeting</u>	<u>2026 Representative</u>
Executive	12:15 PM, 3 rd Tuesday	12:15 PM, January 20 th	Whitman Chyczewsk (alternate) Magruder (alternate)
Finance	8:30 AM, 2 nd Thursday	8:30 AM, January 15 th	Miller Chyczewski (alternate)
Parks Capital	12:15 PM, 3 rd Thursday of the quarter (February, May, August and November)	12:15 PM, February 19 th	Magruder Chyczewski (alternate)
Public Safety	12:15 PM, 2 nd Tuesday	12:15 PM, January 13 th	Robb Magruder (alternate)
Climate Action	12:15 PM, 1 st Thursday, bi-monthly, alternating with LUCI	12:15 PM, January 15 th (Joint meeting with LUCI)	Whitman Miller (alternate)
LUCI	12:15 PM, 1 st Thursday, bi-monthly, alternating with Climate Action)	12:15 PM, January 15 th (Joint meeting with Climate Action)	Whitman Miller (alternate)
Parks Governance	8:30 AM, 4 th Wednesday	8:30 AM, January 28 th	Chyczewski Farkas (alternate)

In addition to making appointments, the COG Executive Director also wants confirmation on the Township’s policy on alternates. The Township’s current policy is alternates, including ad hoc alternates (other Board members and the Manager or a designated representative such as the Assistant Township Manager for Finance and Administration) may vote at COG Committee meetings when they fill in for the regular Committee member.

Ms. Miller moved to approve the appointments to the Committees listed above and to affirm its policy on alternates. Seconded by Ms. Robb, the motion passed 5-0.

(4) Pennsylvania State Association of Township Supervisors (PSATS) Conference Voting Delegate and Authorized Attendees:

Ms. Farkas stated that the annual PSATS Conference will be held April 19th-22nd in Hershey. Information on the conference can be found online at: <https://na.eventscLOUD.com/website/87648/>

The Board should consider action to designate one of its members as the voting delegate. Board members should also indicate their interest in attending the conference, lodging preferences and participating in special events so that reservations can be made on January 13th.

Ms. Whitman stated that she cannot attend.

Ms. Robb stated that she will attend.

Ms. Miller stated that she will attend.

Mr. Magruder stated that he cannot attend.

Ms. Chyczewski stated that she cannot attend.

Mr. Magruder moved to designate Ms. Miller as voting delegate and Ms. Robb as the voting delegate alternate. Seconded by Ms. Chyczewski, the motion passed 5-0.

(5) Manager’s Employment Agreement:

Ms. Farkas stated that the Manager’s employment agreement expires on January 5, 2026. In accordance with Pennsylvania law, manager’s agreements can run no more than 2 years and must follow the election cycle.

The Board and the Manager negotiated a new agreement. The proposed agreement calls for a raise to \$155,000 and an increase in the deferred compensation paid by the Township to the Manager’s 457 retirement account. That amount is proposed to increase from 10 percent of her annual salary to 12 percent. The new agreement expires on January 3, 2028.

A copy of the draft agreement was included in the packet.

Mr. Magruder stated that he is glad that we are compensating Ms. Farkas for the quality of work that she provides to the Township.

Ms. Miller moved to approve a new two-year employment agreement with the Manager. Seconded by Ms. Robb, the motion passed 5-0.

4. PUBLIC SAFETY – no items

5. PUBLIC WORKS OPERATIONS – no items

6. ENGINEERING, PLANNING & ZONING (EPZ) – no items

7. ADMINISTRATION:

a. Authorities, Boards and Commissions (ABCs):

Ms. Whitman stated that the following ABC members have indicated they would like to be reappointed to their positions:

- | | |
|-------------------------------|------------------|
| Recreation Advisory Committee | Cindy Solic |
| Recreation Advisory Committee | Jeffrey Zapletal |
| Open Space Committee | Mary Walsh |
| Planning Commission | Ellen Foreman |

Zoning Hearing Board	Bruce Desmairis
Zoning Hearing Board Alternate	Linda Lochbaum
Planning Commission	Ellen Foreman
Vacancy Board	Elliot Abrams
Spring Creek Watershed Commission	Doug Mason
State College Borough Water Authority	Rich Schmidt
CATA	Mark Parfitt

New ABC Appointments:

The Township has two openings on the Open Space Committee and an opening for an alternate on the Zoning Hearing Board. These appointments will be made at a later date, after candidates are identified.

Mr. Magruder moved to approve the appoints as listed above. Seconded by Ms. Miller, the motion passed 5-0.

b. Resolution 2026-01: Adopting the 2026 Fee Schedule:

Ms. Farkas stated that Resolution 2026-01 adopts the 2026 Fee Schedule. This schedule accounts for the fees charged by the Township and various regional agencies.

There are changes proposed to the Code Agency Fees and the food license fees.

Ms. Miller moved to adopt the fee schedule for 2026. Seconded by Ms. Robb, the motion passed 5-0.

8. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and available to the public on-line and at the sign-in table. At the request of any Board member, any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Public Safety

1) Resolution 2026-02: Police Records Disposition

The Police Department has identified records for destruction in accordance with Township Resolution 2009-014, our policy for records disposition. Included with the agenda materials is a copy of the proposed resolution, including a list of the records identified for destruction.

It is recommended that the Board adopt Resolution 2026-02 authorizing destruction of these records.

b. Public Works Operations – no items

c. Engineering, Planning, & Zoning – no items

d. Administration

1) Minutes – December 10, 2025

The draft minutes from the December 10, 2025 meeting are included with agenda materials. Board members having questions or changes should contact the Township Manager prior to the meeting so revisions can be included in a supplemental distribution.

It is recommended that the Board approve the subject minutes.

2) Treasurer's Bond Limit

The Second Class Township Code requires that the Board of Supervisors set the bond amount for the Treasurer. The amount of \$3,000,000 is recommended for 2026 by the Assistant Township Manager for Finance and Administration/Treasurer. This is the same as the 2025 bond amount.

It is recommended that the Board approve the Treasurer's Bond as indicated above.

3) Expenditure Approvals and Mileage Rate

Act 84 of 2011 provides for the annual adjustment for bids and quotes based on the Consumer Price Index (CPI). The bid/quote thresholds for 2026, as advertised in the Pennsylvania Bulletin, have been increased to \$24,500 and \$13,200.

The Internal Revenue Service recently announced that the current standard business mileage rate of 70 cents per mile will change to 72.5 cents per mile effective January 1, 2026.

It is recommended that the Board approve the Bid/Quote Thresholds and the Mileage Reimbursement Rate as indicated above.

4) Bank Depository

The Board should establish Kish Bank and First National Bank as the general depositories for the Township's checking and savings accounts with the stipulation that any bank, savings institution, or the Pennsylvania Local Government Investment Trust (PLGIT) may be used for the investment of Township funds.

It is recommended that the Board approve the Bank Depositories as indicated above.

5) Reappointment of Solicitor, Auditor, and other officials/agents

Annual appointments are not required for the following officials, but some were originally appointed prior to the Township's start in keeping minutes and agendas in digital format. To provide an easily retrievable record of appointment, the Manager recommends the Board approve the following reappointments and new appointments: (Underlining indicates new appointees)

Deputy Managers:

Larry Pegher	Assistant Township Manager for Finance and Administration
Tyler Jolley	Chief of Police
Ryan Scanlan	Assistant Township Manager for Public Works

Solicitor

Babst, Calland Attorneys at Law; principally represented by Elizabeth Dupuis, Esq.

Certified Public Accountant and Auditor

Brown Plus

Zoning Hearing Board Solicitor

Stover McGlaughlin Attorneys at Law; principally represented by Jeffrey W. Stover, Esq.

Police Pension Plan Investment Manager

M and T Bank, dba Wilmington Trust; principally represented by Mark J. Stevenson, CFA

Police Pension Plan Actuary

Municipal Finance Partners, Inc.; principally represented by Charles Freidlander

Pension Plan Administrator

Larry Pegher, Assistant Township Manager for Finance and Administration

Traffic Engineer

McCormick Taylor, Inc.; principally represented by Rob Watts, P.E.

Sewage Enforcement Officer and Alternate

Walter Schneider, P.E., PhD, MCP, CBO, CFO, MIFireE, primary
Cory M. Warner, James W. Royer, Robert E. Royer, Jr., Bryan K. Roan and Jonathan T. Long,
alternates

Health Official

State College Borough Public Health Divisions; principally represented by Dave Jordan and
Brian O'Donnell

Local Services Tax Collector

State College Borough Tax Office, principally represented by Jacqueline E. Fuge

Building Official

Walter Schneider, P.E, PhD, MCP, CBO, CFO, MIFireE; Director of the Centre Region Code
Agency

Emergency Management Coordinator and Deputies

Jonathan Risley, Centre Region Council of Governments
Dan Lestz, Deputy, Centre Region Council of Governments
Brian Bittner, Deputy, Penn State University

Township Treasurer

Larry Pegher, Assistant Township Manager for Finance and Administration

Township Secretary and Assistant Township Secretary

Amy Farkas, Township Manager
Lawana Moore, Township Assistant Secretary

Township Engineer and Alternate

Michelle Merrow, Alder Run Engineering

Chief of Police

Tyler Jolley, Patton Township Police Department

Township Zoning/ Sign Officer and Assistant

Nicole Harter, Zoning Officer
Ryan Confer, Assistant, Public Works Technician

Open Records Officers and Alternates

Amy Farkas and Larry Pegher, Alternate
Tyler Jolley, Patton Township Police Department

HIPAA Privacy Officer

Larry Pegher

Centre County Tax Collection Committee Representative and Alternate

Larry Pegher and Amy Farkas, Alternate

Deputy Real Estate Tax Collectors

Valerie Good, Lead Tax Specialist

Lawana Moore, Township Assistant Secretary

Larry Pegher

Amy Farkas

It is recommended that the Board approve the Appointments as indicated above.

Ms. Robb voted to approve the Consent Agenda. Seconded by Ms. Miller, the motion passed 5-0.

9. MANAGER'S REPORT

Ms. Farkas stated that a full written report will be provided at the January 28th meeting. She stated that we will be scheduling an onboarding process so that Ms. Miller can get up to speed and just kind of go over the rules of the road for everybody on the Board. She also stated that the Martin Luther King banquet is on January 15th at Penn State and she needs to know as soon as possible if you plan to attend to get a table.

10. COMMITTEE REPORTS

Board members reported on the meeting(s) of the COG and other committees(s) on which they serve, including:

- a. Council of Governments Committees:
 - Human Resources Committee – Magruder – December 3rd - cancelled
 - Land Use and Community Infrastructure Committee – Whitman – December 4th – cancelled
 - Public Safety Committee – Robb – December 9th – cancelled
 - Finance Committee – Chyczewski – December 11th – report enclosed
 - Facilities Committee - Abrams – December 2nd - cancelled
 - Executive Committee – Magruder – December 16th
 - Parks & Rec Governance – Chyczewski – December 17th – report enclosed
 - Climate Action and Sustainability Committee – Whitman – December 8th
 - Parks Capital Committee – Chyczewski
 - Emergency Management Council – Farkas – November 25th
- b. State College Borough Water Authority
- c. Centre Area Cable Consortium - Magruder
- d. Spring Creek Watershed Commission, – Mason
- e. Centre County Metropolitan Planning Org. – Abrams, Robb Alt.
- f. Centre County Airport Authority - Steudler
- g. Centre County Solar Group – Whitman, Pegher Alt.
- h. Centre County MPO Technical Committee – Erickson
- i. State College Area School District Steering Committee - Chyczewski

11. OTHER BUSINESS

There was no other business.

12. EXECUTIVE SESSION

The Board will convene an executive session to discuss a personnel issue.

13. ADJOURNMENT

The January 5, 2026 Board of Supervisors Reorganizational Meeting was adjourned at 4:53PM.