



PATTON TOWNSHIP
100 PATTON PLAZA
STATE COLLEGE, PENNSYLVANIA 16803

BOARD OF SUPERVISORS
BOARD MEETING ROOM
PATTON TOWNSHIP MUNICIPAL BUILDING

January 5, 2026
4:00 PM

AGENDA

PLEASE NOTE: This meeting will be a hybrid meeting.

The Public is welcome to attend via Zoom, but may also provide comments prior to the meeting by email patton@twp.patton.pa.us or phone 814-234-0271 (ask for the Manager). Submit comments by 3:00 pm of the day of the meeting.

The meeting will be broadcast live on C-NET (Comcast Ch 7) and live-streamed at <https://www.youtube.com/user/CNetCentreCounty/live>

Join Zoom Meeting Information:
<https://us02web.zoom.us/j/84271470766>

Meeting ID: 842 7147 0766 **or by phone: 929-205-6099**

If you are not a Board member or a Patton Township staff member we request that you turn off your video. If you are an applicant or presenter, please wait to be recognized by the Chair or Manager to turn on your video and speak.

Note: To access attachments to agendas posted on the website, you will need to download or save files to your device, then open with an Adobe application, and click on the attachments

icon or link. [Adobe Reader](#) is available for free.

Please see attachment “Item 1, Meeting Conduct Policy”, for guidance on meeting decorum.

1. CALL TO ORDER

The 2025 Chair will call the meeting to order.

- a. **Pledge of Allegiance** – as you are able, please rise and join the Board in the Pledge
- b. **Announcements**
- c. **Election of Officers**

The Board should elect a chair and vice chair for 2026. Mr. Magruder and Ms. Whitman served as the chair and vice chair in 2025.

The 2025 Chair, Mr. Magruder, will act as the chair and call for nominations for the election of a new chair for 2026.

Following the election of a new chair, the gavel should be passed to the new chair, who will call for nominations for vice chair.

The Board will consider additional organizational items later in the meeting.

- d. **Additions to the Posted Agenda** – the Chair will ask for additional items to be considered for this agenda. The Township’s policy regarding [“Adding Items to Published Agendas in Accordance with Act 65 of 2021”](#) is available on the Townships website in the Archive Center. The Board should note that in November 2023, the Commonwealth Court held that only items that fall under the following exceptions can be added to an agenda: emergency business, de minimis business arising in the last 24 hours and de minimis business raised by a resident/taxpayer during a meeting.

2. PUBLIC COMMENTS

Residents/taxpayers may address the Board on issues of interest to the Township. Comments related to specific agenda items should be deferred until that point in the meeting.

If you are attending on Zoom please use the “raise hand” feature of the Zoom application and wait for the Chair to indicate that it is your opportunity to speak.

If you are attending in-person please approach the podium and wait for the Chair to indicate that it is your opportunity to speak.

Public comments are limited to five minutes per person.

Prior to the meeting, Magisterial District Judge Casey McClain will swear in the following elected officials:

Pamela Robb – re-elected to a 6 year term

Heidi Miller Kruesi – newly elected to a 6 year term

3. PRESENTATIONS / PUBLIC HEARINGS

a. Organization of the Board of Supervisors:

(1) Meeting Dates for 2026:

The Board typically follows the following meeting schedule:

January – a reorganization meeting (held by law on the 1st Monday of the year, unless that’s the legal holiday) and its regular meeting on the 4th Wednesday

February-May – two regular meetings on the 2nd and 4th Wednesdays

June-August – one regular meeting on the 3rd Wednesday

September and October – two regular meetings on the 2nd and 4th Wednesday

November – one budget meeting, one regular meeting and one regular/budget meeting

December – one regular meeting on the 2nd Wednesday

Meetings begin at 5:30 PM, except for the first meeting in January, which is typically held at 4:00 PM.

If the above schedule is acceptable, the dates for 2026 would be as follows:

January 28th

February 25th – Staff recommends cancelling the February 11th date

March 11th – Staff recommends cancelling the March 25th date

April 8th and 22nd

May 13th and 27th

June 17th

July 8th – moved due to staff vacations

August 19th

September 9th and 23rd
October 14th and 28th
November 4th (budget), 11th (budget/regular), 18th (regular)
December 9th
January 4th at 4:00 PM (this is the 1st Monday in January 2026)

Please note that Staff has a conflict with the February 11th date, as the Manager will be attending the APMM Executive Development Conference in Hershey, and March 25th, as the Manager, Assistant Manager of Finance and Administration and Assistant Manager of Public Works will be attending a conference in Hershey. Staff suggest that these meetings be cancelled.

Staff is also proposing to move the July meeting date back to the 2nd Wednesday (July 8th) to accommodate vacation schedules.

If the Board is comfortable with the meeting dates and times, a motion can be made to approve the 2026 meeting schedule.

(2) Board Committee Appointments:

The Board should consider appointment of Board members to the following Committees (the 2025 appointments are shown below):

ABC Committee (2 members)	Abrams, Whitman
Centre Area Cable Consortium	Magruder
Spring Creek Watershed Commission	Chyczewski
Open Space Stewardship Committee Liaison	Whitman; Chyczewski, alternate
CCMPO*	Abrams (Robb, alternate)
Centre County Solar Group	Whitman/Pegher

The MPO appointment is a four year term.

A motion should be made to appoint Board members to the Committees listed above.

(3) COG Committee Assignments:

Members of the Board of Supervisors serve on the Centre Region Council of Governments Standing Committees. Each Committee generally consists of one elected official from each municipality. The COG has asked that no appointments be made to the Human Resources or the Facilities Committee for the first half of 2026.

The COG Chair and Vice Chair automatically serves as their municipality's representative to the Executive Committee. The sequence for the rotation of COG Chair is: Patton Township (2026), Harris Township (2027), College Township (2028) and State College Borough (2029).

The COG Committee assignments and meeting dates are listed below:

Committee	2025 Meeting Date	2026 First Meeting	<u>2025</u> Representative
Executive	12:15 PM, 3 rd Tuesday	12:15 PM, January 20 th	Magruder
Finance	8:30 AM, 2 nd Thursday	8:30 AM, January 15 th	Chyczewski
Parks Capital	12:15 PM, 3 rd Thursday of the quarter (February, May, August and November)	12:15 PM, February 19 th	Chyczewski
Public Safety	12:15 PM, 2 nd Tuesday	12:15 PM, January 13 th	Robb
Climate Action	12:15 PM, 1 st Thursday, bi- monthly, alternating with LUCI	12:15 PM, January 15 th (Joint meeting with LUCI)	Whitman
LUCI	12:15 PM, 1 st Thursday, bi- monthly, alternating with Climate Action)	12:15 PM, January 15 th (Joint meeting with Climate Action)	Whitman
Parks Governance	8:30 AM, 4 th Wednesday	8:30 AM, January 28 th	Chyczewski

In addition to making appointments, the COG Executive Director also wants confirmation on the Township’s policy on alternates. The Township’s current policy is alternates, including ad hoc alternates (other Board members and the Manager or a designated representative such as the Assistant Township Manager for Finance and Administration) may vote at COG Committee meetings when they fill in for the regular Committee member.

The Board should make a motion making appointments to the Committees listed above. The Board should also affirm its policy on alternates.

(4) Pennsylvania State Association of Township Supervisors (PSATS) Conference Voting Delegate and Authorized Attendees:

The annual PSATS Conference will be held April 19th-22nd in Hershey. Information on the conference can be found online at: <https://na.eventscloud.com/website/87648/>

The Board should consider action to designate one of its members as the voting delegate. Board members should also indicate their interest in attending the conference, lodging

preferences and participating in special events so that reservations can be made on January 13th.

(5) Manager’s Employment Agreement:

The Manager’s employment agreement expires on January 5, 2026. In accordance with Pennsylvania law, manager’s agreements can run no more than 2 years and must follow the election cycle.

The Board and the Manager negotiated a new agreement. The proposed agreement calls for a raise to \$155,000 and an increase in the deferred compensation paid by the Township to the Manager’s 457 retirement account. That amount is proposed to increase from 10 percent of her annual salary to 12 percent. The new agreement expires on January 3, 2028.

A copy of the draft agreement is included in the packet.

If the Board is comfortable with the agreement as presented, a motion can be made to approve a new two year employment agreement with the Manager.

- 4. **PUBLIC SAFETY – no items**
- 5. **PUBLIC WORKS OPERATIONS – no items**
- 6. **ENGINEERING, PLANNING & ZONING (EPZ) – no items**
- 7. **ADMINISTRATION:**

a. Authorities, Boards and Commissions (ABCs):

The following ABC members have indicated they would like to be reappointed to their positions:

Recreation Advisory Committee	Cindy Solic
Recreation Advisory Committee	Jeffrey Zapletal
Open Space Committee	Mary Walsh
Planning Commission	Ellen Foreman
Zoning Hearing Board	Bruce Desmairis
Zoning Hearing Board Alternate	Linda Lochbaum
Planning Commission	Ellen Foreman
Vacancy Board	Elliot Abrams
Spring Creek Watershed Commission	Doug Mason
State College Borough Water Authority	Rich Schmidt
CATA	Mark Parfitt

New ABC Appointments:

The Township has two openings on the Open Space Committee and an opening for an alternate on the Zoning Hearing Board. These appointments will be made at a later date, after candidates are identified.

If the Board is comfortable with the appointments listed above, a motion should be made to approve them.

b. Resolution 2026-01: Adopting the 2026 Fee Schedule:

Resolution 2026-01 adopts the 2026 Fee Schedule. This schedule accounts for the fees charged by the Township and various regional agencies.

There are changes proposed to the Code Agency Fees and the food license fees.

If the Board is comfortable with the proposed fee schedule, a motion should be made to adopt the fee schedule for 2026.

8. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and available to the public on-line and at the sign-in table. At the request of any Board member, any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Public Safety

1) Resolution 2026-02: Approving the Disposition of Records

b. Public Works Operations – no items

c. Engineering, Planning, & Zoning – no items

d. Administration

1) Minutes – December 10, 2025

2) Treasurer’s Bond Limit

3) Expenditure Approvals and Mileage Rate

4) Bank Depository

5) Reappointments of Solicitor, Auditor and Other Officials/Agents

9. MANAGER'S REPORT

A written report will be provided at the January 28th meeting.

10. COMMITTEE REPORTS

Board members should report on the meeting(s) of the COG and other committee(s) on which they serve, including:

- a. Council of Governments Committees:
 - Human Resources Committee – Magruder – December 3rd - cancelled
 - Land Use and Community Infrastructure Committee – Whitman – December 4th – cancelled
 - Public Safety Committee – Robb – December 9th – cancelled
 - Finance Committee – Chyczewski – December 11th – report enclosed
 - Facilities Committee - Abrams – December 2nd - cancelled
 - Executive Committee – Magruder – December 16th
 - Parks & Rec Governance – Chyczewski – December 17th – report enclosed
 - Climate Action and Sustainability Committee – Whitman – December 8th
 - Parks Capital Committee – Chyczewski
 - Emergency Management Council – Farkas – November 25th
- b. State College Borough Water Authority
- c. Centre Area Cable Consortium - Magruder
- d. Spring Creek Watershed Commission, – Mason
- e. Centre County Metropolitan Planning Org. – Abrams, Robb Alt.
- f. Centre County Airport Authority - Steudler
- g. Centre County Solar Group – Whitman, Pegher Alt.
- h. Centre County MPO Technical Committee – Erickson
- i. State College Area School District Steering Committee - Chyczewski

11. OTHER BUSINESS (see Item 1.c regarding requirements for adding action items to the agenda)

12. EXECUTIVE SESSION

The Board will convene an executive session to discuss a personnel issue.

13. ADJOURN

14. FOR YOUR INFORMATION

Upcoming Meetings:

January 5th – Board of Supervisors Meeting

January 19th- Office Closed

January 26th – General Forum Meeting

January 28th – Board of Supervisors Meeting

Board Work Tasks

Work tasks ranked by the Board in March 2024:

- 1) Workforce Housing Ordinance

- 2) Special Events Regulations – completed September 2025
- 3) Authorities dissolution
- 4) Home Occupation Regulations – completed June 2025
- 5) Attaining Bee City USA status

Helpful Links

[Code of Patton Township](#) – the official laws of Patton Township including Zoning (Chapter 175) and Subdivision and Land Development (Chapter 153) regulations

[Second Class Township Code](#) – state law establishing our form of government and authorizing the Board of Supervisors to act on included matters

[Municipalities Planning Code](#) – state law underpinning the local use of zoning and subdivision/land development regulations

[Sunshine Act
Records](#)

[Right-to-Know Law](#)

[Office of Open](#)