

ATTENDANCE:

BOARD	Elliot Abrams, Chair Jeff Luck, Vice-Chair Daniel Treviño, Supervisor Walt Wise, Supervisor
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director Betsy Dupuis, Solicitor Stephen Casson, Township Engineer Greg Garthe, Planner John Petrick, Chief of Police Susan Wheeler, Public Works Project Manager
ABSENT	George Downsborough, Jr., Supervisor
AUDIENCE	C-NET (3) Chuck Strodoski, YSM Adam Atz, Centre Bike Courtney Dickman, Bellefonte MTB Club Maggie Dickman Chris Hurley, RAC Cindy Solic, RAC Jessica Buckland, Resident

1. **CALL TO ORDER**

The February 22, 2017 Board of Supervisors meeting was called to order at 7:02PM by Elliot Abrams, Chair.

2. **APPROVAL OF MEETING MINUTES**

Mr. Luck moved to approve the February 8, 2017 meeting minutes. Seconded by Mr. Treviño, the motion passed 4-0.

3. **PUBLIC COMMENTS**

4. **PUBLIC SAFETY**

a. **Annual Report**

Chief Petrick gave a brief overview of the Annual Report for 2016.

b. **Police Update**

Chief Petrick stated that the January 2017 Public Safety Report was included with the agenda materials. He stated that the department personnel were undergoing annual training.

5. **PUBLIC WORKS**

a. **Project Update: Valley Vista Drive Intersection Improvements**

Mr. Casson provided the Board information on the proposed project to add left turn lanes to four intersections.

He stated that an Open House is tentatively scheduled for Thursday, March 2nd at the Faith Baptist Church from 5 to 7 pm, to provide information to the public on the project. Notices were mailed out to residents in the project area.

Mr. Erickson suggested we may have to wait until 2018 to start this project due to the need to get easements and rights-of-way.

b. **Bernel Road Park Master Plan Adoption**

From the January 25th Board Agenda

In 2015, the Recreation Advisory Committee (RAC) indicated that they would like to review and update the Master Plan for Bernel Road Park. The Master Plan was completed in 2007 by YSM Landscape Architects and construction of Phase 1 was completed in 2012. Phase II of the Master Plan included additional parking and playfields.

The RAC felt that with the addition of other fields to the regional inventory, they would like to re-visit the need for playing fields at Bernel Road Park and investigate the potential to satisfy other recreational needs of the Township residents at this location.

The Township again engaged YSM to update the Master Plan for Phase 2 of the park. *End of Board Agenda Materials*

The agenda materials included the updated Master Plan for Bernel Road Park, a proposed phasing plan and cost estimates.

The RAC recommends that the Board adopt the Master Plan for Bernel Road Park as presented.

Mr. Strodoski gave a brief presentation of the Bernel Road Park Master Plan.

Mr. Treviño asked how we are going to fund the various phases of this project or will that be more appropriate to discuss during the budget meetings.

Mr. Luck stated that he also has questions about the funding but can approve plan now.

Mr. Treviño asked if there are public restrooms at the park now. Mr. Strodoski answered right now there are porta potties but in Phase 5 would like to get something more permanent.

Mr. Luck moved to approve the Bernel Road Park Master Plan. Seconded by Mr. Treviño, the motion passed 4-0.

Ms. Dickman stated that she runs a Youth Bike Club and asked would design and construction donations be open to matching funds.

5. **PUBLIC WORKS (Continued)**

c. **2017/2018 Sodium Chloride (Road Salt) Contract**

The Township participates in a state-wide contract administered by the Department of General Services for deicing salt. The contract runs for one year and requires annual participation approval from each municipality. The program year for this approval begins in August 2017 and ends July 2018. The deadline for submission of the contract is March 15, 2017. A memo from the Public Works Secretary with additional background information is included in the agenda materials.

It is recommended that the Board authorize the Manager to complete the participation agreement for the 2017-2018 Sodium Chloride Contract administered by the Commonwealth of Pennsylvania Department of General Services.

Mr. Luck moved to approve the 2017/2018 Sodium Chloride (Road Salt) Contract. Seconded by Mr. Wise, the motion passed 4-0.

6. **ADMINISTRATION**

a. **Pennsylvania Municipal League (PML) District Meeting**

Mr. Erickson stated that the 2017 Northcentral District meeting is scheduled for 5:00 pm on Tuesday, April 4th at the newly constructed Hyatt Place in downtown State College.

Board members should indicate if the plan to attend. An invitation from PML is included in the agenda materials.

Mr. Treviño and Mr. Wise both stated that they would attend along with Mr. Erickson.

b. **Update to Centre Region Building Safety and Property Maintenance Code**

Mr. Erickson stated that this item was last reviewed in June of 2016.

The Centre Region Codes Agency, our building permitting and inspecting agency, has proposed a set of revisions to the regulations that primarily govern rental housing in the Region. Some sections of the Code apply to owner-occupied dwellings also:

101.2 Scope. [4A] The provisions of this code shall apply to all existing residential and nonresidential *structures* and all existing *premises* and constitute minimum requirements and standards for *premises, structures, equipment and facilities* for light, *ventilation*, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of *owners, owner's authorized agent, operators and occupants*; the *occupancy* of existing *structures and premises*, and for administration, enforcement and penalties.

Exception: Owner-occupied single-family dwellings that do not require a rental housing permit are exempted from all sections of this code except Sections 101,

6. **ADMINISTRATION (Continued)**

b. **Update to Centre Region Building Safety and Property Maintenance Code (Continued)**

102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 302, 303, 304, 306, exterior provisions of 307, 312, 604, and Chapters 2, 9, 10, and 11 of this code.

The Manager and Zoning Officer reviewed the proposed revisions and provided comments/questions, along with a response from the Code Director, that were included in the agenda materials. The current draft of the Code and a summary of amendments to the Code are also included in the agenda materials.

The Board should identify any additional comments to be provided to the agency. Final adoption of the Code by all participating municipalities is expected to occur later this spring.

No action is required of the Board at this time.

7. **MANAGER'S REPORT**

Mr. Erickson stated that bridge beams will be set on Waddle Road Interchange this week.

8. **COMMITTEE REPORTS**

a. **Finance**

Mr. Luck stated that at Finance Committee they discussed the Library Funding Formula. He stated that Halfmoon Township has asked us to smooth the funding using a multi-year basis and he supports this if there is an articulation to true-up if we ever decide to stop doing the smoothing.

Mr. Pegher asked what the time frame is for the smoothing. Mr. Luck answered three years.

b. **Parks Capital**

Mr. Treviño stated that Parks Capital discussed the Whitehall Road Regional Park and the definition of "Regional" discussion. He stated that they discussed Phase II update for the Millbrook Marsh Nature Center and that they will be reaching out to municipalities to contribute funds. He stated that they will be making a presentation at the April meeting.

Mr. Abrams stated that we can listen to proposal but there will be no funding until next budget cycle.

c. **Public Safety**

Mr. Wise stated that Public Safety stated that the 2016 Year End Fire Activity Report shows there was 1300 events. He stated that the Bellefonte served notice of not renewing the Bellefonte/COG Code Services Contract.

d. **Executive Committee**

Mr. Abrams stated that a proposal statement was discussed and it is not being put up for passage.

8. **COMMITTEE REPORTS (Continued)**

e. **Spring Creek Watershed Commission**

Mr. Treviño stated that Spring Creek Watershed Commission is applying for a grant and creating a Steering Committee to move ahead with Phase 2 of the Spring Creek Watershed Plan.

9. **OTHER BUSINESS**

There was no other business.

10. **ADJOURNMENT**

Mr. Luck moved to adjourn the February 22, 2017 Board of Supervisors meeting at 8:18PM. Seconded by Mr. Treviño, the Chair adjourned the meeting.

Douglas J. Erickson, Township Secretary