

ATTENDANCE:

BOARD Elliot Abrams, Chair
George Downsborough, Jr., Vice-Chair
Jessica Buckland, Supervisor
Daniel Treviño, Supervisor
Betsy Whitman, Supervisor

STAFF Stephen Casson, Township Engineer
Paul Christner, Assistant Engineer
Betsy Dupuis, Solicitor
Doug Erickson, Township Manager
Greg Garthe, Planner
Tyler Jolley, Chief of Police
Lawrence Pegher, Finance Director

AUDIENCE C-NET (3) Scott Miller, Resident
Pamela Robb, Resident Mike Brungo, Resident
Dale Lamke, Resident Jim Payne, Resident
Colleen Barrett, CRCOG Bob Pool, S&A Homes
Michael Pratt, Keller Eng Bill Steudler, Planning Commission
Dan Hawbaker, GOH/Grays Woods

1. **CALL TO ORDER**

The October 10, 2018 Board of Supervisors meeting was called to order by Chair Abrams at 7:02 PM and led the Pledge of Allegiance

2. **APPROVAL OF MINUTES**

Mr. Trevino moved to approve the amended minutes of the September 12, 2018 Board Meeting. Seconded by Mr. Downsborough, the motion passed 5-0.

3. **PUBLIC COMMENTS**

Mr. Miller stated that the trailers are still at Walmart along with a construction style dumpster. He stated that there is a drainage problem on Woodycrest. Mr. Erickson stated that the Zoning Officer will check on the Walmart situation and we will look at adding something into the Capital Plan for looking into the drainage system.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley gave a brief overview of the September Safety Report that was included with the agenda. He stated that October is Domestic Violence Awareness month.

Mr. Abrams stated that the Board received a letter about traffic and pedestrian safety in Toftrees. Mr. Trevino stated that he is concerned about the safety of pedestrians at the intersection of Toftrees Avenue and Presidents Drive. Mr. Erickson stated that we can get a Traffic Engineer to look into the

Ms. Whitman suggested we consider placement of a portable "yield to pedestrians within crosswalk" sign in the middle of Toftrees Avenue approaching the crosswalk as a stop gap safety measure to draw attention to the existence of crosswalk.

Ms. Whitman moved to get a quote to have a Traffic Study done. Seconded by Mr. Trevino, the motion passed 5-0.

4. **PUBLIC SAFETY (Continued)**

a. **Police Update (Continued)**

Mr. Poole stated that he is working with the postal service to get mail boxes on same side of street they live on and it may help with a lot of issues.

Mr. Lamke stated that there is a park and other amenities across the street that causes more pedestrian traffic.

5. **PUBLIC WORKS**

a. **Change Order for Valley Vista Left Turn Lanes Project**

From the September 12th Board Agenda:

Due to wet soil conditions the Public Works Department has authorized additional work by the contractor to remove unsuitable sub-grade soils for the widening work and replace with stone and aggregate. Due to the additional depth of excavation, a gas line will also need to be moved. Public Works is working with the contractor, HRI, and the gas company to get the extra work done and keep the project moving forward.

End of prior Board Agenda materials

The agenda materials include the following items:

- A September 11 memo from the Director of Public Works with estimates of additional work.
- A summary of project costs to date
- Change Order #1 to increase the contract amount to reflect the changes noted above will be provided with the supplemental distribution prior to the meeting.

The Director of Public Works will review the above materials with the Board.

Following Board discussion and public comments, it is recommended that the Board should consider action to approve Change Order #1.

Mr. Downsborough moved to approve Change Order #1 to change amount to \$336,341.89. Seconded by Ms. Whitman, the motion passed 5-0.

b. **Engineering Agreement for the Scotia Road / Circleville Road Alternatives Analysis to Correct Sight Distance**

The history of this project was summarized in the agenda for the [July 18th Board](#) meeting.

The Public Works Department has received Proposals from three consultants to conduct neighborhood outreach and traffic studies that will identify and quantify potential alternatives to correct the sight distance deficiency at the subject intersection. From the range of potential alternatives, the Township and consultant would select a limited number of alternates (typically two or three) for further analysis for feasibility and costs.

The agenda materials included the following items:

- The Request for Proposal provided to consultants.
- A summary of the consultant responses and a recommendation on consultant selection will be included with the supplemental distribution prior to the meeting.

Mr. Downsborough moved that the Board enter into an Engineering Agreement for the project with The ELA Group. Seconded by Ms. Buckland, the motion passed 5-0.

6. **PLANNING AND ZONING**

a. **Planning Commission Report**

Mr. Steudler gave a brief report on the activities of the Planning Commission.

b. **Taco Bell Land Development Plan - 1909 North Atherton Street**

From the October 1st Planning Commission Agenda:

This plan was submitted on September 4, 2018 and proposes construction of a 2,558 ft² Taco Bell with a drive-through at 1909 North Atherton Street. The 0.84 acre site is located at the intersection of North Atherton Street (SR 3014) and Colonnade Way (T-531) in the General Commercial (C1) zoning district.

The majority of the existing structure on the property was recently demolished to prepare the site for redevelopment. This plan proposes removal of the remaining foundation of the structure, an asphalt parking lot, concrete sidewalks, and landscaping. Construction activities include the restaurant and drive-through, an onsite parking lot with 28 spaces (2 ADA), sidewalks, and landscaping. A rain garden will be constructed between the building and North Atherton Street. Sites under 3 acres in size within the C1 district have an impervious coverage limit of 75%, and this development proposes 74.8% total impervious cover. The site will have two access points; North Atherton Street/1st Avenue and Patriot Lane. The proposed access at North Atherton Street will be a right-in/right-out only, and a center island will be constructed on 1st Avenue to restrict the turning movements accordingly. The access at Patriot Lane will be unrestricted by a physical barrier, although the traffic study recommends signage directing traffic exiting the site to turn right to access North Atherton Street.

The following improvements are recommended by the traffic study:

- Extension of the center median of North Atherton Street at the intersection with 1st Avenue to restrict left turns into the site by southbound motorists on North Atherton Street.
- Addition of signage at the site exit at Patriot Lane to direct traffic to turn right for access to North Atherton Street.

Staff review comments were provided to the applicant on September 14, 2018.

The following items are included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the land development plan
3. A marked up copy of staff's comment letter

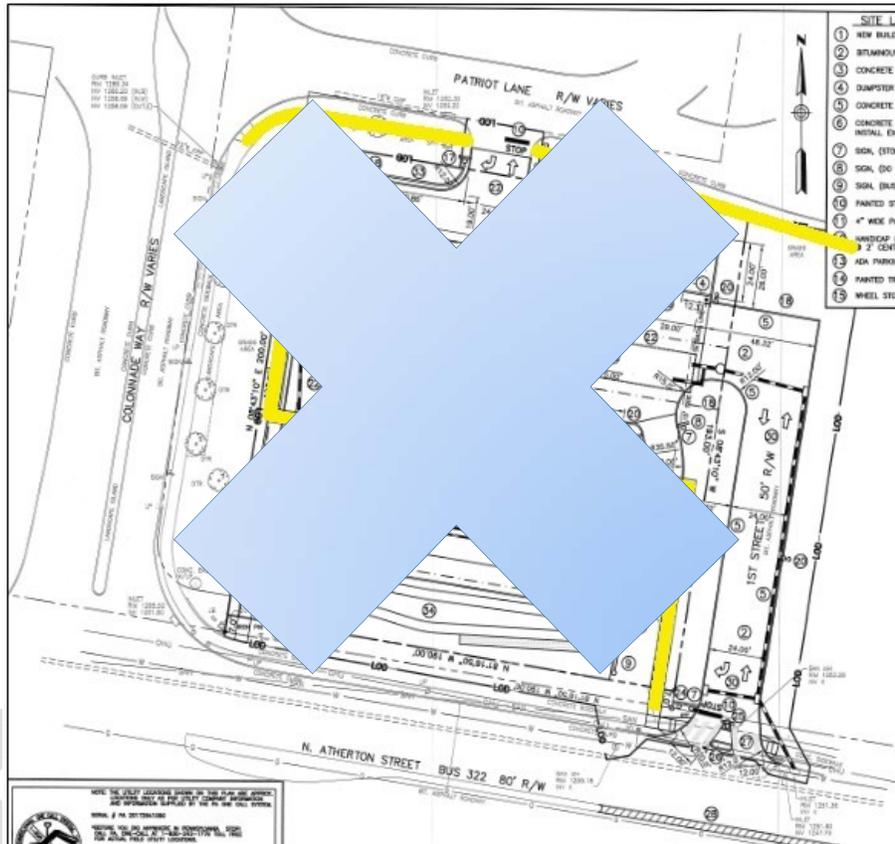
End of Planning Commission Agenda materials

6. PLANNING AND ZONING (Continued)

b. Taco Bell Land Development Plan - 1909 North Atherton Street (Continued)

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.
2. Installation of transportation improvements recommended by the traffic impact study.
3. The addition of a sidewalk at the rear of property parallel to Patriot Lane from Colonnade Way to east edge of 1st Ave (private) right-of-way; and relocation of one of the two sidewalks from Atherton Street to the building, to connect the store to the rear sidewalk along Patriot Lane (see below). (DJE – see agenda attachments for revised sidewalk layout)



Ms. Buckland asked how many native plants. Mr. Garth stated that there is not a requirement in the C-1 District.

Mr. Trevino moved to conditionally approve the Taco Bell Land Development Plan. Seconded by Ms. Buckland, the motion passed 5-0.

6. **PLANNING AND ZONING (Continued)**

c. **Gray's Woods Master Plan Amendment #5**

From the October 1st Planning Commission Agenda (Continued):

This plan was submitted on July 6, 2018 and proposes several amendments to the master plan for the Gray's Woods Planned Community. This is the fifth major revision of the master plan, and precedes subdivision and land development plans for Phase 6A.

The master plan amendment proposes the following changes to Gray's Woods:

- Elimination of 305 development lots (Phases 8, 9, 10) that were preempted by the sale of approximately 150 acres to the Township as public open space in December 2017
- Elimination of the proposed sewage pump station for the former development lots
- Modification of the town center area
- Changes to the proposed townhouse configurations for Phase 6
- Reallocation of 377 multi-family units from Phases 6 and 7 to Phase 4
- Adjustment of the phasing line between Phases 6 and 7
- Modification of the street layout in Phases 6 and 7
- Elimination of several planned roundabouts on Gray's Woods Boulevard

The recently purchased Township open space property, now referred to as the *Gray's Woods Preserve*, was one of the top priorities for the Township's Open Space Task Force, which worked during 2015 and 2016 to review a list of properties that were potentially suitable for Township acquisition as public open space. This amendment formally updates the master plan to delineate the open space property and indicate that the proposed residential dwelling units in that area will no longer be developed. Additionally, the proposed sewage pump station is no longer needed and has been removed from the plan.

This master plan revision also proposes to redefine the town center area. The Township Code provides the following definition:

TOWN CENTER

An area within a planned community that contains a variety of land uses, including but not limited to residential, retail, office, professional, service, educational, cultural, governmental and recreational within a defined area shown on a master plan. The land uses are to be located in close proximity to each other. The town center shall promote pedestrian movement, social interaction and the environmentally sound conservation and development of land. The design and development of a town center core area should not exceed an area with a radius of approximately one-fourth (1/4) mile.

The revised master plan proposes a one-acre town center area that would contain a mixed-use building and a parklet. The remaining area that was previously defined as the town center will remain residential, but has been reconfigured to incorporate modifications to the street network, adjustments to the allocation of single and multi-family dwelling units, and changes to the townhouse configurations in Phase 6. The overall Phase 6 area has been increased, and now includes some single-family homes in addition to townhouses. An exhibit illustrating the proposed changes to this part of Gray's Woods is attached.

This master plan revision also proposes elimination of three roundabouts that were previously planned on Gray's Woods Boulevard. The updated traffic impact study (TIS) indicates that "the recommended traffic control for all new intersections is two-way stop control, with the new site approaches controlled by stop signs and no traffic control on the mainline Gray's Woods Boulevard approaches."

6. PLANNING AND ZONING (Continued)

c. Gray's Woods Master Plan Amendment #5 (Continued)

From the October 1st Planning Commission Agenda (Continued):

The amended master plan also includes an updated schedule of transportation improvements required with each phase of development. The Heritage Trail through Graysdale will be completed with the next phase of development. Widening of the existing concrete sidewalk on the north side of Gray's Woods Boulevard from 5' to 10' is proposed.

The Township provided comments to the applicant on July 20, 2018. Per the Township Code, the Planning Commission shall make no recommendation to the Board of Supervisors until reports from the Centre County Planning and Community Development Office (CCPCDO) and Centre Regional Planning Commissions (CRPC) are received. Comments from the August 2, 2018 CRPC meeting are attached for your review. The CCPCDO did not provide any comments. In addition, CATA has provided comments, which are attached for your review.

At tonight's meeting, the Planning Commission should provide a recommendation to the Board, including any changes or modifications to the master plan. Final approval of master plans requires the Board to conduct a public hearing. Once a recommendation is made, the Phase 6A subdivision and land development plans can be reviewed.

The following items were included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the master plan
3. A marked up copy of staff's comment letter
4. Graphic showing proposed reconfiguration of the town center area
5. CRPC and CATA comments

End of Planning Commission Agenda materials

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.

The Patton Code requires that the Board hold a Public Hearing prior to taking action on a major amendment to a Master Plan. The first opportunity to hold a Hearing would be Tuesday, November 20, 2018.

Mr. Downsborough stated he wanted the Town Center restored to the 2010 Plan size.

Ms. Buckland stated that she feels strongly about the idea of a Towne Center and that a smaller one seems just as bad as not having one.

Mr. Erickson stated that Halfmoon Township is discussing rezoning their section of Grays Woods to a higher density.

Mr. Miller stated that he hopes the Board sticks with their guns and keep it the way it was before.

Ms. Buckland stated that there are no affordable housing.

Mr. Downsborough stated that the Board does not have a plan to bring before for a Public Hearing.

r. Poole stated that the reason there is a change in master plan was due to the land sale/donation to the Township.

6. PLANNING AND ZONING (Continued)

c. Gray's Woods Master Plan Amendment #5 (Continued)

From the October 1st Planning Commission Agenda (Continued):

Mr. Downsborough stated he would like staff to work with developer to see about creating 5% affordable housing.

The Board asked the developer to bring something back for the next Board Meeting.

Mr. Downsborough moved to waive the roundabouts from the 2010 Master Plan. Seconded by Ms. Buckland, the motion passed 3-2 with Ms. Whitman and Mr. Trevino voting no.

d. Final Subdivision Plan - Gray's Woods Planned Community Phase 6 Section A

From the October 1st Planning Commission Agenda (Continued):

This plan was submitted on July 6, 2018 and proposes to subdivide the first portion of Phase 6 of the Gray's Woods Planned Community. The site is located beyond the gate at the end of the improved portion of Gray's Woods Boulevard, just past the Gray's Woods Park (currently in construction). The plan proposes to create 37 high density multifamily (9-15 DU/acre) and 6 small single family (5-9 DU/acre) lots. The townhouse lots will be approximately 2,000-3,000 ft², and the single family home lots will be approximately 5,200 ft². The plan also establishes the right-of-way (ROW) for portions of Amicus Drive, Jack Pine Way, and Wood Thrush Way, which will be future roads offered for dedication to Patton Township as public roadways. Staff review comments were provided to the applicant on September 14, 2018.

The following items are included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the land development plan
3. A marked up copy of staff's comment letter

End of Planning Commission Agenda materials

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.
2. Approval of Gray's Woods Master Plan Amendment #5.

This item is presented for information only at this time. The Board cannot take action until a Public Hearing is held on the Master Plan Amendment #5 (see Item 6d.)

The Board took no action on the plan. The plan will be considered again at the next Board meeting.

6. **PLANNING AND ZONING (Continued)**

e. **Final Land Development Plan - Gray's Woods Planned Community Phase 6 Section A**

From the October 1st Planning Commission Agenda (Continued):

This plan was submitted on July 6, 2018 and proposes to construct the first portion of Phase 6 of the Gray's Woods Planned Community. The site is located beyond the gate at the end of the improved portion of Gray's Woods Boulevard, just past the Gray's Woods Park. The plan proposes the construction of 37 townhouses and 6 single family homes Gray's Woods Boulevard will be improved throughout the Phase 6A area. Three roundabouts that were previously planned on the boulevard will no longer be constructed, and the updated TIS indicates that "the recommended traffic control for all new intersections is two-way stop control, with the new site approaches controlled by stop signs and no traffic control on the mainline Gray's Woods Boulevard approaches." In addition to boulevard improvements, portions of Amicus Drive, Jack Pine Way, and Wood Thrush Way will be built and dedicated to Patton Township as public roadways. These roads will terminate at temporary cul-de-sacs until future development is proposed. All streets will contain sidewalks and street trees on both sides. In addition, the Heritage Trail will be constructed as a shared-use path on the south side of Gray's Woods Boulevard, and will ultimately pass along the front of the Gray's Woods Park and connect to the existing terminus of the path at Brynwood Drive. As required by the master plan, the Heritage Trail will also be constructed through Graysdale with this phase of development.

The Township's parking requirements necessitate a total of 97 parking spaces, and the developers have provided 98 spaces. Each dwelling unit will have space for 2 vehicles in the driveway, and 12 additional on-street parallel parking spaces are proposed. These are located along Amicus Way and Wood Thrush Way.

Public water and sewer service will be provided via extensions of existing mains along Gray's Woods Boulevard. Stormwater for this phase will be conveyed to a basin located just over the municipal boundary line in Halfmoon Township. Accordingly, stormwater review comments from the Halfmoon Township Engineer are attached for your review.

The developers have requested the following waivers from the Township Code:

- Reduction of the required driveway setback from intersections (**§149e Figure 3 Driveway Setback Detail**).
 - *The applicant has requested this waiver in order to allow for the positioning of townhouse driveways closer to street intersections, provided that safe sight triangles at each public street intersection are not encroached upon.*
- Reduction of the required minimum off-street parking space width from 9 feet to 8 feet (**§153-38: Off-street parking regulations**).
 - *The applicant has proposed two 8-foot wide spaces in each townhouse driveway, for a total width of 16 feet.*
- Exemption from providing street trees at 30' intervals (**§153-36F Street Trees**).
 - *The applicant has proposed planting 2 additional trees per dwelling unit at other locations within the Phase 6A development area, and therefore is requesting an exemption from the standard street tree requirements.*

Staff review comments were provided to the applicant on September 14, 2018.

6. PLANNING AND ZONING (Continued)

e. Final Land Development Plan - Gray's Woods Planned Community Phase 6 Section A

The following items were included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the land development plan
3. A marked up copy of staff's comment letter
4. CATA Comments
5. Stormwater review comments from Halfmoon Township Engineer

End of Planning Commission Agenda materials

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.
2. Approval of Gray's Woods Master Plan Amendment #5.
3. Completion of the Heritage Trail through Graysdale.
4. Approval of waiver requests for a) reduced driveway setback from intersections, b) reduced minimum off-street parking space width.
5. Partial approval of the waiver from the minimum street tree requirements as requested, except street trees will be required in grassed curb strips that are 5 linear feet or longer along roadways.

This item is presented for information only at this time. The Board cannot take action until a Public Hearing is held on the Master Plan Amendment #5 (see Item 6d.)

The Board asked for more information on the street tree waiver. The Board took no action on the plan. The plan will be considered again at the next Board meeting.

f. Lot Consolidation Plan for Glenn O. Hawbaker, Inc Corporate Offices

From the October 1st Planning Commission Agenda (Continued):

This plan was submitted on August 10, 2018 and proposes to consolidate five properties along Waddle Road in the Office Buffer District. The total acreage, after consolidation, would be 3.16 acres. The properties are located between Waddle Road and Weaver Street in the Woodycrest neighborhood. Tax parcels 18-013-068D-0000 and 18-013-068A-0000 were rezoned, at the request of the property owner, from Medium Density Residence (R3) to Office Buffer District (OBD) on May 23, 2018. Staff review comments were provided to the applicant on August 24, 2018.

The following items were included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the land development plan
3. A marked up copy of staff's comment letter

End of Planning Commission Agenda materials

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.

Mr. Miller stated that combining these lots brings more commercial development instead of lots for affordable housing.

6. PLANNING AND ZONING (Continued)

f. Lot Consolidation Plan for Glenn O. Hawbaker, Inc Corporate Offices (Continued)

Mr. Downsborough stated that it makes sense to put office buildings as a buffer along a 4 lane highway.

Mr. Downsborough moved to approve the Lot Consolidation Plan for Glenn O. Hawbaker, Inc. Corporate Offices. Seconded by Ms. Whitman, the motion passed 5-0.

g. Preliminary/Final Land Development Plan for Hawbaker Office Building

From the October 1st Planning Commission Agenda (Continued):

This plan was submitted on August 10, 2018 and proposes construction of an 18,000 ft², three-story office building along Waddle Road adjacent to the existing Glenn O. Hawbaker, Inc. (GOH) headquarters building at 1952 Waddle Road. The site is located between Waddle Road and Weaver Street in the Woodycrest neighborhood, and is within the Office Buffer District (OBD) and the I-99 Interchange Overlay District. Demolition activities include removal of a portion of the existing parking lot and related sidewalks. In addition to the building, 72 new asphalt parking spaces are proposed, resulting in a total of 189 spaces (6 ADA) on the site for use by employees and visitors of both GOH buildings. Currently, the sidewalk along the frontage of the property addition, a new sidewalk connecting Weaver Street to Waddle Road will be constructed. The existing underground stormwater management facility will be expanded to accommodate the runoff from the proposed development, and the site will be served by the UAJA and the SCBWA via connections to existing mainlines along Waddle Road and Weaver Street.

The maximum permitted impervious coverage in the OBD is 60%, and 59.1% is proposed. The maximum building height is 45 feet, and the proposed building is 42 feet. The applicant has indicated that the exterior of the proposed building will complement the existing GOH building. Staff notes that the I-99 Interchange Overlay district contains standards for building and site design controls, as well as standards for highway access and safety, setbacks and landscaping, and environmentally sensitive areas. Building exteriors must be designed to use varying materials, textures, or colors, architectural detailing or elements such as windows, colonnades, porches, porticos, columns, pilasters, cornices, or canopies, and varying horizontal elevations, bump outs, and recesses.

From the October 1st Planning Commission Agenda (Continued):

Consistent with the intent of the OBD to minimize disturbances to adjacent residential areas, businesses may only be open to the public between the hours of 7:00 a.m. and 9:00 p.m., and significant buffering from adjacent residential zoning districts is required. The buffer must include at least 50% conifers to ensure an effective all-season buffer. These requirements have been addressed with this plan.

Staff review comments were provided to the applicant on August 24, 2018.

The following items were included with the agenda:

1. A location map of the property
2. An 11"x17" copy of the land development plan
3. A marked up copy of staff's comment letter
4. CATA comments
5. Recycling and Refuse comments

End of Planning Commission Agenda materials

6. PLANNING AND ZONING (Continued)

g. Preliminary/Final Land Development Plan for Hawbaker Office Building (Continued)

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.

Mr. Downsbrough moved to approve the Preliminary/Final Land Development Plan for Hawbaker Office Building subject with all items being completed. Seconded by Mr. Trevino, the motion passed 5-0.

Mr. Miller stated that he is against this. He stated he is concerned about the noise with construction and more traffic in the neighborhood.

h. Ordinance Allowing Flags as Signs

From the June 20, 2018 Board of Supervisors Agenda

A representative of Glenn O. Hawbaker, Inc. (GOH) has submitted a request (included with the agenda materials) asking the Township to consider a change to the signage regulations to permit a flag.

Chapter 140 (Signs) of the Patton Township Code provides regulations on signage.

Section 140-7J (Signs prohibited in all districts) currently prohibits the following items from being used for commercial advertising:

“Searchlights, pennants, spinners, banners and streamers”

Sections 140-8 (Limit on number of signs per premises) and 140-10 (Limit on sign area) constrain the number and total size of signs that can be installed on a site for commercial advertising.

In their request, GOH does not request any increase in the overall signage but suggests that a corporate flag might be counted as part of the permitted signage for the site.

End of Board Agenda Materials

From the October 1st Planning Commission Agenda:

The Board referred the matter to the Planning Commission for review and a recommendation. Staff notes that the Township's sign regulations are outside of Chapter 175 (Zoning), but they are referenced a number of times in that chapter. Any amendments to Chapter 140 (Signs) would therefore be adopted into Zoning by reference.

Previously, a corporate flag was flown at the Glenn O. Hawbaker corporate headquarters, but Patton Township required the business to remove the flag because it did not meet Township sign regulations.

At the August 6, 2018 Planning Commission work session, the Commission members discussed the matter with the requestor, Township staff, and the two remaining members of the Township's Sign Review Board, Scot Chambers and Sean Howard (*since that time, Mr. Chambers has moved out of Patton Township and therefore is no longer a Sign Review Board member*). Both members of the Sign Review Board indicated that they supported allowing businesses to fly a corporate flag, as long as it meets all other requirements for signs. The Planning Commission also supported the request and directed staff to draft an ordinance that would remove the prohibition on using flags as signs. A draft ordinance was presented at the September work session. The Planning Commission members recommended no changes, and the ordinance is being presented tonight for formal recommendation to the Board of Supervisors.

6. PLANNING AND ZONING (Continued)

h. Ordinance Allowing Flags as Signs (Continued)

The following items were included with the agenda:

1. Letter requesting amendments to the Township's sign regulations
2. Draft Ordinance: *Allowing Flags as Signs*

End of Planning Commission Agenda materials

The Planning Commission recommends approval of the Draft Ordinance.

Following an introduction from the Planner, the Board should review the Draft Ordinance and accept comments from the audience.

Ms. Whitman asked about looking to see what other local municipalities' have for ordinances on regulated flags. Mr. Downs brough suggested limiting the maximum size allowed for a flag.

The Board will discuss this item again at the October 24, 2018 Board Meeting.

7. ADMINISTRATION

a. Sustainable Pennsylvania Community Certification – Progress Tracking Tool and Resolution

At the August 15, 2018 Board meeting, Supervisor Buckland provided an update on her findings and discussions to date regarding a sustainability policy/ resolution/program/plan. Dr. Buckland noted that the Centre Regional Planning Agency (CRPA) Sustainability Planner had begun preliminary assessments for each Centre Region municipality using the Sustainable Pennsylvania Community Certification Program from the Pennsylvania Municipal League (PML). The program is a free, voluntary, self-assessment that assesses a communities activities over a wide range of policies, actions and best practices.

The Sustainability Planner and our Local Planner have worked with the Manager to review and complete the Sustainable Pennsylvania Community Certification Progress Tracking Tool. The preliminary score for the Township is 174 of a possible 300, making the Township eligible for Gold certification. The Tracking Tool will be submitted to the Pennsylvania Municipal League for verification and certification.

The agenda materials include the following items:

- An overview of the Sustainable PA program
- The completed Progress Tracking Tool for Patton Township
- A draft resolution to “affirm participation in the program”

Supervisor Buckland will introduce the topic and review the above materials with the Board.

Ms. Buckland moved to adopt Resolution 2018 – 014. Seconded by Trevino, the motion passed 5-0.

7. **ADMINISTRATION (Continued)**

b. **Council of Government (COG) September General Forum (GF) Items**

1) **2019 COG Budget and Capital Plan**

The COG Finance Committee will conclude their review of the COG budget on October 11th. The General Forum is expected to forward the Budget to the municipalities at their October 29th meeting. (PDF copies of COG Finance documents are available upon request)

Board members should identify any remaining COG budget questions or concerns they may have. Patton Township will ultimately endorse the COG Budget as we adopt our 2019 Township Budget at the December 12th Board meeting.

2) **Funding for Act 235 Training for Tactical Paramedics**

From September 25th GF follow-up Memo

The General Forum received a presentation regarding the need for Centre LifeLink Paramedics who support the Tactical Response Team to complete Lethal Firearms Training and consider a request to contribute to the training expense. The motion approved by the General Forum is:

“That the General Forum receive a report from Centre LifeLink regarding the justification for the need for the paramedics assigned to the Centre County Tactical Response team to have Act 235 Lethal Arms Training. And that the General Forum members come to the October 29, 2018 COG meeting prepared to take action on a request from Centre LifeLink that the Centre Region COG contribute up to \$10,000 to Centre LifeLink for its costs for having its staff who provide medical support to the Centre County Tactical Response Team complete this training.”

Municipal officials now have the time to think about and become more knowledgeable about this topic. The timing also allows the funding request to be considered with the context of COG's other financial priorities. General Forum members should be prepared to take action at the October meeting.

End of GF follow-up Memo materials

3) **Easement Agreement for UAJA Facilitates on Whitehall Road Park Property**

From September 25th GF follow-up Memo

This agenda item asked the General Forum to authorize the execution of an easement for installation of a pump station and sanitary sewer lines on the park property. The COG solicitor noted, based on the COG's Articles of Agreement, that this vote needed unanimous approval by a unit vote and that Halfmoon Township would not vote because they do not participate in the ownership of Whitehall Road Regional Park. The following motion was made and failed by 3 yeas, 1 nay (State College Borough), and 1 abstaining (Patton Township):

7. **ADMINISTRATION (Continued)**

b. **Council of Government (COG) September General Forum (GF) Items (Continued)**

3) **Easement Agreement for UAJA Facilitates on Whitehall Road Park Property (Continued)**

From September 25th GF follow-up Memo (Continued)

“That the General Forum, as recommended by the Executive Committee, authorize the Centre Region COG Executive Director to execute a grant of easement dated September 18, 2018 that would allow the University Area Joint Authority(UAJA) to install a pump station and sewer lines at Whitehall Road Regional Park that is jointly owned by the Centre Region COG and Ferguson Township.”

This item will come back to the General Forum in October. In the meantime, questions relative to this matter should be emailed to Jim Steff at jsteff@crcog.net so that the appropriate technical person may be contacted to provide the information requested.

End of GF follow-up Memo materials

A follow-up memo from COG was also included with the agenda materials along with a photo of how the pump station installation would appear.

The Board had no questions on the COG items.

c. **PSATS Fall Forum and PML Summit**

Supervisors Trevino and Buckland attended the Pennsylvania State Association of Township Supervisors (PSATS) Fall Forum on October 2nd and 3rd in State College; and Supervisors Downsborough and Buckland attended the Pennsylvania Municipal League (PML) Annual Summit from October 4th through the 6th in Cranberry Township, Butler County; and Supervisor Trevino attended the PA COG Conference in State College on October 4th.

Mr. Downsborough noted our influence on one PML resolution.

d. **September 2018 Voucher Report**

A copy of the September 2018 Voucher Report was enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

Mr. Trevino moved to approve the September 2018 Vouch Report. Seconded by Mr. Downsborough, the motion passed 5-0.

8. **CONSENT AGENDA – No Items**

9. **MANAGER'S REPORT**

a. **Development Update**

Mr. Erickson stated that the Development Update was included with the agenda.

b. **Request to be Grantee for Nittany Valley Sports Centre Phase 2 State Grant**

Mr. Erickson stated that the Solicitor has not reviewed but has a sample agreement.

9. MANAGER'S REPORT (Continued)

c. Upcoming Events

- [1] Fall Bulk Waste Collection, October 15-19 (enclosed)
- [2] Patton Township Business Association Lunch, October 24th
- [3] Election Day, November 6th
- [4] Patton Township Business Association Lunch, November 28th

d. Multi-modal Grant for Bernel/Fox Hill

Mr. Erickson stated that the Township was not funded these year but can resubmit another application.

e. Guide to Promoting C-NET Programming

Mr. Erickson stated that enclosed was a copy of the guide to promoting C-NET Programming.

f. Open Container Ordinance – Name Change

Mr. Erickson stated that he received notice from Editor of our Codification suggesting a change to Alcohol/Open Container. If no one has any objections he will relay that back to them to make the change.

g. Tax Appeal

Mr. Erickson stated that the received notice that Lowe's have filed for a tax appeal.

10. COMMITTEE REPORTS

Transportation and Land Use & CRPC, October 1– Whitman

- Informational Presentation on the Halfmoon Township Request To Expand The Regional Growth Boundary And Sewer Service Area
- Comprehensive Plan Implementation Program (CHIP) Progress Report

Parks & Rec Regional Comp Plan, October 2 – Wheeler (report enclosed)

Public Services & Environmental, October 4 – Trevino, Alt.

- 5 year review - RGB/SSA Implementation Agreement
- Source Water Protection PMT - Water Testing Results
- Refuse and Recycling MOU with CCRRA
- Refuse and Recycling Bid Specifications

Human Resources, October 3 – Buckland

- Personnel Policy Handbook Update
- Draft Guidelines for Meeting Etiquette
- Executive Session

Executive, October 23 - Abrams

- a. State College Borough Water Authority. September 20 – Montieth (report enclosed)
- b. Centre Area Cable Consortium, October 14 – Downsborough
- c. Sustainability Resolution, (Item 7a) – Buckland, Erickson, Garthe, Barrett
- d. Spring Creek Watershed Commission, October 17 – Trevino (Sept minutes enclosed)
- e. Centre County Metropolitan Planning Organization, September 25 – Whitman
- f. Website Upgrade, Demos to be scheduled - Whitman, Buckland, Pegher, Erickson

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT**

Mr. Downsbrough moved to adjourn the October 10, 2018 Board of Supervisors meeting at 9:55 PM. Seconded by Ms. Buckland, the Chair adjourned the meeting.

Douglas J. Erickson, Township Secretary

DRAFT