

ATTENDANCE:

BOARD Elliot Abrams, Chair
George Downsborough, Jr., Vice-Chair
Jessica Buckland, Supervisor
Daniel Treviño, Supervisor

STAFF
Stephen Casson, Township Engineer
Paul Christner, Assistant Engineer
Betsy Dupuis, Solicitor
Doug Erickson, Township Manager
Greg Garthe, Planner
Tyler Jolley, Chief of Police
Lawrence Pegher, Finance Director

ABSENT Betsy Whitman, Supervisor

AUDIENCE C-NET (3) Scott Miller, Resident
Joe Viglione, COG Bill Newton, Resident
Matt Vidic, Centre Soccer Chris Dochat, S&A Homes
Beth McCollum, Resident Amy Kerner, State College Borough
Bill Jones, Resident Kathleen Domenig, Resident
Brian Henry, Resident Pam Adams, COG
Mark Toretti, Penn Terra Ken Healy, Resident
Colleen Barrett, CRPC Jim Payne, Resident
Tim Harlow, Hawbaker Engineering LLC Mike Hughes, Resident
Gloria Kith, Resident Nicole Sleckman, Resident
Jim Steff, COG Chris Summers, Resident
James Howell, Resident

1. CALL TO ORDER

The August 15, 2018 Board of Supervisors meeting was called to order by Chair Abrams at 7:00 PM.

Pledge of Allegiance

2. APPROVAL OF MINUTES

Mr. Trevino moved to approve the minutes of the July 11, 2018 and July 18, 2018 meeting. Seconded by Ms. Buckland, the motion passed 4-0.

3. PUBLIC COMMENTS

Mr. Miller stated that he is concerned about the drainage system from Woodycrest to Clearview Avenue and the possibility of being tested positive for West Nile Virus. Mr. Christner stated there are plans on cleaning out sewer line. Mr. Erickson stated that the County has a protocol on testing for West Nile Virus.

Mr. Vidic stated that Orchard Park has flooded during the recent storms and that Centre Soccer relies on municipalities to provide fields and wanted to express the need for more fields.

4. PUBLIC HEARINGS AND ACTION CONSIDERATION

a. Amendment to the NR-2 (Natural Resource and Recycling) Zoning District to Reduce the Open Space Requirement

From the [April 11, 2018](#) Board of Supervisors Agenda

The Borough of State College (Borough) operates a leaf/grass/organics composting operation on a site formerly referred to as the “the old Borough dump.” This is the site of a closed, former landfill utilized by the Borough of State College more than 30 years ago. GOH Recycling Center, at 110 Hawbaker Industrial Drive, also operates on this site accepting and recycling construction materials. The site is bounded by I-99, the Colonnade, the Otto’s property along N. Atherton Street and the businesses on the east side of Hawbaker Industrial Drive.

The property was originally zoned NR-1 (Natural Resource) which permitted very little development of the property. The Borough’s leaf composting operation, which pre-dated zoning, was then a legal, non-conforming use on the parcel.

The NR-2 Zone was created in 2006 specifically for this property to permit the planned recycling center and make the leaf composting a conforming use. Under Pennsylvania law, municipalities have a greater ability to manage “conforming uses” as opposed to “legal, non-conforming uses.”

A request has been submitted to the Township stating that the Borough “is proposing to expand the composting capacity ...” at this site and they ask the Board of Supervisors to consider a reduction in the required open space component of the site from sixty percent (60%) to forty percent (40%). The request further states “This would increase the availability of land for the continued recycling and composting of yard waste.”

End of Board Meeting Agenda materials

From the [June 4th Planning Commission Agenda](#):

The Board of Supervisors referred the matter to the Planning Commission for study and a recommendation, and the issue was discussed at the May 7, 2018 Planning Commission work session. Tim Harlow, Hawbaker Engineering, explained that the Borough needs the additional space for its composting operation in order to process additional organics that are expected when organics recycling is offered region-wide in the future.

The Planning Commission members unanimously directed staff to draft an ordinance to revise the NR2 district open space requirements as requested. The draft ordinance is being presented at tonight’s meeting.

4. PUBLIC HEARINGS AND ACTION CONSIDERATION (Continued)

a. Amendment to the NR-2 (Natural Resource and Recycling) Zoning District to Reduce the Open Space Requirement (Continued)

From the June 4th Planning Commission Agenda (Continued):

The following items are included with the agenda:

1. Request letter from the project engineer
2. A location map of the NR2 district
3. Draft Ordinance: *Reduction of Open Space Requirements in the Natural Resources and Recycling District*

End of the Planning Commission Agenda material

The Planning Commission has recommended approval.

Following an introduction from the Planner and comments from the applicant's representative, the Board should open the Public Hearing and take comments from the audience.

Comments from the Centre County Office of Planning and Community Development are also included with the agenda materials (attachment "Item 4a.2".) The Centre Regional Planning Commission had no comments. Notices were also mailed to all adjoining property owners.

(1) Public Hearing

The Board convened the Public Hearing on the proposed Amendment to the NR-2 (Natural Resource and Recycling) Zoning District to Reduce the Open Space Requirement at 7:15PM.

Mr. Downsborough moved to close the Public Hearing on the proposed Amendment to the NR-2 (Natural Resource and Recycling) Zoning District to Reduce the Open Space Requirement at 7:16PM. Seconded by Mr. Trevino, the motion passed 4-0.

(2) Action Consideration

Mr. Downsborough moved to approve Ordinance 2018-594 "REDUCTION OF OPEN SPACE REQUIREMENTS IN THE NATURAL RESOURCES AND RECYCLING (NR2) DISTRICT". Seconded by Ms. Buckland, the motion passed 4-0.

4. PUBLIC HEARINGS AND ACTION CONSIDERATION (Continued)

b. Noise Control Ordinance

The Board of Supervisors has reviewed several versions of proposed regulations since February 2018 with the purpose of establishing limits on undesired sources of noise in the Township. The Police Chief has consulted with neighboring departments who have been enforcing their own local regulations, to determine the current best practices for regulation and enforcement.

Included with the agenda materials (Item 4b.1) is the latest draft (v3.3) of that was reviewed in July. It includes items raised in previous Board discussions and 'borrows' elements from regulations in Ferguson Township, State College Borough and Harford Township (Susquehanna County).

The proposed ordinance includes the following elements:

- Applies uniformly across the Township, unless specific activities are exempted
- Exemptions include (but are not limited to)
 - Aircraft, Sirens, Alarms, Emergency Responders, Snow Removal,
 - Agricultural activities where permitted as a use by right or 'grandfathered'
 - Construction, property maintenance and firing ranges during specific hours
 - Fireworks – (review needed) during specific hours
- Violations are based on the concept of "unreasonable noise:"
 - Definition: Sound that is of a volume, frequency, or pattern that prevents, disrupts, injures, or endangers the health, safety, welfare, comfort or repose of reasonable persons of ordinary sensitivities within Patton Township, given the time of day, location, and/or other relevant factors in which and where the sound is made.
 - For violations related to music, provides guidance based on distances such as: "plainly audible beyond the property line of a single-family dwelling"
 - Other noises deemed unreasonable if: "so as to disturb the peace, comfort, or repose of others within the Township by being plainly audible to persons within any dwelling, hotel, hospital, office or . . ."
- Construction permitted from 7am to 7pm except Sunday, then 8am to 7 pm
 - Includes procedures for "Exceptions, Waivers and Modifications," Emergencies, and further construction-related "Exemptions."
- Waiver request procedure included for non-construction activities
- Fines are proposed at "not less than \$100.00 for the first offense, and not less than \$500 for any subsequent offenses in any 120-day period . . ."

Notifications regarding the proposed ordinance have been mailed to contractors who regularly work in the Township, and appeared in the Centre Daily Times, on the Township website and the Township Facebook page.

Public comments received by email and Facebook are included as attachment Item 4b.2.

4. PUBLIC HEARINGS AND ACTION CONSIDERATION (Continued)

b. Noise Control Ordinance (Continued)

Following an introduction from the Manager and Police Chief, the Board should open the Public Hearing and take comments from the audience.

Chief Jolley stated that this gives the department another level of enforcement.

(1) Public Hearing

The Board convened the Public Hearing for the Ordinance 2018-595 "NOISE CONTROL ORDINANCE" at 7:22PM.

Mr. Miller stated that Chief Jolley has spent a lot of time on this and that this has more teeth for enforcement.

Ms. Adams asked if this impacts recycling trucks in commercial areas before 7:00AM. Chief Jolley stated that this would fall under one of the exemptions.

Mr. Trevino moved to close the Public Hearing for the Ordinance 2018-595 Noise Control Ordinance at 7:27PM. Seconded by Ms. Buckland, the motion passed 4-0.

(2) Action Consideration

Mr. Trevino moved to approve Ordinance 2018-595 "NOISE CONTROL ORDINANCE". Seconded by Ms. Buckland, the motion passed 4-0.

5. PUBLIC SAFETY

a. Police Update

Chief Jolley gave a brief verbal overview of the July 2018 Public Safety Report.

6. PUBLIC WORKS

a. Update on Scotia Road / Circleville Road Intersection Study

The history of this project was summarized in the agenda for the [July 18th Board](#) meeting.

The Public Works Department has prepared a Request for Proposal (RFP) (attachment Item 6a) asking engineering consultants to provide proposals to conduct neighborhood outreach and traffic studies that will identify and quantify potential alternatives to correct the sight distance deficiency at the intersection. From the range of potential alternatives, the Township and consultant would select a limited number of alternates (typically two or three) for further analysis for feasibility and costs.

This work is included in the 2018 – 2022 Capital Improvement Plan under projects PW – 37 and PW-38, with a budget of \$40,000. RFPs are to be submitted to the Department by September 21st, and a short list of consultants should be ready to present to the Board by late September or early October.

7. PUBLIC WORKS (Continued)

a. Update on Scotia Road / Circleville Road Intersection Study (Continued)

The Board members are asked to review the RFP and suggest additional work scope items or information that would be beneficial for the study. No formal action is required of the Board at this time.

b. Update on Funding for Curb Replacements on Local Streets

The Public Works Department has identified an under-funded need in the road maintenance program for the Township. As noted in the agenda for the [July 18th Board](#) meeting, the PW Department has reviewed the street maintenance needs through 2022 and estimated that approximately \$1,000,000 would be needed for replacing concrete curb and gutter. This amount is in excess of the “normal” overlay needs that currently require about \$250,000 per year.

Since the July meeting, the Department has refined the estimates for street maintenance work for the next 8 years. At this time the estimate for additional needed funding for curb replacement is in the range of \$600,000 to \$700,000. There also may be an opportunity to shift allocations between Liquid Fuel Tax funds and General Fund monies to reduce the net increase needed for the Road Resurfacing and Reconstruction Reserve Fund (RRRRF). The agenda materials include a spreadsheet that details the projected road maintenance needs, with curb replacements, from 2019 through 2026.

Currently, the Manager estimates that to fund the replacement of the curbing to the original style as the streets are scheduled for maintenance (Option 2Ai from the July decision tree) would require allocating an additional \$80,000 to \$90,000 of General Fund monies annually to the RRRRF.

New allocations at reduced amounts, in essence, would delay the scheduled street work by 1 to 3 years. Without any new allocations, street maintenance would be delayed by 3 to 4 years.

No formal action is required of the Board at this time. The Public Works Department will include the additional funding request in the 2019 – 2023 Capital Improvement Plan, which will be reviewed by the Board later this year.

7. PLANNING AND ZONING

a. Planning Commission Report

Mr. Silvis stated that during the Planning Commission the Aeropointe Phase 2A plan and the Reserve plan were discussed. He stated that at the Work Session they discussed a signage regulation change request from the Hawbaker Group.

7. **PLANNING AND ZONING (Continued)**

b. **Preliminary/Final Land Development Plan: Aeropointe Phase 2A**

From the [August 6th Planning Commission Agenda](#):

This plan was submitted on July 13, 2018 and proposes to eliminate a 1,250 ft² clubhouse and 7 parking spaces included in the currently approved and recorded land development plan for *Aeropointe Place* (dated January 2017), now referred to as *Aeropointe*. This plan is intended to supersede the previously approved land development plan. The site is located on Lot 6 of the *Nittany Valley Sports Centre* site in the Mixed Use Area of the Planned Airport District. The plan proposes development of 12 duplex units, which is unchanged from the previous plan submission. The proposed clubhouse was to be utilized to satisfy part of the Township's public use and service areas (i.e. parkland) requirements, but now that it has been removed from the plan, the requirement must be met with one acre of land dedicated to public use, or a fee-in-lieu of land. Any fee collected will be utilized at an existing Township park, or to enhance connectivity to Bernel Road Park. A total of 56 onsite parking spaces (48 resident, 8 guest) will be provided. A 10' wide asphalt walkway/ emergency access path will be built to provide connectivity to neighboring lots where future development is proposed, and a 5' concrete sidewalk will be constructed along Bernel Road. The Township provided comments to the applicant on July 20, 2018.

End of Planning Commission Agenda materials

The agenda materials included a location map of the property, marked up copy of staff's comment letter, 11"x17" copy of the land development plan, and one comment received from a resident.

The Planning Commission recommended conditional approval with completion of all items noted on staff's marked up comment letter, and inclusion of on-site recreational/play-ground facilities in the central area of the site sufficient to satisfy **§153-34A(3) Public use and service areas** of the Patton Code.

A proposal for satisfying **§153-34A(3)** is expected from the developer and will be included with the agenda UPDATE materials.

Mr. Torreti gave a brief overview of the Aeropointe Phase 2A.

Mr. Downsborough stated he likes the fee in lieu for use in existing parks. Mr. Donchat offered \$23,290 as a fee in lieu.

Mr. Trevino moved to conditionally approve the Preliminary/Final Land Development Plan: Aeropointe Phase 2A with completion of all items noted on staff's marked up comment letter, and inclusion of the fee in lieu of \$23,290 to be used for Bernel Road Park. Seconded by Mr. Downsborough, the motion passed 4-0.

7. **PLANNING AND ZONING (Continued)**

c. **Preliminary Subdivision Plan: The Reserve, Tax Parcel 18-315-068**

From the [August 6th Planning Commission Agenda](#):

This preliminary plan proposes subdivision of tax parcel 18-315-068 into 38 residential lots for *The Reserve* residential development. The site is located to the north of Gray's Woods Boulevard, between the Marywood and Graysdale communities, in the Rural (A1) district.

A previous version of the preliminary plan received conditional approval on July 17, 2013. Section 508(4)(ii) of the PA Municipalities Planning Code (MPC) specifies that once a plan has been approved, no subsequent change to the zoning, subdivision, or other governing ordinance within five years of the approval shall be applied to affect adversely the right of the applicants to commence and complete any aspect of the development. However, the Planner discussed the matter with the Township Solicitor, who suggested that it would be prudent for the applicants to consider resubmitting the plan for approval because of factors not specifically related to Township zoning or subdivision and land development regulations. Such factors might include recent changes to environmental regulations or permitting requirements, or changes to traffic conditions resulting from development in the area. Revising the plan at this time provides an opportunity for the applicants to extend their preliminary plan approval for another five years and receive the protections of MPC §508(4)(ii), while also ensuring compliance with current regulations beyond those in the Township Code. Staff provided this information to the applicants' engineer, and the plan was resubmitted on July 6, 2018.

In addition to creating 38 residential lots, the plan also proposes construction of two public streets within the development; Reserve Drive and Forest View Drive. Reserve Drive will be a boulevard-style entrance to the property from Gray's Woods Boulevard, and will serve as the primary access to the site. The updated traffic impact study (TIS) concludes that development of *The Reserve* is projected to have minimal impact on the study area, and no turning lanes are required at the intersection of Reserve Drive and Gray's Woods Boulevard. Forest View Drive will terminate in a temporary cul-de-sac adjacent to *The Reserve (East)* property, until a permanent connection to that development is established in the future. The plan also includes construction of a 20' wide temporary emergency access route at the northwest corner of the site, which will connect to Meeks Lane via Echo Hollow Lane. Additionally, a 50' right-of-way (ROW) will be offered for dedication to Patton Township for a possible future extension of Reserve Drive to connect to the adjoining Piper tract, which lies to the northwest of *The Reserve* site.

From the [August 6th Planning Commission Agenda](#) (Continued):

The plan includes concrete sidewalks along both sides of all internal streets, and a 10' wide asphalt shared use path along Gray's Woods Boulevard. The shared use path will be used to satisfy part of the Township's public use and service areas (i.e. parkland) requirements, with the remainder of the requirement fulfilled with a fee-in-lieu contribution.

The site is within the Regional Growth Boundary and Sewer Service Area, and will be served by the University Area Joint Authority and the State College Borough Water

7. PLANNING AND ZONING (Continued)

b. Preliminary Subdivision Plan: The Reserve, Tax Parcel 18-315-068

Authority. Sewage will be conveyed via gravity from *The Reserve* to a new pump station that would be constructed in *The Reserve (East)*, and then via force main to the Marywood pump station. However, the UAJA is planning to build a new pump station along Meeks Lane that would eliminate the need for several of the existing and proposed pump stations in the area, including the station at *The Reserve (East)*. However, that station will remain until planning, design, and permitting for the new Meeks Lane station is completed by the UAJA. The timeframe for development of the new station is uncertain at this time.

The applicant has requested the following waivers:

- Reduction of the required minimum horizontal curve radius for local streets from 250' to 175' for the section of Forest View Drive to the west of Reserve Drive.
 - *The applicant anticipates that Forest View Drive will be used in a manner more consistent with a minor street, which requires a 150' minimum horizontal curve radius.*
 - Increase of the required minimum spacing for street trees from 30' to 40' on center.
 - *The applicant has proposed placing the balance of the required street trees along the proposed shared use path adjacent to Gray's Woods Boulevard.*
- End of Planning Commission Agenda materials*

The agenda materials included a location map of the property, marked up copy of staff's comment letter, 11"x17" copy of the land development plan, and applicants letter requesting the waivers.

The Planning Commission recommended conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.
2. Grant of waiver requests for 1.) reduced minimum horizontal curve radius on Forest View Drive, and 2.) increased minimum street tree spacing.
3. Provision of surety for the preliminary plan, or construction of the improvements listed in **§153-36: Required improvements**. Otherwise, a separate final plan may be submitted before improvements are installed, but financial surety must then be submitted prior to final approval.
4. Dedication of 1.5 acres of land within *The Reserve* for public use as required by **§153-34A(3) Public use and service areas**, or construction of the shared use path along Gray's Woods Boulevard and provision of a fee-in-lieu acceptable to Patton Township to satisfy the balance of the requirement within 10 business days of recording the plan and prior to issuance of any zoning permit for the project.
5. Submission of a copy of the executed ROW agreement for the proposed force main that will connect to the Marywood pump station.
6. Provide a copy of the NPDES approval letter.
7. Provide lighting along the shared-use path parallel to Gray's Woods Boulevard from Spring Glen Place to the easternmost frontage point of the Reserve. Ownership and maintenance of lights to be determined.

7. **PLANNING AND ZONING (Continued)**

b. **Preliminary Subdivision Plan: The Reserve, Tax Parcel 18-315-068 (Continued)**

A proposal for satisfying **§153-34A(3)** is expected from the developer and will be included with the agenda UPDATE materials.

Mr. Downsborough stated he believes as we as a Board will be challenged by Land Developers and we need be careful of approving all these waivers. The Board directed the Manager to revise the road regulations to avoid future waiver requests.

Mr. Torreti proposed a fee in lieu of \$25,000 along with shared use paths with lights.

Ms. Buckland stated that she is not sold on having the lights on bike path.

Mr. Downsborough stated he prefers not having the lights and having a fee in lieu and putting the money towards Grays Woods Park.

Mr. Howell stated he is concerned about light pollution from the lights on the path and asked if possible not to have lights. Mr. Trevino stated that no one is in favor of the lights.

Mr. Garthe stated that the reason for lights is for students walking in the morning in the dark.

Ms. Seikman stated her biggest issue is the density of this development and concerned about the light pollution.

Mr. Downsborough stated that spending money on a community park instead of a private clubhouse would be a better idea.

Mr. Downsborough moved to conditionally approve the Preliminary Subdivision Plan: The Reserve, Tax Parcel 18-315-068 with:

1. Completion of all items noted on staff's marked up comment letter.
2. Grant of waiver requests for only the reduced minimum horizontal curve radius on Forest View Drive.
3. Provision of surety for the preliminary plan, or construction of the improvements listed in **§153-36: Required improvements**. Otherwise, a separate final plan may be submitted before improvements are installed, but financial surety must then be submitted prior to final approval.
4. Include construction of the shared use path along Gray's Woods Boulevard and provision of a fee-in-lieu of \$25,398.50 for use in Gray's Woods Park.
5. Submission of a copy of the executed ROW agreement for the proposed force main that will connect to the Marywood pump station.
6. Provide a copy of the NPDES approval letter.

Seconded by Ms. Buckland, the motion passed 4-0.

8. ADMINISTRATION

a. Financial Trends Monitoring

The Financial Trends Monitoring System is a look at indicators of the financial stability and sustainability for the delivery of Township services to our residents and businesses. The Manager will provide a brief overview on using this tool for assessing the financial position of the Township.

The 2007 to 2017 Financial Trends Monitoring System Report was included with the agenda materials. A summary of each measure studied (last 4 pages of the report) is included as a separate attachment to the e-agenda.

No formal action is required on this item.

Mr. Pegher gave a brief presentation of the Financial Trends Monitoring.

Ms. Buckland asked who determines the healthcare. Mr. Pegher stated that we are in a self-insured, shared-risk pool with many other municipalities.

b. Mid-Year Financial Report

Mr. Pegher provided an update on the Township's financial position based on revenues and expenditures from the first six months of the year and projected revenues and expenditures through the end of the year.

A memo from the Director and a spreadsheet showing year-to-date revenues and expenses compared to budgeted amounts are included with the agenda materials.

No formal action is required on this item.

c. Board Input for the 2019-2023 Capital Improvement Plan

Mr. Erickson stated that the Township staff has begun working on the next five year Capital Improvement Plan. The current 2018-2022 plan was included in the agenda materials.

Staff requests that Board members provide input/guidance towards potential new projects or existing projects in the plan.

No formal action is required on this item. This item will also be on the September 12th agenda.

Mr. Abrams and Mr. Downsborough suggested to add curbing and storm drains into the Capital Improvement Plan.

8. ADMINISTRATION (Continued)

d. Council of Governments (COG) Matters

i. 2019 Program Plan and Capital Improvement Plan (CIP)

The General Forum has referred the 2019 Centre Region COG Program Plan and CIP to the municipalities for review and comment. The full plan (233 pages/ 14.2 MB) can be viewed or downloaded from the COG website by clicking [here](#). The 2019 Capital Improvement Plan is included with the agenda materials (Item 8di.1)

Comments from Board Members and staff are also included with the agenda materials (Item 8di.2). The comments have been entered into the matrix provided by COG.

COG prefers that municipalities submit consensus comments. Following Board discussion and audience input, the Board should consider action to forward a set of consensus comments to COG.

Comments will be forwarded to the Executive Director and the COG Finance Committee for their meeting on August 16.

The Board provide direction to the Manager to finalize the comments to be forwarded to COG.

d. Council of Governments (COG) Matters (Continued)

ii. Recycling Proposals for next Refuse/Recycling contract beginning in 2020

Supervisor Whitman asked the COG Refuse and Recycling Administrator to attend tonight's meeting to provide the Board a report on the Public Services and Environmental Committee's [August 2nd meeting](#) discussion on the Centre County Refuse and Recycling Authority (CCRRA) Memorandum of Understanding (MOU) renewal and proposed changes for the next Refuse/Recycling contract beginning in 2020 (see attachment Item 8dii). The 2 changes include:

- The current timeframe for the MOU is 5 years. The CCRRA is requesting a 10 year term. The current MOU states "The Authority shall be the sole provider of Recycling Services to Customers within the Service Area of the Centre Region COG in accordance with the terms of the RFB ..."
- A major change to the 2020 contract is the proposal of offering residents curbside organics collection. COG Staff is recommending that recycling services provided by CCRRA be expanded to include curbside organics recycling, in lieu of taking bids for the new service.

Ms. Adams gave a brief overview of the report on the Centre County Refuse and Recycling Authority (CCRRA) Memorandum of Understanding (MOU) renewal and proposed changes for the next Refuse/Recycling contract beginning in 2020.

The Board should receive the report, take audience comments and discuss the proposals. No formal action is required on this item at this time.

8. ADMINISTRATION (Continued)

e. Sustainability Policy Update

In 2017 the Board reviewed sustainability resolutions adopted by Harris and Ferguson Townships that contained pledges to achieve net zero greenhouse gas emissions by a future date. ([See Item 7b on September 13, 2017 Board Agenda](#))

With new members to the Board in 2018, the issue was re-visited in April, and Supervisor Buckland offered to lead the initiative on the issue.

Ms. Buckland provided a brief update to the Board on her findings and discussions to date regarding a sustainability policy/resolution/program/plan.

Mr. Erickson stated that next step will be to sit down with Ms. Buckland and the Planner and develop the next action steps.

f. ABC Report – Library Board Vacancy / SCBWA Liaison Position

One of our two Library Board representatives has notified the Township she will be leaving the area this fall. Kathleen Shannon has served since 2016. (3 year term)

In a recent conversation with the Interim Executive Director of the State College Borough Water Authority (SBCWA), he noted they would like Patton Township to fill a Liaison (non-voting) position on their Board of Directors.

The ABC Committee met the week of August 6th and reviewed applicants for these two positions.

The ABC Committee nominates the following residents:

Mr. Downsborough moved to fill a partial term, ending in Dec 2018, on the Schlow Centre Region Library Board – Linda Treviño. Ms. Treviño would be eligible to serve two additional full three-year terms on the Board. Seconded by Ms. Buckland, the motion passed 3-0-1.

Mr. Downsborough moved to fill a partial term, ending in Dec 2018, as a Liaison to the State College Borough Water Authority Board – Patricia (Pat) Monteith. Ms. Monteith would be eligible to serve for 10 additional one-year terms as a Liaison to the Board. Seconded to Mr. Trevino, the motion passed 4-0.

9. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda."

a. Administration

1. Suicide Prevention Month Proclamation

The Centre County Suicide Prevention Task Force has submitted a request for a Proclamation to designate September as Suicide Awareness and Prevention Month and September 10th as Suicide Awareness and Prevention Day. The agenda materials include the request from the Task Force with additional background information along with a draft resolution/proclamation.

Mr. Downsborough moved to adopt Resolution 2018-012 designating September, 2018 as "Suicide Awareness and Prevention Month" and designating September 10, 2018 as "Suicide Awareness and Prevention Day." Seconded by Mr. Trevino, the motion passed 4-0.

2. July Voucher Report

A copy of the July 2018 Voucher Report is enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

Mr. Trevino moved to approve the July 2018 Voucher Report. Seconded by Mr. Downsborough, the motion passed 4-0.

10. MANAGER'S REPORT

a. Valley Vista construction update

Mr. Erickson stated that notice was enclosed and widening will start next week.

b. July 2018 Development update

Mr. Erickson stated that the July 2018 Development update was included with agenda materials.

c. Upcoming Events

- [1] Patton Township Business Association Lunch, August 22
- [2] September 3, Labor Day, Office closed
- [3] Children's Safety Fair, September 8th, Target parking lot
- [4] Patton Township Business Association Lunch, September 26th
- [5] WPP Electrical Safety Trailer Demonstration, September 27th, Patton Township Fire Station parking lot (rain date is Oct 4) (flyer enclosed)
- [6] PSATS Regional Fall Forum, October 2-3, Ramada Inn
- [7] [PML Annual Summit](#), October 4 – 6, Cranberry Township
- [8] Election Day, November 6th

11. **COMMITTEE REPORTS**

a. **Human Resource**

Ms. Buckland stated that Human Resources discussed the Employee Relations Committee 2019 Budget, the Draft Guidelines for Meeting Etiquette and Personnel Policy Handbook Update.

12. **OTHER BUSINESS**

There was no other business.

13. **ADJOURNMENT**

Mr. Trevino moved to adjourn the August 15, 2018 Board of Supervisors meeting at 9:39PM. Seconded by Mr. Downsborough, the Chair adjourned the meeting.

Douglas J. Erickson, Township Secretary

DRAFT