

**ATTENDANCE:**

BOARD	George Downsborough, Jr., Chair Betsy Whitman, Vice-Chair Elliot Abrams Daniel Treviño, Supervisor Jessica Buckland, Supervisor	
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director Betsy Dupuis, Solicitor Stephen Casson, Township Engineer Greg Garthe, Planner Tyler Jolley, Chief of Police Susan Wheeler, Public Works Project Manager	
AUDIENCE	C-NET (3) Mike Bloom, Centre Co Planning Jim Payne, Resident Andrea Pandolf, Resident Leslie Warriner, Centre Co Planning Kathleen Domenig, Resident Tom Zilla, CRPA	Pamela Robb, Resident Dale Lamke, Village of Penn State Trish Meek, CRPA Mark Parfitt, CATA Patrick Pabian, Resident Brian Henry, Resident

1. **CALL TO ORDER/APPROVAL OF MINUTES**

The March 13, 2019 Board of Supervisors Meeting was called to order by Chair Downsborough at 7:00 PM.

a. **Pledge of Allegiance**

The Pledge of Allegiance was led by Vice-Chair Whitman.

b. **Approval of Minutes**

Mr. Trevino moved to approve the amended February 27, 2019 meeting minutes. Seconded by Ms. Buckland, the motion passed 5-0.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **PRESENTATIONS / PUBLIC HEARINGS**

a. **Long Range Transportation Plan for the Centre County Metropolitan Planning Organization (CCMPO) – Needs/Issues Workshop**

The Centre County Metropolitan Planning Organization is in the process of updating the Long Range Transportation Plan (LRTP), which will identify transportation needs out to the year 2050. The CCMPO is mandated to update the LRTP every five years, and the current effort is aimed at adopting a new Plan in June 2020.

For this update, the CCMPO is using workshop **meetings with all 35 municipalities and other key stakeholders to capture needs and issues**, versus soliciting specific projects with a lengthy written form as in past updates. The workshops held to date have provided MPO staff

3. **PRESENTATIONS / PUBLIC HEARINGS (Continued)**

a. **Long Range Transportation Plan for the Centre County Metropolitan Planning Organization (CCMPO) – Needs/Issues Workshop (Continued)**

with great feedback about **safety concerns, maintenance practices, condition of locally-owned assets, and administrative needs**. The goal is to define better-scoped projects that address multiple needs and issues and to help identify funding opportunities. Staff and the MPO Committees will be working to prepare an action plan that includes these specific projects, as well as other programs or activities that are helpful to meeting the needs and issues identified by local officials.

Mr. Zilla gave a brief overview of the Long Range Transportation Plan for the Centre County Metropolitan Planning Organization (CCMPO)

Ms. Warriner asked questions on various topics to obtain input about transportation-based needs and issues for both the state and the local infrastructure. Needs and issues can be related to vehicles, pedestrians, bikes, transit, and/or land use.

**Roadways**

What are the major needs and issues of local and state facilities, including safety, congestion, and condition?

Ms. Buckland stated that she is concerned about the area at Vario Blvd at McDonalds/Best Buy.

Ms. Whitman stated she is concerned with Ghaner Road and Grays Wood Blvd.

Mr. Downsborough stated he is concerned about Toftrees Avenue.

Mr. Abrams stated that one of the Township's biggest problems is Atherton Street.

Mr. Trevino stated he is concerned about Bernel Road and Fox Hollow Road. He stated Meeks Lane to Grays Woods Blvd is also a concern.

Ms. Robb stated that the unevenness on Atherton Street there by Chick Fil A.

Ms. Pandolfi stated that she is concerned about the intersection at Waddle Road and Toftrees.

**Alternative Modes**

Where are the gap, capacity, and multi-user conflict needs and issues?

- Bike/Pedestrian
- Public Transportation

Mr. Trevino stated there is a gap at Meeks lane that needs looked at.

Ms. Whitman stated she would like to see the bike system from Circleville, Grayswoods and Meeks Lane completed and connected. She stated she is concerned about Valley Vista now that it has been widen.

Mr. Payne stated that he is concerned with the heavy traffic on Park Lane for pedestrian safety.

3. **PRESENTATIONS / PUBLIC HEARINGS (Continued)**

**Long Range Transportation Plan for the Centre County Metropolitan**

**Land Use**

What are the anticipated changes in land use/development and what are the potential issues or impacts on the transportation system?

Ms. Buckland stated she is concerned about Patton Crossing.

Ms. Whitman stated that she is concerned about Patton Crossing and the Woodycrest area.

Mr. Downsborough stated he is concerned about the western end of Toftrees and Bernel Road and Fox Hollow Road.

Mr. Trevino stated he is concerned about Grays Woods Blvd with all the development being done.

**Emerging Technology**

What new or emerging technologies would you like to see deployed to improve mobility or system operation within Patton Township?

Mr. Trevino stated timing and coordination of the signals on North Atherton Street could help.

Mr. Elliot that timing of the light to match what the traffic is doing could help.

Ms. Whitman stated that she would like to see more electric cars and more charging stations. She stated about having a dedicated bus lane on Atherton Street.

Ms. Buckland stated having more electric charging stations where people are sitting there more than usual.

Mr. Erickson suggested finding a way to capture user fees from non-tradition fuel users.

Mr. Parfitt suggested a micro transit for low density areas where it is not feasible for public buses to go.

**County/Regional**

What major transportation needs and issues exist throughout Centre County?

Ms. Whitman stated a quicker route between State College and Philipsburg

Mr. Downsborough stated that 322 connecting to Harrisburg.

Mr. Abrams suggested more connections to I-99.

3. **PRESENTATIONS / PUBLIC HEARINGS (Continued)**

**Other Topics**

The conversations tend to evolve as officials focus on specific needs and issues, so the discussion may address other topics.

One written public comment is included with the agenda materials (item 3a.1)

Mr. Abrams suggested putting a high speed rail replacing Atherton Street.

Ms. Whitman suggested an extension network of bike paths, pedestrian paths and electric bike charging stations.

Ms. Pandolfi suggested direct route from I-99 to the airport.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley gave a brief update on police activities in February. He stated that Patton Township was listed as #65 safest city in the nation. He stated that the Ordinance Enforcement Officer position has been advertised and will be accepting applications until March 22, 2019.

b. **Partnership with CARFAX® for Crash Reports and Investigative Tools**

CARFAX® is partnering with law enforcement agencies to provide access to a number of investigative tools in exchange for access to crash reports, which are public records, generated by the Police Department. And through CARFAX, the public would be able to download accident reports, and pay for them on-line, in lieu of coming to the Township Building.

Chief Jolley gave a review of the partnership benefits and take questions from the Board and the public. The agenda materials included a brief description of the investigative tools available and testimonials from law enforcement users. Additional information is also available at <https://www.carfaxforpolice.com/>.

Ms. Buckland asked about the time and energy for the staff to upload the records to their website. Chief Jolley stated that it is just uploading an already completed accident report.

Mr. Trevino asked if any other municipality was included with the safest city in nation. Chief Jolley answered that Ferguson Township was ranked 93.

5. **PUBLIC WORKS**

a. **Requests for Traffic Improvements/Mitigations**

1) **Leawood / Chateaux Overnight Parking Prohibition; Survey Results**

Mr. Erickson stated that survey responses were due back by March 5<sup>th</sup>. Of the 23 survey responses received, 10 were in favor of the overnight parking prohibition and 12 were not in favor of the change.

The Board denied the request for the overnight parking prohibition indirectly by lack of any action.

2) **Atherton / Douglas Signal update**

Mr. Erickson stated that our traffic engineering consultant, Trans Associates, is collecting speed data for the recommended signal timing changes. These changes will require updating the signal permit and approval by PennDOT. The higher visibility back panels have been installed on the signal heads.

3) **Toftrees Golf Crossings**

Mr. Erickson stated that he is discussing cost-sharing of the study with the Toftrees Resort management.

4) **Toftrees / Presidents Drive**

Mr. Erickson stated that staff is developing the survey related to potentially installing speed humps or rumble strips on Toftrees Avenue. A survey link will be mailed to all addresses on:

President's Drive	Honors Lane	Alma Mater Drive
Varsity Lane	Tradition Drive	Alma Mater Court
Beaumanor Road	Victory Blvd	Dean's Way
Woodledge Drive	Coventry Lane	High Meadow Ln/Ct

The survey will also be available to all other users (motorists, bicyclists and pedestrians) on-line. Staff will also reach out to first responders (Police, Fire, and Emergency Medical) and CATA.

Mr. Lamke stated that the problem is that the intersection and how fast a person can get across the street. He stated the signs in the intersection seem to help and is a step in the right direction.

Ms. Whitman asked about other things besides speed humps and rumble strips. Mr. Erickson stated there will be an option of wanting the Township to look into something else.

5) **Circleville / Scotia Alternative Analysis**

Mr. Erickson stated that a consultant has reviewed community comments and collected traffic data last week. Next steps involve developing alternatives for further study.

6. **PLANNING & ZONING**

a. **Planning Commission Report**

Mr. Prosek gave a brief overview of the Planning Commission activities.

b. **Benner Township Zoning Ordinance**

*From February 27<sup>th</sup> Board Agenda:*

The Benner Township Board of Supervisors have developed a draft new Zoning Ordinance. They have provided a courtesy copy to Patton Township (see enclosed letter) and have invited us to provide comments prior to the planned Public Hearing on April 8<sup>th</sup>. The proposed draft Ordinance and draft Map can be accessed through these links to their website:

*From February 27<sup>th</sup> Board Agenda (continued):*

[Draft Ordinance](#)

[Draft Map](#)

This item is introductory only. The item will be on the Planning Commission (PC) agenda on March 11<sup>th</sup> and any staff reports and/or PC comments will be provided to the Board at one of the March meetings.

*End of Board agenda materials*

The Planning Commission reviewed the proposed ordinance at their March 11<sup>th</sup> meeting. The Commission took action to forward the report from the Planner to the Board of Supervisors without any further comments. The Planner's report is included with the Planning Commission agenda materials (Item 6)

The Board should review the Planners report and the Commission's comments, and provide any further comments they desire, and provide staff direction on items to forward on to the Benner Township Board of Supervisors.

Ms. Buckland moved to send the Planning Commission's comments to Benner Township. Seconded by Mr. Trevino, the motion passed 5-0.

Mr. Downsborough stated the will send his comment letter to Mr. Erickson to be forwarded to Benner Township.

Mr. Downsborough moved to add his comment to the report. Seconded by Ms. Buckland, the motion passed 5-0.

7. **ADMINISTRATION**

a. **Energy and Environmental Issues**

1) **Manager's Annual Energy Efficiency Update**

Mr. Erickson stated that in 2010 the Council of Governments led an effort to develop green-house gas emissions inventories for each member municipality. This project produced a list of "Energy Efficiency Action Items." Since 2011 the Board of Supervisors have reviewed this list annually, as updated by the Township Manager with steps that have been taken to achieve more efficient energy use.

The 2019 edition of the annotated list is included with the agenda materials. Highlights of changes undertaken since April 2018 include:

- Conversion of lighting in meeting room to LED
- Adoption of an updated Bike and Ped plan to develop new links
- And several items listed below

The Board is asked to receive and review the list and offer comments and/or ask questions of the Manager/Staff. The public should also be afforded an opportunity to provide comments and questions.

There were no comments.

2) **Sustainable PA Community Certification**

Mr. Erickson stated that in [October 2010](#), the Board reviewed a self-assessment tool provided by Sustainable Pennsylvania:

"The Sustainable Pennsylvania Community Certification, a project of the Pennsylvania Municipal League and Sustainable Pittsburgh, is a voluntary performance recognition program to help municipalities achieve their sustainability goals to save money, conserve resources, and encourage innovation. It is intended to bring recognition to municipalities that are applying the policy and practice of sustainability as their way of operating in order to advance community prosperity."

The self-assessment was fully completed in late February and submitted for review. Initially, the assessment indicates the Township should be a Gold Certified Community with a score of 175 points out of a possible 300. A summary of the self-assessment is included with the agenda materials.

The submission will be reviewed by Sustainable Pennsylvania for suitability of the documentation submitted. Following the review, and resubmissions as needed, an official certification will be issued.

This item is for information only. No action is required.

7. **ADMINISTRATION (Continued)**

a. **Energy and Environmental Issues (Continued)**

3) **Energy Innovation and Carbon Dividend Act Support Resolution**

At the [February 13<sup>th</sup> meeting](#) the Board considered a resolution in support of House Resolution 763 at the request of the State College Chapter of the Citizens Climate Lobby. After discussion the Board adopted the resolution.

The final, signed version of the Resolution was included with the agenda materials.

This item is for information only. No action is required.

4) **Green-House Gas Emissions Baseline Inventory**

Follow adoption of Sustainability Resolutions by other municipalities in the Centre Region, the Township has been discussing energy conservation and sustainability issues since [September of 2017](#). In [April 2018](#) Supervisor Buckland volunteered to lead the effort. In August and October updates Dr. Buckland noted that the COG's Sustainability Planner (position is currently vacant) had initiated efforts to partner with Penn State to develop greenhouse gas emissions inventories for municipal operations, COG operations and ultimately our entire community.

Professor Brandi Robinson and her student, Christopher Watkins, from the Energy Sustainability and Policy program, have started collecting data to complete a baseline inventory for 2016 and 2017. This effort is scheduled to be completed later this spring.

Ms. Buckland provided a brief overview of this effort.

This item is for information only. No action is required.

5) **Environmental Advisory Councils**

In 2008 the Township created a volunteer Conservation and Efficiency Committee that was charged by the Board of Supervisors "to "think globally and act locally" concerning a range of potential issues from resource conservation to global warming." The group was active for a little over a year and identified several opportunities and initiatives (LED lighting, community gardens, etc.) that have been enacted by the Township. Fiscal constraints within the Township created by the Great Recession of 2009, led to the group losing a common focus and drifting apart.

In a recent Board discussion it was suggested that such a committee might be newly organized to again assist the Board with conservation and energy issues. Supervisor Buckland noted that she would soon be attending training about the use of Environmental Advisory Councils (EACs) in Pennsylvania.

7. **ADMINISTRATION (Continued)**

a. **Energy and Environmental Issues (Continued)**

5) **Environmental Advisory Councils (Continued)**

**What is an EAC?**

Environmental advisory councils (EACs) are officially created arms of Pennsylvania's municipal governments that focus exclusively on environmental conservation and improvement. Consisting of three to seven selected members, EACs act as advisors to the governing boards that appoint them and to the local planning commissions, giving municipal governments a pool of hometown talent to draw upon when they make decisions affecting the environmental resources in their communities. EACs undertake a wide variety of projects and information-gathering tasks, providing energy and objective, in-depth analysis about environmental resource issues.

**From the [EAC Network](#), a project of the [Pennsylvania Land Trust Association](#)**

The establishment of an EAC is authorized in the PA Code (Title 53, Chapter 23, SubChapter B) – see Appendix I of the EAC Handbook included with the agenda materials.

Ms. Buckland provided a brief overview EACs and will provide a follow-up report after training in May.

Mr. Abrams moved to set up an Environmental Advisory Councils. Seconded by Ms. Whitman, the motion passed 5-0.

8. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and available to the public on-line and at the sign-in table. At the request of any Board member, any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda."

a. **Public Works**

1) **Designate April 20, 2019 as Watershed Cleanup Day**

Clearwater Conservancy has requested that Patton Township designate April 20, 2019 as Watershed Cleanup Day. Clearwater Conservancy has organized this community-wide volunteer effort annually since 1997 and has collected and safely disposed more than 3,000 tons of trash from our waterways and country-sides.

As in past years, the Patton Township Public Works will continue to participate by providing trucks and labor to assist the collection efforts. The Public Works Director will coordinate activities between Clearwater Conservancy and the Township.

A request letter from Clearwater was included with the agenda materials

**It is recommended that the Board designate April 20, 2019 as Watershed Cleanup Day.**

8. **CONSENT AGENDA (Continued)**

a. **Public Works (Continued)**

2) **Replacement Purchase for Steiner Mower**

The Public Works Department seeks approval to purchase a new 4-wheel hydrostatic drive mower to replace the 2009 model. The purchase also includes a cab enclosure, mower deck, snow plow and trade-in of the 2009 machine and accessories. Beyond mowing this machine is used to plow snow from sidewalks and bike paths. The purchase price is \$34,724.85; the 2017 Equipment Reserve Budget has allocated \$35,000 for this item. This would be a COSTARS cooperative bidding program purchase. A memo from the Public Works Director and a quote for the purchase are included with the agenda update materials.

**It is recommended the Board approve the purchase of a 2019 Steiner mower, with accessories, for \$34,724.85 from Finch Services, Inc., of Westminster, Maryland.**

b. **Administration**

1) **Voucher Report**

A copy of the February 2017 Voucher Report is enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

**It is recommended that the Board approve the February 2019 Voucher Report.**

Ms. Whitman moved to approve the Consent Agenda. Seconded by Mr. Abrams, the motion passed 5-0.

9. **MANAGER'S REPORT**

The Manager reported on current matters.

- a. Affordable Housing – Joint meeting with Planning Commission – March 27<sup>th</sup>
- b. Table for Board of Supervisors at Children's Fair – May 11<sup>th</sup>??
- c. Local Government Week - <https://connect.psats.org/resources-services/resources/new-item> April 8 to 12 (2 enclosures)
- d. Speaking to the Toftrees VPS HOA, March 14th
- e. [Snow Parking and Sidewalk Shoveling](#) reminders (regulations enclosed)
- f. [Upcoming Events](#)
  - [1] Township Office Schedule
    - a. Closed, April 19<sup>th</sup>, Carpet Cleaning
  - [2] Roberts Rules of Order training, COG, March 26, 7-9 pm
  - [3] [Patton Township Business Association](#) lunch meeting, March 27
  - [4] [PSATS](#), Hershey, April 14 – 18
  - [5] Watershed Cleanup Day, April 20
  - [6] [Household Hazardous Waste Collection](#), April 26-27
  - [7] [PML Northcentral District Mtg](#), April 30<sup>th</sup>, Mountain View, Boalsburg – registration is open
  - [8] Children's Safety Fair, May 11<sup>th</sup>, Colonnade Shopping Center
  - [9] [Bulk Waste Collection](#), May 13 -17

9. **MANAGER'S REPORT (Continued)**

- [10] [Town and Gown Conference](#), May 19-22 - registration is open
- [11] [PML Spring Sustainability Conference](#), Toftrees, June 11<sup>th</sup> - registration is open
- [12] [Community Diversity Conference](#), Penn Stater, June 11<sup>th</sup> (registration opens in April)
- [14] Centre County Association of Township Officials (CCATO)
- [15] PSATS Breakfast – TUESDAY, April 16, 7:30 am, Hershey Lodge
- [16] Spring Convention – Monday, April 29, 6:30 pm, Patton Township  
Letter enclosed with agenda update materials

10. **COMMITTEE REPORTS**

Board members should report on the meeting(s) of the COG and other committee(s) on which they serve, including:

[Transportation and Land Use, March 4 – Abrams](#)

- 2019 Road and Bridge Construction Projects
- Centre County Long Range Transportation Plan (LRTP) – Workshop about Needs/Issues

[Steering Committee for CRPR Comprehensive Plan, March 5 – Wheeler](#)

- Public Meeting Recap
- Recreation Programming Inventory / Assessment
- Parkland Inventory / Assessment
- Administration, Financing, Maintenance Inventory / Assessment
- Random And Online Survey Update
- Key Person Interviews Update

[Human Resources, March 6 – Buckland](#)

- Draft Personnel Policy Handbook
- Public Comment Guidelines

[Ad Hoc Facilities, March 12 – Pegher Alt](#)

- Request for Proposals – COG Building Space Evaluation
- Building Assessments
- Planning Guide for Maintaining School Facilities – Chapter 2

Mr. Pegher stated that he can email copies of the four building assessments that was done.

[Public Safety, March 12 – Erickson](#)

- Code Software Study Contract Award
- 2018 Year End Fire Activity Report
- Protocols for the Dispatch of Hazmat Services
- Regional Fire Protection Study

[State College Borough Water Authority](#). Feb 21<sup>st</sup> – Montieth (report enclosed)

[Centre County Metropolitan Planning Organization](#), February 26 – Abrams, Whitman Alt. -Status report about I-80/I-99 Interchanges project

- Presentation about Regional Operations Plan (ROP)
- Highway/bridge project status report
- Centre County LRTP 2050 – status report and formation of subcommittee

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT**

Mr. Abrams moved to adjourn the March 13, 2019 Board of Supervisors meeting at 8:15PM. Seconded by \_\_\_\_\_, the motion passed 5-0.

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Douglas J. Erickson, Township Secretary