

3. **PRESENTATIONS (Continued)**

a. **Proposed 2020 Township Budget: Presentation and Tentative Adoption (Continued)**

The Budget documents are on the Township's website and can be viewed or downloaded by [clicking here](#)

1) **Budget Presentation**

Mr. Pegher provided an overview of the proposed 2020 Budget.

a. **National Community Survey**

Mr. Erickson stated that the Borough of State College Manager recently proposed partnering in this program in which they have previously participated. Please use hyper-link for additional background information.

From their website:

The National Community Survey™ (The NCS™) is the gold standard in community assessments today. This benchmarking, community survey provides a comprehensive and accurate picture of livability and resident perspectives about local government services, policies and management. The NCS is conducted in hundreds of communities in nearly every U.S. state.

The NCS uses scientific survey methods and best practices of the modern day to guarantee valid findings and puts your results into meaningful context. Drawing from the largest resident opinion database of its kind, representing well over 30 million Americans, The NCS compares local results with benchmarks compiled from surveys conducted across the U.S.

Costs would range from \$9,200 to \$25,000. These costs have not been included in the 2020 Budget documents.

There was no consensus of the Board to include this item in the budget.

b. **GRANT UPDATES**

The latest grant request for Fox Hollow/Bernel Road intersection was funded at \$700,000 in lieu of the requested \$1,600,000.

The latest grant request for the Valley Vista Drive Shared Use Path was not funded [\$175,000 was requested].

Mr. Abrams moved to add \$87,500 to the budget for the Valley Vista Drive Shared Use Path. Seconded by Ms. Whitman, the motion passed.

2) **Tentative Budget Adoption**

The Board should adopt the Manager's recommendation, with or without changes, as the Tentative 2020 Township Budget to provide a working document for advertising, public review and comment. After the Public Hearing scheduled for November 20, 2019; the Board will identify any changes required before final adoption of the 2019 Township Budget on December 11, 2019. If significant increases are to be made in the Tentative 2020 Township Budget, re-advertising is required. Reductions in the Tentative 2020 Township Budget do not require re-advertisement.

Mr. Abrams moved to adopt the 2020 Tentative Budget. Seconded by Ms. Whitman, the motion passed 5-0.

3. **PRESENTATIONS (Continued)**

a. **Proposed 2020 Township Budget: Presentation and Tentative Adoption (Continued)**

3) **Budget Review Schedule**

The following budget review schedule has been advertised:

- November 20 Public Hearing on Budget and Budget Work Session
- December 11 Budget Adoption (part of regular meeting agenda)

Additional work sessions or meetings may be scheduled by the Board as necessary. The Board should confirm or revise the schedule as appropriate. The Board may defer the decision to schedule additional work sessions until the end of the November 20th work session.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley provided an overview of the October 2019 Public Safety Report that was included with the agenda materials.

b. **Proposed Ordinance to Amend Chapter 116, Peddling and Soliciting**

At the October 23rd meeting the Police Chief asked the Board to consider approving changes to [Chapter 116, Peddling and Soliciting](#), of the Patton Township Code. The proposed changes to Section 116-4 incorporate the current responsibility and review process for issuing or denying permits for door-to-door solicitors. The Board directed staff to prepare the proposed changes in ordinance format for consideration and potential adoption.

The agenda materials included the proposed Ordinance 2019-602 with new proposed language for Section 116-4 (Waiting Period). The proposed Ordinance has been advertised as required by the Second Class Township Code.

Mr. Trevino moved to approve the Ordinance to Amend Chapter 116, Peddling and Soliciting. Seconded by Mr. Abrams, the motion passed 5-0.

5. **PUBLIC WORKS**

a. **Proposed Ordinance for Regulating Oak Tree Pruning and Spiking**

Following resident comments received in September, the Board directed staff to prepare regulations to prohibit the pruning of oak trees when they would be susceptible to the transmission of oak wilt and prohibiting the use of climbing spikes when pruning live trees. The Board reviewed and revised the draft regulations in October and directed that an Ordinance be prepared for potential adoption.

The agenda materials included the proposed Ordinance 2019-603 with new proposed language for [Chapter 163 \(Trees\)](#). The proposed Ordinance has been advertised as required by the Second Class Township Code.

Mr. Trevino moved to approve Ordinance 2019-603 Regulating Oak Tree Pruning and Spiking. Seconded by Mr. Abrams, the motion passed 5-0.

6. **PLANNING AND ZONING – No Items**

7. **ADMINISTRATION**

a. **Council of Governments (COG) Budget Review**

The following motion was approved by the General Forum on October 28th:

“That the General Forum, as recommended by the Finance Committee, receive the draft 2020 Summary Budget for the Centre Region Council of Governments and refer it to the municipalities for consideration; and furthermore, that comments be referred to the COG Executive Director by 8:30 AM, on Thursday, November 20 for distribution to the Finance Committee.”

The Summary Budget incorporates comments provided by the municipalities following their review of the 2020 Program Plan, proposals contained in the 2020 to 2024 COG Capital Improvement Plan and the revisions recommended by the Finance Committee during their review sessions with the COG Agency Directors.

Below is a link to the Summary Budget. It can also be accessed at the COG’s website at www.crcog.net under “Reports and Links”

[2020 COG Summary Budget](#)

The COG Executive Director and Finance Offices will be available for questions.

Ms. Whitman stated that she is concerned about the increased costs and lack of guidelines or a cap.

Mr. Trevino asked if there is any option of a line item veto. Mr. Downsborough stated that it would be difficult to do line item changes at this point of time. Mr. Trevino stated he requested that the finance committee see where expenditures could be postponed to 2021 to reduce the impact and that they did do some reductions.

Ms. Buckland asked “if the library is asking for so much this year will they be asking for less next year?” Mr. Downsborough stated that due to previous budget years guidelines they have a backlog of capital issues plus unexpected issues with the water line breaking and flooding part of the building.

There were no consensus Board comments to be forwarded to COG.

b. **Service Line Warranty Program – a National League of Cities Partnership Program**

Supervisor Trevino asked the Manager to investigate the subject program and bring a summary to the Board for consideration. The program provides coverage for exterior and interior residential plumbing. (information from their marketing materials)

Exterior: Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities
 - Up to \$8,500 coverage per repair incident
 - Includes coverage for thawing of frozen external water lines
 - No annual or lifetime limits, deductibles, service fees, forms, or paperwork
 - 24/7/365 availability
 - Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

Interior: Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

7. **ADMINISTRATION (Continued)**

b. **Service Line Warranty Program – a National League of Cities Partnership Program (Continued)**

Coverage includes:

- Up to \$3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

Costs were quoted to the Manager as:

Exterior Water lateral (house to curb stop)	\$5.75 per month
Exterior Sewer lateral (house to property line)	\$7.75 per month
Interior plumbing	\$9.99 per month

A sample Marketing Agreement (Item 7b.2) is included with this supplemental distribution.

The agenda materials included additional marketing from the program vendor, [Utility Service Partners, Inc.](#), including a list of participating Pennsylvania municipalities and authorities.

Mr. Trevino gave a brief overview of the Service Line Warranty Program.

Ms. Buckland is concerned about the company selling data of residents.

Ms. Whitman is concerned about setting a precedent to endorse other companies.

Ms. Burnett stated she is concerned about unfair competition with a labor shortage.

Mr. Trevino moved to proceed with a contract with Utility Service Partners, Inc as long as the Township does not provide any data. Seconded by Ms. Whitman, the motion passed 5-0.

8. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. **Public Works**

1) **Revised Resolution for TAP Funding for Valley Vista Shared-Use Path**

The Pennsylvania Department of Transportation (PennDOT) has requested that the Township update our authorization Resolution (2017-011) for the subject project to reflect the additional \$288,682 in Transportation Alternatives Program (TAP) funds that have been directed to the project. PennDOT has also amended the agreement to include the Exhibit R that is included in the agenda materials along with the proposed Resolution 2019-021.

8. **CONSENT AGENDA (Continued)**

It is recommended that the Board approve Resolution 2019 -021 (superseding Resolution 2017-011) authorizing the execution of an amended agreement with PennDOT for TAP funding and authorizing the Board Chair and Township Secretary to execute the documents for the Township.

b. **Administration**

1) **Minutes – October 23, 2019**

The draft minutes of the last Board meeting are included with the Consent Agenda materials. Board members having questions or changes should contact the Township Manager prior to the meeting so revisions can be included in a supplemental distribution.

It is recommended that the Board approve the October 23, 2019 minutes.

Mr. Abrams moved to approve the Consent Agenda. Seconded by Ms. Buckland, the motion passed 5-0

9. **MANAGER'S REPORT**

Mr. Erickson reported on current matters, including the following:

- a. [Election Results](#) – turnout was 30.37%; unofficial Township results by Precinct included with the digital agenda
- b. Centre Region Complete Counts Committee – Census Day is April 1, 2020 – email attached
- c. [Upcoming Events](#)
 - [1] Township Office Schedule
 - Closed, November 28-29 Thanksgiving
 - Open, Monday, December 2nd
 - Open, Tuesday, December 24th 8 am to ???
 - Closed, December 25th, Christmas
 - Open Tuesday, December 31st, 8 am to 4:30 pm
 - Closed, January 1st, 2020 – New Year's Day
 - [2] [Parks & Rec Office Relocation](#) – November 18th -21st
 - [3] Joint Session with Planning Commission – November 20th
 - [4] Patton Township Business Association Lunch, November 27th
 - [5] Sustainable Communities Collaborative Expo, December 11th, 4:30 – 7:30 pm, Days Inn, State College
- d. Toftrees Corridor Work Session – December 9th at 3-4:30.

10. **COMMITTEE REPORTS**

[Steering Committee for CRPR Comprehensive Plan, regular meeting cancelled – Wheeler.](#)

[The second Public Meeting](#) is scheduled Thursday, November 14, 2019 at 7 pm at the State High School cafeteria. The Consultants will make a summary presentation and gather public input.

[Ad Hoc Facilities, November 5 – Pegher Alt](#)

- Parks Administrative Office Relocation
- Code Agency Move
- Facilities Coordinator Job Description

[Human Resources, November 6 – Buckland](#)

- Office Manager Job Description And Classification Review
- 2020 COG Salary Schedule
- COG (Exec. Dir.) Recruitment And Screening Committee

[Public Services and Environmental, November 7 -- Whitman](#)

- Septic Tank Pumping Schedule
- Public Service & Environmental – Actions Of The Source Water Protection / Project Management Team
- Refuse & Recycling Rates For 2020
- Joint Proposal to Change Refuse & Recycling Start Time

[Parks Capital, Nov 14 – Buckland](#)

- [Parks and Rec. Reg. Comprehensive Study Update](#)
- [Whitehall Road Regional Park Update](#)
- [Agency Relocation](#)

[Transportation and Land Use, cancelled – Abrams](#)

- a. State College Borough Water Authority. October ____ – Montieth (report enclosed)
- b. Centre Area Cable Consortium, [November 18](#) – Downsborough
- c. Spring Creek Watershed Commission, , Hurley Alt, (update enclosed)
- d. [Centre County Metropolitan Planning Organization](#), November 26 – Abrams, Whitman Alt.
- e. [Centre County Airport Authority – \(4th Thursday\) – Trevino](#)
- f. Website Upgrade, Demos to be scheduled - Whitman, Buckland, Pegher, Erickson

11. **OTHER BUSINESS**

Mr. Erickson informed the Board he was working on an electric vehicle charging grant.

12. **ADJOURNMENT**

Mr. Abrams moved to close the November 13., 2019 Board of Supervisors meeting at 8:38 PM. Seconded by Mr. Downsborough, the meeting was adjourned.

Douglas J. Erickson, Township Secretary