

ATTENDANCE:

BOARD Elliot Abrams, Chair
 Jeff Luck, Vice-Chair
 George Downsborough, Jr., Supervisor
 Daniel Treviño, Supervisor
 Walt Wise, Supervisor

STAFF Doug Erickson, Township Manager
 Lawrence Pegher, Director of Finance and Administration
 Tyler Jolley, Chief of Police
 Betsy Dupuis, Solicitor
 Stephen Casson, Township Engineer
 Greg Garthe, Planner

AUDIENCE C-NET (3)
 Valerie Burnett, Resident
 Betsy Whitman, Resident
 Sarah Rafacz, Centre Daily Times
 Lyn Pipenberg, Resident

1. **CALL TO ORDER**

The September 13, 2017 Board of Supervisors meeting was called to order at 7:00PM by Elliot Abrams, Chair.

2. **APPROVAL OF MINUTES**

Mr. Luck moved to approve the August 16, 2017 Regular meeting minutes. Seconded by Mr. Treviño, the motion passed 4-0-1 with Mr. Downsborough abstaining.

3. **PUBLIC COMMENTS**

Ms. Burnett stated that she really appreciates the Waddle Road Project where there is the opportunity for walking and biking in the area.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley stated that in the month of August the bike patrol logged 48.5 miles. He stated that the department was very active in training during the month of August. He stated that the department assisted Ferguson Township with a bank robbery. He stated that on September 23 is the Annual Children's Fair that will be held at the Target parking lot.

Mr. Luck asked where do parking tickets get written. Chief Jolley answered usually in the Oakwood Avenue and fire lanes at stores.

5. **PUBLIC WORKS**

a. **Project Updates**

Mr. Casson stated that between July and August the Traffic Signal work was done and the department received training. Mr. Casson gave a brief overview of the Adaptive Traffic Signal System.

6. **PLANNING AND ZONING**

The Planning Commission did not meet in September.

7. **ADMINISTRATION**

a. **Regulating Special Events on Public Property**

Mr. Erickson stated that In the light of recent events in Charlottesville, Virginia, the Board may want to consider adopting regulations for special events on public property. State College Borough recently adopted the enclosed ordinance.

The Township currently has regulations pertaining to events that would be conducted on private property (temporary use permits) and regulates events in parks through the Centre Region Parks and Recreation Agency (policy for large group events in Parks was included with the agenda materials.)

Ms. Dupuis stated that this type of policy is present all over the state of Pennsylvania and the idea is to control or manage large crowds.

The Board agreed to have the Manager proceed by preparing a draft for a future Board meeting.

b. **Sustainability Resolutions from Ferguson and Harris Townships**

Mr. Erickson stated that at the August Board meeting it was noted that two of the Centre Region municipalities had recently adopted resolutions on reducing greenhouse gas emissions. The Board requested an opportunity to review these resolutions.

Copies of the resolutions were included with the agenda materials.

Mr. Luck stated that he is more inclined to go with something more like Harris Township's resolution than Ferguson Township's.

Mr. Downsborough stated that he would be interested in making sure the police department's perspective is incorporated with whatever we come up with as it relates to vehicles.

Mr. Erickson stated that COG is hosting a webinar later this month that he can go to.

c. **Board Input for the 2018-2022 Capital Improvement Plan**

Township staff is working of the next five year Capital Improvement Plan. The 2017-2021 plan was included in the agenda materials.

Staff requests that Board members provide input/guidance towards potential new projects or existing projects in the plan.

Mr. Downsborough suggested that Circleville Road/Scotia Road traffic study be included.

Mr. Luck asked about still carrying the Regional Park Maintenance Facility and suggested getting rid of it completely.

Mr. Luck asked about if we are still doing the control cabinet upgrades. Mr. Erickson answered that there is still money available for that.

d. **Pennsylvania Municipal League (PML) Summit Proposed Resolutions**

The Summit is scheduled for October 5 – 7 in Erie. Voting Delegate Downsborough requests that the other Board members review the proposed resolutions to provide guidance.

Mr. Downsborough suggested that Patton Township support all the proposed Resolutions but would like input if there is any Board Members that does not support any of the resolutions.

8. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda."

a. **Public Works**

1) **Maintenance Agreement for Phase 3 Saddle Rock's Community On-Lot Disposal System (COLDS)**

The Department of Environmental Protection (DEP) has requested that the Saddle Rock Sewage Association enter into an operation and maintenance agreement with the Township concerning the COLDS system that was created in the 1990s for the subdivision. This request arose out of discussions with the Department regarding the Silvis Subdivision Sewage Planning Module which is the next consent agenda item.

The Agreement places the responsibility for the proper operation and maintenance of the COLDS on the Saddle Rock Sewage Association and provides the Township the right to inspect the system and request maintenance records. DEP has yet to review the draft agreement, but it is patterned after the recently approved agreement for the Re-Farm Café.

It is recommended that the Board conditionally approve the agreement and authorize the Chair to execute the agreement on behalf of the Township.

2) **Sewage Planning Module Resolution for Final Lot Subdivision Plan - Replot of Saddle Rock Lots 31R and 32RRR**

In conjunction with the subdivision plan conditionally approved in July 2017 the Pennsylvania Department of Environmental Protection (DEP) requires that the Board affirmatively state that the plan approval serves as a revision to the "Official Sewage Facilities Plan."

It is recommended that the Board approve the Resolution 2017-016.2

3) **Accept Deed for Right-of-way Addition to Picadilly Road**

The above Subdivision Plan also included a 0.030 acre increase in the adjacent public right-of-way on the cul-de-sac of Picadilly Road.

It is recommended that the Board approve the Resolution 2017-018

b. **Administration**

1) **Voucher Report**

A copy of the August 2017 Voucher Report is enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

It is recommended that the Board approve the August 2017 Voucher Report.

8. **CONSENT AGENDA (Continued)**

b. **Administration (Continued)**

2) **Resolution to Authorize the Disposal of Certain Finance Department Records**

The Finance Departments has identified records for destruction in accordance with Township Resolution 2004-005, our policy for records disposition. Enclosed is a copy of the proposed resolution, including a list of the records identified for destruction.

It is recommended that the Board adopt Resolution 2017- 017 authorizing destruction of these records.

3) **Letter to State Legislators regarding House Bill 1620**

The enclosed bill, HB 1620 was introduced into the Pennsylvania House of Representatives in July, 2017. In August the Pennsylvania Municipal League, along with three other state wide municipal groups, sent correspondence (also enclosed) to the bill's sponsors stating that the legislation would:

“undermine local management of the public rights-of-way, harm public safety, remove the public from the wireless facility approval process, strip municipalities of their basic legal protections, and violate federal wireless siting law.”

At the urging of Board member Luck, the Manager has drafted a letter to be sent to Patton Township's state Representatives and Senator regarding our opposition to the bill.

It is recommended that the Board approve the letter regarding HB 1620. A draft letter will be provided prior to the meeting.

4) **Minimum Municipal Obligation (MMO) for Pension Plans**

Act 205 requires that the Board receive an initial certification of the municipality's minimum [financial] obligation (MMO) to its employee pension plans no later than September 30, 2017 for the 2018 budget year. A copy of the Finance Director's report on the contribution calculations is enclosed.

No Board action is required

Mr. Downsborough moved to approved to the Consent Agenda. Seconded by Mr. Luck, the motion passed 5-0.

9. **MANAGER'S REPORT**

a. **County LFT Grant**

Mr. Erickson stated that the County LFT Grant application period is open and will resubmit the Julian Pike guiderail that needs to be addressed.

b. **Re-lamping Meeting Room Project** (bid notice enclosed)

Mr. Erickson stated that requesting bids for re-lamping of the Meeting Room and will have bids for the October meeting.

c. **AAUW Request to Sponsor C-NET Broadcast of Panel Discussion on Cyber Charter Schools in PA**

Mr. Erickson stated that AAUW request the Township to sponsor C-NET Broadcast Panel Discussion on Cyber Charter Schools in PA.

Mr. Treviño asked if we are the only Township they asked for sponsorship.

Mr. Downsborough asked for an estimate of cost. Mr. Erickson stated that it should be under \$200.

The Board agreed to sponsor the broadcast and requested that C-NET include a disclaimer in the credits stating "the opinions expressed are not those of the Board or Staff."

10. **COMMITTEE REPORTS**

a. **Human Resources**

Mr. Treviño stated that the following items were discussed:

- Reimbursement for Acceptable Physical Activities
- Employee Relations Committee 2017 Budget
- Fire Equipment Technician Job Description

b. **Public Services and Transportation and Land Use**

Mr. Luck stated that both talked about the Act 537 Plan Special Study and the potential expansion of Beneficial Reuse. He stated that it will be coming back to the General Forum for discussion.

c. **Public Safety**

Mr. Wise stated that Public Safety approved the Volunteer Stipend Increase in 2018. He stated that they discussed the response from Centre County relating to Hazmat Services.

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT TO EXECUTIVE SESSION**

The Board adjourned to Executive Session at 8:07PM.

13. **EXECUTIVE SESSION**

The Board, the Township Manager, Township Solicitor and Township Engineer will meet in Executive Session for discussion of matters related to potential litigation. The Board may reconvene the regular meeting after the Executive Session.

14. **RECONVENE REGULAR MEETING**

Ms. Dupuis stated that the Township received an Appeal of a Storm Water Determination against the Township Engineer regarding The Station Project on September 7, 2017. This related to a plan that was approved by the Board on July 19, 2017 and one of the conditions was a review of the storm water planning by the Engineer. It is our recommendation that this appeal is outside of the Board's jurisdiction and once the Board approves the plan its jurisdiction of the plan would be removed and that the matter would go to the Court of Common Pleas under the Municipality Planning Code. She stated that it is our recommendation to notify the Appellant and that there is no further action needed by the Board.

Mr. Luck moved to approve moving forward by notifying the Appellant as recommended by the Solicitor. Seconded by Mr. Treviño, the motion passed 5-0.

12. **ADJOURNMENT**

Mr. Treviño moved to adjourn the September 13, 2017 Board of Supervisors meeting. Seconded by Mr. Luck, the Chair adjourned the meeting at 8:12 PM.

Douglas J. Erickson, Township Secretary