

ATTENDANCE:

BOARD	George Downsborough, Jr., Chair Betsy Whitman, Vice-Chair Elliot Abrams, Supervisor Jessica Buckland, Supervisor Daniel Treviño, Supervisor	
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director Stephen Casson, Township Engineer Alexandra Castrechini Nicole Pollock, Planner Tyler Jolley, Chief of Police	
ABSENT	Betsy Dupuis, Solicitor	
AUDIENCE	C-NET (2) Joe Viglione, COG/SPPG Louwana Oliva, CATA	Missy Schoonover, CCHLT Gretchen Brandt, SCASD BOD/SPPG PSU CE 475 Students (4)

1. **CALL TO ORDER**

The October 23, 2019 Board of Supervisors Meeting was called to order by Chair Downsborough at 7:00PM.

2. **PUBLIC COMMENTS**

There were no Public Comments.

3. **PRESENTATIONS**

a. **Plastic Straw Use Reduction Project**

In [March 2019](#), the Board adopted Resolution 2019-008 "in support of the elimination of the use of plastic drinking straws and to encourage local businesses to provide alternative options to reduce straw waste." This fall Supervisor Whitman is collaborating with a PSU Community, Environment and Development (CED 475) class to define a study to 1) identify the attitudes and perspectives of businesses in Patton Township towards reducing the use of plastic straws and 2) gather information on successful models of community-based plastic straw voluntary reduction underway in communities across the United States."

Goals of the study are twofold: 1) determining how businesses in the township feel about reducing plastic straw use, what types of incentives would encourage them to voluntarily reduce plastic straw use (and why/why not), and how businesses suggest this issue should be addressed and 2) presenting examples of successful voluntary straw reduction programs as a resource for implementing such a program in Patton Township.

Students from two CED 475 study teams and Supervisor Whitman provided a brief update on the project.

3. **PRESENTATIONS (Continued)**

b. **CATA Local Match Share**

The Centre Area Transportation Authority (CATA) has published the requested local match shares for our upcoming budget. The Operating share has increased 4.88% from last year and the capital share has decreased by \$16. The shares for all the participants are shown below. The full report on the calculation of the local shares is included with the agenda materials.

Total Local Match

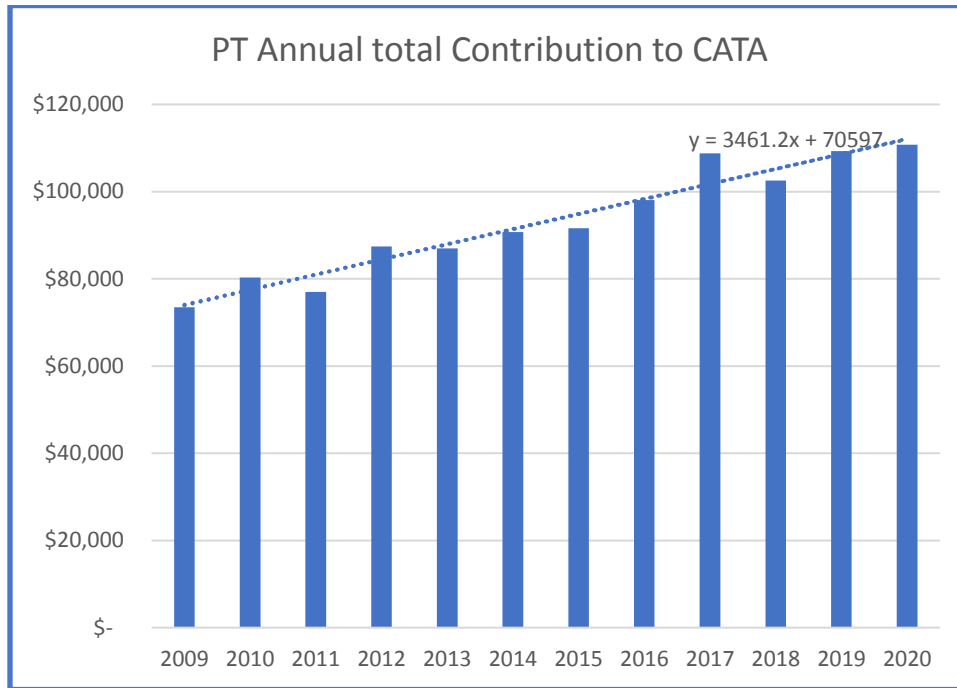
2020/21 Local Match Shares			
Type	Municipality	Operating	Capital
Funding Partner	Penn State University	\$163,270	\$24,401
Contracted Municipalities	Spring Township	\$27,503	\$4,110
	Bellefonte Borough	\$23,012	\$3,439
	Benner Township	\$5,613	\$839
Members	State College Borough	\$126,718	\$18,938
	Ferguson Township	\$117,891	\$17,619
	Patton Township	\$96,363	\$14,402
	College Township	\$77,154	\$11,531
	Harris Township	\$31,585	\$4,720
Total		\$669,108	\$100,000

Ms. Oliva gave a brief presentation responded to questions and comments.

The local shares above will be included in our 2020 Budget. A draft resolution confirming the Township's commitment to fund CATA for their 2020/2021 budget is included with the agenda materials.

3. PRESENTATIONS (Continued)

b. CATA Local Match Share



Mr. Abrams moved to approve the CATA Local Match Share. Seconded by Ms. Whitman, the motion passed 5-0.

c. Centre County Housing and Land Trust (CCHLT); Funding Extension Request

In 2016 the Board of Supervisors approved a funding request from the CCHLT for \$5,000 per year for three years. The organization is also supported by Ferguson and College Townships (\$5,000 per year) and the Centre County Board of Commissioners with \$10,000 per year plus administrative support as needed.

The agenda materials included a request from the Trust for support, at the same level of funding, for the next three years (2020, 2021 and 2022) and a copy of the Township's donation policy – Resolution

What is Affordable Housing?

The government says housing is "affordable" if a family spends **no more than 30%** of their income to live there.

CCHLT

From the 2016 presentation

3. **PRESENTATIONS (Continued)**

c. **Centre County Housing and Land Trust (CCHLT); Funding Extension Request**

A representative from the Trust will provide a brief presentation and be available to answer questions.



Ms. Schoonover gave a brief presentation on the Centre County Housing and Land Trust Funding Extension Request.

Ms. Whitman asked what other groups provide funding. Ms. Schoonover stated that they receive \$5,000 from Patton Township, Ferguson Township and College Township along with \$10,000 from Centre County Government plus administrative support as needed.

Mr. Abrams moved to approve donating \$6,000 for the next 3 years for the Centre County Housing and Land Trust. Seconded by Ms. Whitman, the motion passed 5-0.

4. **PUBLIC SAFETY**

a. **Football Traffic Update/ Toftrees Avenue Traffic Counts**

Chief Jolley provided an update on the latest football game traffic– 7:30 pm start against Michigan. Below are daily and peak hour traffic counts from Toftrees Avenue near Presidents Drive taken from October 8th through 13th.

Date	Day	Peak Hr(1 way)	Date	Day	Peak Hr(1 way)
Tu 10/8	8252	536	F 10/11	8760	445
W 10/9	8503	531	Sa 10/12	5604	228
Th 10/10	8499	490	Su 10/13	5120	419

Planning for the 2020 season will begin with a meeting on Nov 25th.

b. **Proposed Amendments to Peddling and Soliciting Regulations**

Chief Jolley asks the Board to consider approving changes to Chapter 116, Peddling and Soliciting, of the Patton Township Code. The proposed changes to Section 116-4 describe the current responsibility and review process for issuing or denying permits for door-to-door solicitors.

The agenda materials included a mark-up of Chapter 116, showing the proposed deletions by ~~strike through~~ and proposed additions by underlining.

The Board directed staff to draft an ordinance to be advertised for action at a Board meeting in November.

5. **PUBLIC WORKS**

a. **Proposed Regulations for Oak Tree Pruning and Spiking**

Mr. Erickson stated based on information received at the September 11th meeting, the Board directed staff to prepare draft regulations to prohibit the pruning of oak trees when they would be susceptible to the transmission of oak wilt and prohibiting the use of climbing spikes when pruning live trees.

Following an initial review on October 9th, an updated draft of the regulations was included with the agenda materials.

Mr. Erickson stated he is planning to work with Ferguson Township to get educational materials out to residents.

Ms. Whitman suggested putting information in the Spring newsletter.

Mr. Abrams moved to set the fines at \$100-500 for both sections and to have staff draft an ordinance to be advertised for action at a Board meeting in November. . Seconded by Ms. Buckland, the motion passed 5-0.

6. **PLANNING AND ZONING – no items**

7. **ADMINISTRATION**

a. **Capital Improvement Plan**

Mr. Pegher presented the initial draft of 2019 – 2023 Capital Improvement Plan (CIP). The presentation included:

- An overview of forecasted revenues, operating expenditures, current debt service, and on-going capital expenditures for the next five years
- The Manager's recommendation for new initiatives (capital projects and other significant expenditures) for inclusion in the five-year plan.
- A forecast of anticipated tax rates required to support the Manager's recommendation.

The Board is asked to receive the Plan and provide direction to the Manager for preparation of the next draft or, potentially, the final version of the Plan to be adopted. The plan for capital projects and other significant expenditures scheduled for 2020 will then be incorporated into the Annual Budget to be presented in November.

The draft Capital Improvement Plan 2020– 2024 was included with the agenda materials.

The Manager requests the Board to specifically review the following projects with respect to keeping them in the CIP or removing them:

PW-38 (pg 58) Circleville-Gray's Woods Connector	\$1,620,000
PW-39 (pg 59) Area Transportation Study	\$ 100,000
PW-6 (pg 61) Waddle Road Widening	\$1,773,000

The Board agreed to remove the above projects from the CIP.

The Manager also noted that this draft of the Plan projects a negative cash balance for 2022, and cash balances below the recommended 8% threshold for 2021 and 2023. Eliminating the above projects will make a significant positive change in the projected cash balances.

7. **ADMINISTRATION (Continued)**

b. **Revisiting the Joint Solar Power Purchase Project**

Supervisor Whitman has requested that the Board revisit this matter.

A July Philadelphia Inquirer [article](#) noted that “SEPTA will pay \$28.65 per megawatt hour (\$0.02865 per Kwh) over the next 20 years . . .”

Mr. Trevino stated he does not like the idea of the 25year commitment.

Mr. Abrams stated he is opposed because there is no provision to decrease the price to us in the future.

Mr. Downsborough stated he is concerned about the 25year commitment and don't believe we been given a full financial scope. Mr. Downsborough asked what the \$1500 goes towards.

Ms. Brandt stated that they are working on the RFQ first then RFP and the money goes towards Patton Township's share of hiring an energy consultant.

Ms. Whitman moved to have Patton Township continue to participate in the Joint Solar Power Purchase Project Group through the procurement of an energy consultant up to \$1500. Seconded by Ms. Buckland, the motion passed 5-0.

c. **Draft Policy for Funding Regional Economic Development (ED) Activities**

At the [June 12th](#) Board meeting the Manager reviewed the Township's participation in the Centre County Economic Development Partnership (CCEDP) and introduced two concepts for the Board's consideration:

- 1) Evaluative Approach to Retention/Expansion ED Opportunities – an assessment tool that could be used to “ .. determine (if) the project/opportunity meets the necessary level(s) of extraordinary performance needed to warrant CCEDP support:”
- 2) Potential Local Funding Model for CCEDP Support – a proposal to establish a dedicated flow of funds, primarily from Real Estate Transfer Tax (RETT) receipts, to provide both operational support for the CCEDP and incentive payments to vetted employers for job growth opportunities; and a method for stream-lining the decision process for authorizing incentive payments.

The Board reviewed an initial draft at the [October 9th](#) meeting. An updated draft, incorporating the recommendations from the prior review, was included with the agenda materials. The draft policy includes these elements:

- Designation of a single, local point of contact (i.e. Township Manager)
- The annual budget would dedicate 5% of expected RETT revenue to a Economic Development Reserve Fund (RRF).
- If RETT revenues exceed the budgeted (expected) amount, 20% of the excess (actual less budgeted) would be deposited to the EDRF in the following year.
- The amount of excess to be deposited to the CCEDP RRF would be capped at \$40,000 for any year.
- Authorization to expend available funds for CCEDP operations and payments for support of growth opportunities.

7. **ADMINISTRATION (Continued)**

c. **Draft Policy for Funding Regional Economic Development (ED) Activities**

- Evidence that employers requesting support have met the measures included in the *CCEDP-Evaluative Approach*
- Limits on the amount the point of contact can expend for a single opportunity and/or in a budget year
- A process for the Board to allocate additional funds to ED activities, if requested
- Procedures for reporting back to the Board of Supervisors

Mr. Abrams moved to adopt Resolution 2019-019. Seconded by Mr. Trevino, the motion passed 5-0.

8. **CONSENT AGENDA**

a. **Public Works**

1) **Application for County Liquid Fuels Tax (LFT) Grant**

The Public Works Department has prepared a grant application (enclosed) in the amount of \$20,000 for overlay work for Gray's Woods Boulevard for 2020.

It is recommended that the Board approve the submission of the grant application described above.

2) **Temporary Traffic Regulations Champion Drive (Nittany Valley Sports Centre)**

Champion Drive was accepted as a Township street on October 9. The following temporary traffic regulations are recommended:

Speed Limit 25 mph Entire length (Bernel Road to temporary cul-de-sac)

Stop Sign at intersection with Bernel Road

Permanent regulations will be adopted by ordinance within 90 days.

It is recommended that the Board approve the Temporary Traffic Regulations for Champion Drive

b. **Administration**

1) **Minutes – October 9, 2019**

The draft minutes of the last Board meeting are included with the Consent Agenda materials. Board members having questions or changes should contact the Township Manager prior to the meeting so revisions can be included in a supplemental distribution.

It is recommended that the Board approve the October 9, 2019 minutes.

Mr. Trevino moved to approve the Consent Agenda. Seconded by Ms. Buckland, the motion passed 5-0.

9. **MANAGER'S REPORT**

Mr. Erickson reported on the following items:

- a. Date for ABC Dinner – Board agreed to February 21, 2019.
- b. Centre Region Complete Counts Committee – Census Day is April 1, 2020
- c. Re-districting for 2020 Elections – assistance needed
- d. [Upcoming Events](#)
 - [1] Township Office Schedule
 - Closed, November 28-29 Thanksgiving
 - Open, Monday, December 2nd
 - Closed, December 25th, Christmas
 - Closed, January 1st, 2020 – New Years Day
 - [2] [Fall Bulk Waste Collection](#), Oct. 21 - 25
 - [3] Patton Township Business Association Lunch, October 23rd
 - [4] [Halloween Parade](#), October 27th, 6:30 pm,
 - [5] End of face value period for School Real Estate Taxes, October 31st
 - [6] Trick or Treat, October 31st, 6 – 8 pm
 - [7] [Election Day](#), November 5th
 - [8] Comment Period for Pollution Reduction Plan ends – November 7th
 - [9] Joint Session with Planning Commission – November 20th
 - [10] Patton Township Business Association Lunch, November 27th

10. **COMMITTEE REPORTS**

[Finance, October 10– Downsborough](#)

- 2020 Detailed Budget Wrap-Up Session
- Monthly Reports

[Exec, October 22 - Downsborough](#)

- Joint Emergency Operations Plan (Basic Plan)
- Referral of the 2020 COG Summary Budget to the General Forum
- Executive Director's Report
- Executive Director's Evaluation

Future Meetings

Transportation and Land Use, November 4 – Abrams
Steering Committee for CRPR Comprehensive Plan, November 5 – Wheeler
Ad Hoc Facilities, November 5 – Pegher Alt
Human Resources, November 6 – Buckland
Public Services and Environmental, November 7 -- Whitman
Public Safety, November 12 - Trevino
Parks Capital, Nov 14 – Buckland
Finance, November 14 – Downsborough
Exec, November 20 – Downsborough

- a. State College Borough Water Authority. September 19 – Montieth (report enclosed)
- b. Centre Area Cable Consortium, [TBD](#) – Downsborough
- c. Spring Creek Watershed Commission, , Hurley Alt
- d. Centre County Metropolitan Planning Organization, November 26 – Abrams, Whitman Alt.

- e. Centre County Airport Authority – (4th Thursday) – Trevino
- f. Website Upgrade, Demos to be scheduled - Whitman, Buckland, Pegher, Erickson

11. **OTHER BUSINESS**

There were no other business items.

12. **ADJOURNMENT**

Mr. Abrams moved to close the October 23, 2019 Board of Supervisors meeting at 9:08 PM. Seconded by Mr. Trevino, the meeting was adjourned.

Douglas J. Erickson, Township Secretary