

ATTENDANCE:

BOARD Elliot Abrams, Chair
 Jeff Luck, Vice-Chair
 George Downsborough, Jr., Supervisor
 Josh Troxell, Supervisor
 Walt Wise, Supervisor

STAFF Doug Erickson, Township Manager
 Lawrence Pegher, Finance Director
 John Petrick, Chief of Police
 Stephen Casson, Township Engineer
 Susan Wheeler, Public Works Project Manager
 Betsy Dupuis, Solicitor

AUDIENCE C-NET (3)
 Ann Taylor, RAC
 Chris Hurley, RAC

1. CALL TO ORDER

The April 27, 2016 Patton Township Board of Supervisors meeting held at the Township Municipal Building was called to order at 7:00 PM by Chair Elliot Abrams.

2. APPROVAL OF MINUTES

The draft minutes of the April 13, 2016 meeting will be reviewed at the May 11th meeting.

3. PUBLIC COMMENTS

There were no public comments.

4. PUBLIC WORKS

a. Spring Road Report

Mr. Casson stated that a copy of the Spring 2016 Road Report was included with the agenda materials and provides recommendations for the 2016 road maintenance program. Major items expected to be scheduled include:

STREET	FROM	TO	RATING	LENGTH (ft)	WORK TYPE
Galen Drive	North Atherton Street	Ambleswood Way	77	2,950	Overlay/Drainage
Park Forest Avenue	Norwod Street	N. Oak Lane	77	1,652	Overlay
Woodledge	Cricklewood Drive	Beaumanor Drive	72	1,640	Overlay
Woodledge Circle	Beginning	End	74	900	Overlay
Cricklewood Circle	Beginning	End	74	420	Overlay
Valley Vista	Carnegie Drive	Turn Lane Ambleswood Way	82	974	Overlay
Julian Pike	End of 2015 Overlay	End of bad pavement	72	2,100	Overlay/Drainage

Total Length (ft) 10,636

4. **PUBLIC WORKS (Continued)**

a. **Spring Road Report (Continued)**

Attached to the report is a spreadsheet that includes all road segments in the Township and their numerical condition rating. A lower rating is an indication of a road that is in a better condition.

Mr. Troxell asked if the Valley Vista Turn Lane is the beginning of the turn lane project. Mr. Casson answered yes.

Mr. Downsborough moved to accept the Spring 2016 Road Report and Authorize Bidding for the recommended improvements. Seconded by Mr. Luck, the motion passed 5-0.

b. **Reimbursement Agreements for Waddle Road Utility Relocations**

Mr. Erickson stated that the Township's consultants have been working with PennDOT, the utility providers and the project engineers to finalize the utility relocation work that is required for the Waddle Road Interchange Improvement Project. West Penn Power has been moving the overhead line that spans I-99 from the west side of the bridge to the east side, but they have not yet requested any reimbursement. Work on the bridge foundation is expected to begin soon.

To date the State College Borough Water Authority (SCBWA) and Verizon have completed the required filings for reimbursement of a portion of their relocation costs. These submittals have been reviewed by the Township's consultant engineers, The Markosky Group, and found to be in compliance with our requirements. The amounts noted below are estimates of the work required; the final reimbursement amounts will be based on actual costs.

i. **State College Borough Water Authority**

SCBWA's relocation work includes the installation of approximately 895 LF of 16" water main, 185 LF of 12" water main, and 175 LF of 8" water main, including the water line fittings and valves necessary to make their system functionally complete.

The majority of SCBWA's existing facilities are within public right-of-way. However, State Highway Law includes provisions for cost sharing with municipal or municipal authority utility owners. SCBWA submitted a request for Cost Sharing to the Township, which has been reviewed by Markosky and found to be acceptable.

The total estimated relocation cost for the water line work is \$760,000. This estimated amount includes the physical construction costs, engineering, construction inspection, accounting, and administrative costs. Per the Township's project commitment to PennDOT, the Township is responsible for reimbursing the Utility for 50% of actual relocation costs, currently estimated at \$380,000.

The agenda materials included a more detail description of the work to be completed. A proposed agreement between Patton Township and SCBWA for reimbursement is included with the agenda materials.

The Board took action under the next item.

ii. **Verizon Pennsylvania, LLC (Verizon)**

Verizon's relocation work includes the relocation of approximately 2,712 LF of aerial communication cables, 130 LF of underground cables, main underground vault (x-box), along with the hardware and splicing necessary to make their system functionally complete.

4. **PUBLIC WORKS (Continued)**

b. **Reimbursement Agreements for Waddle Road Utility Relocations (Continued)**

ii. **Verizon Pennsylvania, LLC (Verizon) (Continued)**

Throughout the corridor, Verizon has facilities that are in public right-of-way, private right-of-way, and within public right-of-way with a private interest. Verizon submitted a request for reimbursement to the Township which has been reviewed by Markosky and found to be acceptable.

The total estimated relocation cost for Verizon's communications facilities is \$245,089.71. This estimated amount includes the physical construction costs (including removal), engineering, right-of-way acquisition, and administrative costs. Per the Township's project commitment to PennDOT, the Township is responsible for reimbursing the Utility for 58% of actual relocation costs (currently estimated at \$142,152.03). The reimbursement percentage (58%) was calculated based on Verizon's agreement with PennDOT and is based on the length of existing facilities that are in public right-of-way versus the length that have private rights.

The agenda materials included a more detail description of the work to be completed. A proposed agreement between Patton Township and Verizon for reimbursement is included with the agenda materials.

Mr. Downsborough moved to approve the Reimbursement Agreements for State College Borough Water Authority and Verizon Pennsylvania, LLC (Verizon). Seconded by Mr. Troxell, the motion passed 5-0.

c. **Winter Maintenance of Walkways in Township Parks**

Mr. Erickson stated that in January the Township received two requests to begin plowing/salting walkways in Circleville and Bernel Road Parks. The matter was forwarded to the Township's Recreation Advisory Committee (RAC) for review and a recommendation. The RAC is comprised of 5 resident volunteers who meet monthly with Public Works staff and provide review and advice on park and recreation related matters. The RAC is responsible for updating and maintaining the Township's Park Plan that forecasts needs and improvements to the Township's recreation infrastructure for the next 10 years.

The RAC reviewed the request at their February and March meetings. Included with the agenda materials is information Staff provided to the RAC concerning the current practice of plowing/treating non-road facilities and estimates of the additional time/manpower that would be required for maintaining additional park walkways. Non-road facilities are the lowest priority in the hierarchy of winter maintenance activities and may not be addressed until the day after a snow event.

The RAC provides the following recommendation to the Board:

"The Recreation Advisory Committee does not recommend the plowing of walking paths in Circleville and Bernel Road Parks for the following reasons:

- The plowing of these two parks would then dictate the need to plow all other parks that have walking paths and also the parking lots in order to be fair to all park users.
- The cost and manpower required to plow all parks with walking paths is high.
- Winter park use is encouraged and their use in a winter condition is an appropriate use.
- Inconsistency with the plowing policies of surrounding municipalities.
- There is no demonstrated desire or need by a greater park user population. In the past, the Committee has consistently asked that requests for improvements or changes in parks be

4. **PUBLIC WORKS (Continued)**

c. **Winter Maintenance of Walkways in Township Parks (Continued)**

accompanied by a petition or some other documentation to show that a majority or large number of park users desire/need the improvement.”

Ms. Taylor stated that RAC talked about the pros and cons. She stated that it is a very high cost and potentially have liability. She also noted there are other places to walk in winter.

Mr. Wise stated that he sees these parks as destination parks and that we should at least plow the parking lot.

Mr. Luck stated that he agrees in general with this but if we are going to plow the Circleville bike path then should plow for a connection to Park Forest through Little Lion Drive.

Mr. Luck stated that he is for just plowing part of the parking lots at Circleville and Bernel.

Ms. Wheeler stated that even though parking spots are not plowed people are still parking in the parking lot.

Mr. Erickson stated that staff will look at the parking lots and bring this item back on a future agenda.

Mr. Downsborough asked about the possibility of a multiuse along Valley Vista Drive and would that be plowed. Mr. Erickson answered yes.

Mr. Luck stated that if other municipalities start plowing their bike paths that we will be prepared to plow.

Mr. Erickson stated that the bike paths will not be a high priority during plowing.

Mr. Erickson stated that he would put something in the newsletter and maybe do a survey monkey about the desire of having the park paths plowed.

5. **ADMINISTRATION**

a. **2015 Financial Statement**

Mr. Pegher stated that the Township's appointed auditors have completed their audit and review of the Township's financial activities for 2015.

The report and accompanying letter from the auditors were included in the agenda materials.

b. **Budget Guidance for COG Finance Committee**

Mr. Downsborough, asked the Board members for input on the COG Budget Guideline for the upcoming budget year.

The April 14th Finance Committee agenda included the following:

2017 COG BUDGET PROCESS

During the past three years, the Finance Committee has set a guideline regarding changes in the overall annual COG Budget. In these guidelines the Committee asked COG staff to keep the overall increase in municipal contributions to the COG to 3 percent or less.

By way of background the **2016** guideline approved by the General Forum during its March 23, 2015 meeting read as follows:

5. **ADMINISTRATION (Continued)**

b. **Budget Guidance for COG Finance Committee (Continued)**

“That the General Forum, as recommended by the Finance Committee, endorse a guideline for the Centre Region COG that the increase in municipal contributions for the 2016 calendar year should be 3% or less from the 2015 approved COG Budget; and, further that any program budget which exceeds that goal will be brought before the Finance Committee for justification and review.”

The Executive Director recommends that a guideline, if desired by the Committee, be applied to the combined total COG Budget and not to each of the 25 separate funds that make up the COG budget. The Committee should decide whether to recommend budget guidelines to the General Forum. The April 14th Finance Committee agenda is included with the digital version of this agenda. A “COG 1st Quarter Financial Update” handout of a power point presentation was also included with the agenda materials.

The Board discussed, with input from the Director of Finance and Administration, various ways of capping the budget increases for COG. Mr. Downsborough relayed that the Finance Committee requested the Executive Director work with his staff to develop some capping proposals also.

6. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. **Public Works**

1) **Road Acceptance: portion of Woodledge Drive and Dean’s Way; Village at Penn State Phase 12**

The developer of the Village at Penn State has completed work on the streets within Phase 12. The required deeds of dedication and maintenance bond have been provided. The Board should consider adoption of a resolution (included with agenda materials) accepting a portion of Woodledge Drive and Dean’s Way.

It is recommended that the Board approve Resolution 2016 -007 accepting the roadways noted above and further described in the deeds of dedication.

2) **Temporary Traffic Regulations for Dean’s Way and a portion of Woodledge Drive**

It is recommended that the Board consider action to approve the following Temporary Traffic Regulations for the following:

Name of Street	Speed Limit (mph)	Location
Dean’s Way	25	Entire Length
Woodledge Drive	25	Entire Length
Stop Sign on:	Direction of Travel	At Intersection of:
Dean’s Way	South	Toftrees Avenue
Woodledge Drive	South	Dean’s Way

It is recommended that the Board approve these Temporary Traffic Regulations.

6. **CONSENT AGENDA (Continued)**

b. **Planning & Zoning**

1) **Minor Amendment to Subdivision Plan; Pantops Emergency Access Route**

The Pantop's Homeowners Association (HOA) has created a new emergency access route from the end of the public road, Pantops Parade, to Meeks Lane. This replaces a prior route that connected to Blackberry Hill Road and then to Meek's Lane. See paragraphs D and E of the included Pantops Amendment document for additional background information.

The Manager, Zoning Officer and Solicitor have been working with the HOA for the last two years to explore alternatives and work through issues. Staff would like to acknowledge the persistence of the President of the HOA, Lee Kump, for seeing this effort through.

Staff recommends approval.

The HOA has requested that the Township approve and execute an Acknowledgement, included with the agenda materials, providing for the replacement emergency access route.

It is recommended the Board approve the Acknowledgement and authorize the Chair to execute same.

Mr. Luck moved to approve the consent agenda. Seconded by Mr. Troxell, the motion passed 5-0.

7. **MANAGER'S REPORT**

a. **Project Update**

Mr. Erickson stated that there will be a rolling slow down on I-99 on Friday with traffic delays.

b. **PennDOT to take traffic counts on Lancashire Lane, Galen Drive & Sylvan Drive**

Mr. Erickson stated that PennDOT will be taking traffic counts on Lancashire Lane, Galen Drive and Sylvan Drive.

c. **Maintenance Code update (documents enclosed – full markup of Code is available with the digital agenda; hardcopy available upon request)**

Mr. Erickson stated that Centre Region Code put out an update on the Maintenance Code.

d. **Alternate Sewage Enforcement Officer**

Mr. Erickson stated that Mr. Houck was only going to fill in during the time our SEO was on maternity leave on a case by case basis and that Board needs to nullify/terminate his appointment..

Mr. Luck moved to nullify/terminate Mr. Houck as an Alternate Sewage Enforcement Officer. Seconded by Mr. Troxell, the motion passed 5-0.

e. **Open Space Task Force**

Mr. Erickson stated that the Open Space Task Force will be holding an Open House on May 3, 2016 highlighting 5 possible properties.

8. COMMITTEE REPORTS

Mr. Downsborough stated that Finance discussed the proposed changes to the format of the Capital Improvement Plan and looking into non-recurring projects.

Mr. Troxell stated that Parks Capital discussed the financial side of ongoing operating costs for a new parks project such as the cost of more labor or an additional parks building.

Mr. Erickson stated that the Emergency Management Council is continuing to work on a Strategic Plans.

Mr. Troxell stated that Spring Creek Watershed Commission had a presentation on climate change.

Mr. Downsborough stated that at Centre County Metropolitan Planning Organization there was a presentation about how a lot of the roads are being added to the federally designated freight system and that I-99 is one of them.

Mr. Wise stated that Centre County Airport Authority discussed that the airport is not ready to take on larger planes due to issues with security.

9. OTHER BUSINESS

Mr. Erickson stated that at the next meeting there will be a discussion on the Bernel Park Phase II.

10. ADJOURNMENT

There being no further business, by Mr. Luck's motion and Mr. Troxell's second, the meeting was adjourned at 8:33 PM.

Douglas J. Erickson, Township Secretary