

ATTENDANCE:

BOARD Elliot Abrams, Chair
George Downsborough, Jr., Vice-Chair
Jessica Buckland, Supervisor
Daniel Treviño, Supervisor
Betsy Whitman, Supervisor

STAFF Stephen Casson, Township Engineer
Paul Christner, Assistant Engineer
Betsy Dupuis, Solicitor
Doug Erickson, Township Manager
Greg Garthe, Planner
Tyler Jolley, Chief of Police
Lawrence Pegher, Finance Director

AUDIENCE C-NET (3)
Jonathan Santos, PSU Student Pamela Robb, Resident

1. **CALL TO ORDER**

The November 14, 2018 Board of Supervisors meeting was called to order by Chair Abrams at 7:00 PM and led the Pledge of Allegiance.

2. **APPROVAL OF MINUTES**

Mr. Trevino moved to approve the November 7, 2018 meeting minutes. Seconded by Ms. Whitman, the motion passed 4-0-1 with Mr. Downsborough abstaining.

3. **PUBLIC COMMENTS**

There were no public comments.

4. **ADMINISTRATION**

a. **Proposed 2019 Township Budget: Presentation And Tentative Adoption**

Mr. Pegher stated a copy of the proposed **2019 Township Budget** is attached. This document presents each major revenue and expenditure category in a two-page section. A copy of the companion book, the **Line Item Detail**, is also enclosed. This book shows more detail on revenue and expenditures and has a description of each line item in the proposed budget. The proposed budget and line item detail have been prepared by the staff and constitute the recommendation of the Manager.

i. **Budget Presentation**

The Director of Finance and Administration will provide an overview of the proposed 2019 Budget.

ii. **Tentative Budget Adoption**

The Board should adopt the Manager's recommendation, with or without changes, as the Tentative 2019 Township Budget to provide a working document for advertising, public review and comment. After the Public Hearing scheduled for November 20, 2018, the Board will identify any changes required before final adoption of the 2019 Township Budget on December 12, 2018. If significant increases are to be made in the Tentative 2019 Township Budget, re-advertising is required. Reductions in the Tentative 2019 Township Budget do not require re-advertisement.

4. ADMINISTRATION (Continued)

a. Proposed 2019 Township Budget: Presentation And Tentative Adoption (Continued)

iii. Budget Review Schedule

The following budget review schedule has been advertised:

- November 20 Public Hearing on Budget and Budget Work Session
- December 12 Budget Adoption (part of regular meeting agenda)

Additional work sessions or meetings may be scheduled by the Board as necessary. The Board should confirm or revise the schedule as appropriate. The Board may defer the decision to schedule additional work sessions until the end of the November 20th work session.

Mr. Pegher gave a brief overview of the Proposed 2019 Township Budget.

Dr. Buckland asked about the need for an Ordinance Enforcer. Chief Jolley stated that it would provide additional time for officers to deal with more serious police matters.

Ms. Whitman moved to set the Proposed 2019 Township Budget Public Hearing on November 20, 2018. Seconded by Mr. Downsborough, the motion passed 5-0.

5. MANAGER'S REPORT

Mr. Erickson stated that the below are upcoming events.

- [1] Township Offices Closed, November 22nd and 23rd
- [2] Township Offices Open, Monday, November 26th (start of deer season)
- [3] Patton Township Business Association Lunch, November 28th
- [4] Township Offices Closed, December 25th
- [5] Township Offices Closed, January 1, 2019
- [6] Patton Township Business Association Lunch, January 23rd State of the Township
- [7] ABC Recognition Dinner, February 1st (Correction on Date)

6. OTHER BUSINESS

Mr. Erickson stated that Mr. Abrams and Dr. Buckland are unavailable for December 12 meeting. The Board agreed to have the meeting on Monday, December 10, 2018 at 7:00PM.

7. ADJOURNMENT

Mr. Trevino moved to adjourn the November 14, 2018 Board of Supervisors meeting at 7:53 PM. Seconded by Ms. Whitman, the Chair adjourned the meeting.

Douglas J. Erickson, Township Secretary