



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

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BOARD OF SUPERVISORS

BOARD MEETING ROOM
PATTON TOWNSHIP MUNICIPAL BUILDING

**November 10, 2010
7:00 PM**

AGENDA

1. **CALL TO ORDER**
2. **PROPOSED 2011 TOWNSHIP BUDGET: PRESENTATION AND TENTATIVE ADOPTION**

A copy of the proposed **2011 Township Budget** is attached. This document presents each major revenue and expenditure category in a two-page section. A copy of the companion book, the **Line Item Detail**, is also enclosed. This book shows more detail on revenue and expenditures and has a description of each line item in the proposed budget. The proposed budget and line item detail have been prepared by the staff and constitute the recommendation of the Manager.

a. Budget Presentation

The Finance Director and Manager will provide an overview of the proposed 2011 budget.

2. PROPOSED 2011 TOWNSHIP BUDGET: PRESENTATION AND TENTATIVE ADOPTION (CONT'D)

b. Tentative Budget Adoption

The Board should adopt the Manager's recommendation, with or without changes, as the Tentative 2011 Township Budget to provide a working document for advertising, public review and comment. After the Public Hearing scheduled for November 17, 2010, the Board will identify any changes required before final adoption of the 2011 Township Budget on December 8, 2010. If significant increases are to be made in the Tentative 2011 Township Budget, re-advertising is required. Reductions in the Tentative 2011 Township Budget do not require re-advertisement.

c. Budget Review Schedule

The following budget review schedule has been advertised:

- November 17 Public Hearing on Budget and Budget Work Session
- December 8 Budget Adoption (part of regular meeting agenda)

Additional work sessions or meetings may be scheduled by the Board as necessary. The Board should confirm or revise the schedule as appropriate. The Board may defer the decision to schedule additional work sessions until the end of the November 17 work session.

3. OTHER BUSINESS

4. ADJOURNMENT