



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

100 PATTON PLAZA – STATE COLLEGE, PENNSYLVANIA – 16803

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BOARD OF SUPERVISORS

BOARD MEETING ROOM
PATTON TOWNSHIP MUNICIPAL BUILDING

**May 26, 2010
7:00 PM**

AGENDA

1. CALL TO ORDER

2. RECOGNITION OF SERGEANT JOHN WALTERS

Sgt. Walters will be retiring soon from the Police Department. The Board will recognize Sgt. Walters' many years of excellent service to the residents and businesses of Patton Township.

3. PUBLIC COMMENTS

Residents may address the Board on issues of interest to the Township. Comments related to specific agenda items should be deferred until that point in the meeting.

4. PUBLIC SAFETY

a. Police Update

Copies of the March 2010 and April 2010 Public Safety Reports are enclosed. The Police Chief will review the reports and respond to questions

5. PLANNING AND ZONING

a. Request to Rezone Property at 1938 Waddle Road

Mr. Daniel Hawbaker has submitted a request for rezoning the property at 1938 Waddle Road (parcels 18-13-68A and -68D) from Medium Density Residence (R-3) to Office Buffer District (OBD). This property is adjacent to the Hawbaker Office Center at 1952 Waddle Road which is currently zoned as OBD. The agenda materials include a location map and a copy of the request letter.

Should the Board desire to further consider this requested rezoning, the Board should take action to refer the matter to the Planning Commission for study and a recommendation.

b. Request to Waive Minimum Lot Size for Keeping Chickens

The owners of 1969 Highland Drive request that the Board grant them a waiver from the minimum lot size (1/2 acre) required for keeping up to four hen chickens. (This requirement is not in our zoning regulations, so therefore the Board does have discretion to grant waivers for this type of issue.) Find included with the agenda materials a location map, request letter, letters of support from adjacent neighbors on Highland Drive, and photos of the back yard of the subject property.

The Board has several options regarding this matter:

- Deny the request
- Grant the request with or without additional conditions (e.g. obtain support letters from all adjacent property owners/residents)
- Refer the issue to the Planning Commission for a recommendation

6. ADMINISTRATION

a. Schlow Centre Region Library

The new Director of the Library, Ms. Cathi Alloway, and the Patton Township Library Board Members, Ms. Kristen Berg and Ms. Cecelia Merkel, will update the Board regarding Library activities.

b. 2009 Financial Statement

The Township's appointed auditors have completed their audit and review of the Township's financial activities for 2009. The Finance Director will be available to respond to any questions that the Board members may have.

The Board should receive the report. If needed, the Board should identify any additional financial information they would like to review. The 2009 Financial Statement will be provided prior to the meeting.

6. ADMINISTRATION (CONT'D)

c. Centre County Tax Collection Committee Update

Recall that Act 32 of 2008 mandates that municipalities and school districts create county-wide Tax Collection Committees to begin the collection of Local Earned Income Taxes(EIT) no later than 2012. The Committee formed in September of 2009 and since then has approved bylaws and undertaken a process to review the means available to collect EIT on a county-wide basis. The Committee must appoint a Tax Collector (for 2012) by September 15, 2010.

The Committee identified several models for collecting the EIT:

- Create a non-profit, locally controlled Tax Bureau
- Contract with a for-profit vendor
- Contract with an existing Tax Bureau (i.e. York/Adams County)
- Contract with a local agency (i.e. a Centre County municipality or school district)

Over the past few months the Committee has received presentations from a Tax Bureau and for-profit collectors regarding the above collection models. The Borough of State College also provided a presentation expressing their interest in collecting EIT county-wide.

In April the Committee opted to begin to explore with the Borough the possibility of collecting the EIT by developing criteria for a scope of services and a pricing model. The exploration resulted in the drafting of a proposed Memorandum of Understanding (MOU) between the Borough and the Committee. The proposed MOU is included with the agenda materials. Highlights of the MOU include:

1. Goals

- To collect the maximum amount of tax at the least possible cost while providing the highest quality customer service; and
- To improve and enhance the tax collection process; and
- To establish information and reporting requirements needed to provide TCC and taxing districts proper oversight of tax collector performance.

2. Contract Term 3 years with two 1 year options

3. Customer Service

- Will provide taxpayer and employer workshops
- Will provide on-line filing for taxpayers and employers
- Options to staff a Bellefonte office and provide "circuit riders" to other municipalities and school districts

4. Costs At actual costs of collection net of investment proceeds.
Capital costs to be depreciated over five years.

The MOU has been reviewed once by the Committee as a whole. The Committee requests that the municipalities review the MOU and provide comments back by June 10, 2010. The Finance Director will provide a brief report.

7. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Administration

- 1) *Agreement with Premier Power Solutions***
- 2) *Appoint Finance Director as Delegate to Tax Collection Committee***
- 3) *Voucher Report***

8. MANAGER'S REPORT

The Manager will report on current matters, including the following:

- a. Central PA 4th Fest Contribution
- b. Circleville Road – Expanding Right-of-Way through Haugh Open Space

9. COMMITTEE REPORTS

Board members should report on the meeting(s) of the COG and other committee(s) on which they serve, including:

- a. Standing and Ad Hoc COG Committees
- b. Spring Creek Watershed Commission
- c. Patton/Halfmoon Area Plan Steering Committee

10. OTHER BUSINESS

11. ADJOURNMENT

12. FOR YOUR INFORMATION

Enclosed are copies of the following:

- Letter from Skelly and Loy providing Act 14 Notification of intent to submit a Water Obstruction and Encroachment Permit to PADEP for I-99 ARD Remediation