

ATTENDANCE:

BOARD
Elliot Abrams, Chair
George Downsborough, Jr., Vice-Chair
Daniel Treviño, Supervisor – via phone
Jessica Buckland, Supervisor
Betsy Whitman, Supervisor

STAFF
Doug Erickson, Township Manager
Lawrence Pegher, Finance Director
Betsy Dupuis, Solicitor
Stephen Casson, Township Engineer
Greg Garthe, Planner
Tyler Jolley, Chief of Police
Susan Wheeler, Public Works Project Manager

ABSENT

AUDIENCE	C-NET (3)	Douglas Mason, Resident
	Anthony Grillo, Resident	Bill Newton, Resident
	Dale Lamke, Resident	Ken Healy, Resident
	Sylvia Neely, Resident	Ann Taylor, RAC
	Scott Medina, Resident	Jim Payne, Resident
	Mary Ann Tobin, Resident	Thomas Tobin, Resident
	Trish Meek, CRPR	Karl Shellenberger, Resident
	Valerie Bunette, Resident	Greg Tuner, RAC

1. **CALL TO ORDER/APPROVAL OF MINUTES**

The January 23, 2019 Board of Supervisors Meeting was called to order by Chair Downsborough at 7:00 PM.

Supervisor Treviño participated via a remote connection.

a. **Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Downsborough.

b. **Approval of Minutes**

Ms. Buckland moved to approve the January 7, 2019 meeting minutes. Seconded by Mr. Abrams, the motion passed 5-0.

2. **PUBLIC COMMENTS**

There was no public comments.

3. **PRESENTATIONS**

Ms. Neely and Doug Mason, from the State College Chapter of the Citizens Climate Lobby provided a brief presentation on the proposed Energy Innovation and Carbon Dividend Act and requested endorsement of the Act. Background literature, including a draft resolution, was included in the agenda materials. Additional information from the group is available at <https://energyinnovationact.org> (click on "How it Works" to see a list of Frequently Asked Questions) and <https://citizensclimatelobby.org/energy-innovation-and-carbon-dividend-act/>.

Ms. Buckland asked for clarification of Section 9908. Ms. Neely said if import items came from countries without carbon pricing, a charge is added at the border. If an export was going to a county without carbon pricing, a refund would be earned at the border

Ms. Whitman asked how this impacts low income people. Ms. Neely stated that this is not primarily for gas and electric. She stated this will help make people be aware of how much carbon is used.

Mr. Abrams stated he is concerned about job loss. Ms. Neely stated that the dividend will encourage growth and act like a stimulus.

Mr. Downsborough asked Mr. Erickson to facilitate with Supervisors Buckland and Whitman and Ms. Neely to revise the resolution and bring it back to the Board.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley gave a brief overview of the December Public Safety Report that was included with the agenda materials.

5. **PUBLIC WORKS**

a. **Bicycle and Pedestrian Path Plan 2019-2024**

Patton Township initially developed a formal Bicycle and Pedestrian Path Plan in 2010. At that time the Township was at a point where it was felt that the parkland needs of the community were being addressed, and the public's focus was shifting to bikeways and means of connecting people and places. From that initial plan the Township has constructed Phase 1 of the Circleville Road shared-use path, and is completing design of the Valley Vista / Science Park facility – to be constructed later in 2019.

The Recreation Advisory Committee (RAC) has been working on updating the Plan since late 2017. The Committee reviewed prior plans developed locally and regionally, reviewed survey data regarding the public's recreational interests and desires, inventoried existing facilities, collected requests for future facilities and conducted field visits throughout the Township. The draft plan was included with the agenda materials.

5. **PUBLIC WORKS (Continued)**

a. **Bicycle and Pedestrian Path Plan 2019-2024 (Continued)**

The RAC has reviewed and ranked the requests for new facilities and forwards the following recommended priority list (see pages 12 through 14 of the report for location maps):

- Priority #1: P16 - Oakwood connector to the Bellefonte Central Rail-Trail
- Priority #2: P33 - Douglas Drive to the Valley Vista Shared Use Path
- Priority #3: P8 - Scotia Road connector between the Circleville Road Shared Use Path and Gray's Woods Boulevard
- Priority #4: P32 - Haugh Family Farm Open Space single track connector from Circleville Road to Ghaner Road
- Priority #5: P4 - Green Tech Drive connector to Hawbaker Industrial Drive

Additional recommendations for improvements to existing facilities are also included on page 18 of the report:

- Paint the entirety of the bicycle travel lane in green on Waddle Road and across the Waddle Road Bridge.
- Provide better signage at the end of Colonnade Boulevard so that path users know that the path crosses N. Atherton Street, travels along the driveway past the Verizon store and into Park Forest.
- Provide "sharrows" on the identified travel routes within Park Forest Village.
- Develop and implement a comprehensive plan to create mapping, provide road signage, and paint roadways with appropriate markings. Funding for this effort should be made available from the dedicated tax millage from the Parks Funds.

Ms. Taylor provided a brief presentation to the Board regarding the report and the how they arrived at their recommendation lists.

Ms. Whitman asked about the surface of the path. Ms. Wheeler stated that it varies due to location and use of the path.

Mr. Abrams commended the Committee and said he was glad to see this moving forward.

Mr. Downsborough suggested looking at a better description for Priority 4.

Dr. Buckland requested that the plan include some of the background history on Priority 3.

Ms. Burnett stated that the pedestrian lights on Waddle Roads are very effective and she would like to see more trees in the area to help with shade.

Mr. Downsborough asked Ms. Wheeler make the suggested revisions and bring the report back to the February 13, 2013 meeting.

5. **PUBLIC WORKS (Continued)**

b. **Requests for Traffic Improvements/Mitigations**

1) **Toftrees Avenue and Presidents Drive/ Beaumanor Drive**

Mr. Casson stated that in response to concerns raised by residents regarding issues with pedestrians crossing Toftrees Avenue at this location, the Board authorized a study of the intersection by the Township's appointed Traffic Engineers, Trans Associates.

The Trans Associates report was distributed just prior to the December 12th meeting. The Public Works Director will review the report with the Board. The report was included with the agenda materials. The appendix materials are available with the e-agenda only (Item 5b1.2).

On page 8 of the report, Trans Associates has included a menu of potential corrective measures, with relative ratings (high, medium, low) for costs and effectiveness. In a separate enclosure (Item 5b1.3), Trans Associates has expanded the matrix to include estimated costs and implementation time. The "Intersection Ahead" signs (4th item in matrix) have been ordered.

Mr. Heely stated he is glad to see there is work to be done at the intersection.

Mr. Madina asked if pedestrian traffic is looked at during the traffic study. He stated that the site distance is an issue.

Mr. Lamke stated he is glad the study was done but is concerned because when it was done when students were not in session.

Mr. Grillo stated that he feels the speed humps are effective and work.

Mr. Tobin stated that he is concerned about the blind curb because there is not a lot of reaction time.

Mr. Newton suggested a more physical barrier because they are more effective.

Ms. Dupuis stated that the Board should be aware that some treatments might tend to shift through traffic to Cricklewood Drive.

Mr. Erickson stated if there is a couple of options the board would like to explore he can get more details from Trans Associates and get emergency responders input for a future meeting.

5. **PUBLIC WORKS (Continued)**

a. **Requests for Traffic Improvements/Mitigations (Continued)**

2) **Toftrees/ Cricklewood Sidewalk**

The developers of The Station housing development (on Toftrees Avenue) were required by the Township to re-stripe the Toftrees Avenue / Cricklewood Drive intersection to provide a left turn lane for eastbound Toftrees Avenue traffic. While under review, staff failed to recognize that the re-striping took away almost all the area that pedestrians had been using between the white edge-line and the curbing. This was brought to staff's attention in the fall, and a plan has been developed to install sidewalk along one side of Toftrees Avenue.

A sketch plan of the new sidewalk was included with the agenda materials. The sidewalk will be installed by the Township Road Crew this spring.

This item is for information only. No Board action is required.

b. **Waiver Request for Keeping of Chickens on Norwood Avenue**

In 2009 the Township enacted regulations to permit the keeping of chickens, with certain limitations, in residential areas. The minimum lot size required to keep up to four hens is one-half (1/2) acre.

A Park Forest resident on Norwood Lane with 0.32 acres is requesting a waiver from the one-half (1/2) acre minimum. (Because these regulations are outside the Zoning and Subdivision regulations, the authority to provide a waiver rests with the Board of Supervisors.) The request letter, and an aerial photo of the neighborhood showing individual homes, lots lines and acreage was included with the [January 7th](#) meeting agenda materials

At the January 7th meeting the Board directed staff to proceed with the following process:

1. The Board receives the request and conducts an initial review of the matter
2. Notices regarding the request for a waiver are mailed to residents whose lots adjoin the requestor's property and those across the street. A copy of a sample notice is included with the agenda materials.
3. The Manager compiles the comments received from neighbors and places the matter on a future Board meeting agenda.
4. Following public comments and discussion at the future meeting, the Board would consider action on one of these courses: **(we are at this step)**
 - Refer the issue to the Planning Commission for a recommendation
 - Defer the matter to another meeting to get additional public input
 - Grant the waiver outright or grant the waiver with conditions (number of hens, fencing, etc.)

5. **PUBLIC WORKS (Continued)**

b. Waiver Request for Keeping of Chickens on Norwood Avenue

- Deny the waiver request by specific motion
- Take no action; request is denied due to lack of a motion

Notices regarding the request for a waiver have been mailed to residents whose lots adjoin the requestor's property and those across the street. A copy of the notice was included with the agenda materials.

As of 10 am on January 18th no comments had been received by the Manager.

Mr. Downsborough asked if they was anyone in the audience with comments. There were none.

Mr. Abrams moved to approve the Waiver Request for Keeping of Chickens on Norwood Avenue. Seconded by Ms. Buckland, the motion passed 5-0.

6. PLANNING & ZONING

a. Planning Commission Report

Mr. Rater stated that the big topic was affordable housing.

b. Affordable Housing Discussion / Potential Joint Meeting

The Planning Commission began reviewing information on the topic of affordable housing at their January Work Session. Over the next two months they plan to a) review approaches used by other municipalities and b) receive presentations from non-profit organizations that provide housing assistance in our local community.

The Board members had expressed a desire to receive a report from the Centre County Housing and Land Trust (CCHLT) on affordable housing in the County (see "Items to be Scheduled" under Item 13 – For Your Information).

The Manager suggests the Board consider scheduling a joint meeting with the Planning Commission in March to receive presentations from non-profit organizations that provide housing assistance in our local community including the CCHLT.

Potential dates for the Joint meeting include:

Monday, March 11 th	Scheduled PC Regular Meeting
Wednesday, March 13 th	Scheduled Board Regular Meeting
Monday, March 18 th	Scheduled PC Work Session
Wednesday, March 27 th	Scheduled Board Regular Meeting

Mr. Downsborough suggested March 13th or 27th. Mr. Erickson stated he will have Mr. Garth reach out to see which date works out better.

7. ADMINISTRATION – no items

8. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and available to the public on-line and at the sign-in table. At the request of any Board member, any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. **Public Safety**

1) **Police Records Disposition**

The Police Department has identified records for destruction in accordance with Township Resolution 2009-014, our policy for records disposition. Included with the agenda materials is a copy of the proposed resolution, including a list of the records identified for destruction.

It is recommended that the Board adopt Resolution 2019-004 authorizing destruction of these records.

b. **Public Works**

1) **Resolution establishing Policy and Procedure for Consultant Selection for Pennsylvania Department of Transportation (PennDOT) grant-funded projects**

The Valley Vista Shared-Use Path (Bikeway) project will go to construction this summer. The Township will need to select an engineering firm to provide construction inspection services. PennDOT mandates that the selection procedure outlined in the enclosed resolution be followed for consultant solicitation and selection.

It is recommended that the Board approved Resolution 2019-005 “Policy and Procedure for Consultant Selection”

c. **Planning and Zoning**

1) **Appointments to the Centre Regional Planning Commission**

The Planning Commission recommends the appointment of Brian Rater as the Township’s representative for the Centre Regional Planning Commission and Bill Steudler as the alternate representative.

It is recommended that the Board approve these appointments.

Mr. Abrams moved to approve the Consent Agenda. Seconded by Ms. Whitman, the motion passed 5-0.

9. **MANAGER'S REPORT**

a. **Development Update**

Mr. Erickson stated that the Development Update was included with the agenda items.

b. **Town and Gown Conference Sponsorship and attendance (May 19-22) (letter and conference information enclosed)**

Mr. Erickson asked the Board to contact him if they would like to attend.

c. **Snow Parking and Sidewalk Shoveling Reminders**

Mr. Erickson gave a reminder of the Township's Snow Parking and Sidewalk Shoveling.

d. **Upcoming Events**

[1] Township Office Schedule

a. Closed, February 18th, President's Day

b. Closed, April 19th, Carpet Cleaning

[2] Scotia/Circleville Public Input Meeting, Jan 30th, 7 pm, Twp Bldg

[3] Public Input meeting for CRPR Comprehensive Parks Plan, Jan 30th, SCASD High School

[4] ABC Recognition Dinner, February 1st

[5] Patton Township Business Association lunch meeting, February 27th

[6] Children's Safety Fair, May 11th, Colonnade Shopping Center

e. **Falconry**

Mr. Christner gave a brief overview of the State's rules and regulations of Falconry.

10. **COMMITTEE REPORTS**

a. **Steering Committee for CRPR Comprehensive Plan, January 8 – Wheeler (report enclosed)**

- Update on Work Completed
- Review of Survey Questions and Cover Letter
- Survey Population
- Parkland Inventory and Assessment
- Program Inventory
- Promotion of January 30 Public Meeting
- Next Steps

b. **Public Safety, January 8 – Erickson Alt**

- Code Board of Appeals — Appointment & Re-Appointments
- Staff Updates to the Committee
- Appointment of Alpha Fire Chiefs
- Future Committee Activities

10. **COMMITTEE REPORTS (Continued)**

- c. [Human Resources, January 9 – Buckland](#)
- Grievance Resolution Committee
 - Anti-Harassment Policy
 - Personnel Policy Handbook Revisions
 - Office of Administration - Job Description (Executive Director)
 - Schlow – Job Description (Cataloging & Discovery Librarian)
 - Potential 2019 Work Tasks
- d. [Ad Hoc Facilities, January 9 – Pegher Alt](#)
- Planning Guide for Maintaining School Facilities – Chapter 1
 - Draft Facilities Manual
 - Future Committee Agenda Items and Priorities
- e. [Finance, January 10 – Downsborough](#)
- Review of 2019 COG Budget Process
 - Janitorial Services for the Alpha Fire Company
 - Future Committee Agenda Items & Priorities
 - Ad Hoc Facilities Committee Report
- f. [Parks Capital, January 10 – Buckland](#)
- Parks and Recreation Regional Comprehensive Study Update
 - Whitehall Road Regional Park Update
 - Whitehall Road Regional Park Master Plan Revision
 - Millbrook Marsh Nature Center Lease
- g. [Transportation and Land Use, January 14 – Abrams, alt.](#)
- Potential TLU Committee Activities
- h. [Public Services and Environmental, January 17 -- Whitman \(College Twp\)](#)
- Joint Finance and PSE Committee Meeting request
 - KINBER
 - Refuse and Recycling Contract
 - Vacancy Policy
- i. [Executive, January 22 – Downsborough](#)
- Code Board of Appeals — Appointment & Re-Appointments
 - Appointment of Alpha Fire Chiefs
 - Refuse and Recycling Contract
 - Whitehall Road Regional Park Master Plan Revision
 - Janitorial Services for the Alpha Fire Company
 - Resolution 2019-1 Record Disposition

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT**

Mr. Abrams moved to adjourn the January 23, 2019 Board of Supervisors meeting at 8:45PM. Seconded by Ms. Whitman, the motion passed 5-0.

Douglas J. Erickson, Township Secretary