

ATTENDANCE:

BOARD	Elliot Abrams, Chair Jeff Luck, Vice-Chair George Downsborough, Jr., Supervisor Josh Troxell, Supervisor Walt Wise, Supervisor
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director John Petrick, Chief of Police Stephen Casson, Township Engineer Betsy Dupuis, Solicitor
AUDIENCE	C-NET (3) Steve Augustine, Sheetz, Inc. Bob Franks, Sheetz, Inc. Mark Torretti, Penn Terra Jim May, CRPA Eric Bernier, CATA Kimberly Fragola, CATA

1. CALL TO ORDER

The March 9, 2016 Patton Township Board of Supervisors meeting held at the Township Municipal Building was called to order at 7:00 PM by Chair Elliot Abrams.

2. APPROVAL OF MINUTES

Mr. Troxell moved to approve the minutes of the February 24, 2016 meeting. Seconded by Mr. Wise, the motion passed 5-0.

3. PUBLIC COMMENTS

There was no public comment.

4. PUBLIC WORKS

a. Consultant Services for Valley Vista Drive Left Turn Lane

This agenda item has been deferred.

b. Consultant Services for Reviewing/Amending the Master Plan for Bernel Road Park

Mr. Erickson stated that in 2015, the Recreation Advisory Committee (RAC) indicated that they would like to review and update the Master Plan for Bernel Road Park (included with the agenda materials). The Master Plan was completed in 2008 by YSM Landscape Architects and construction of Phase I was completed in 2012. Phase II of the Master Plan includes additional parking and playfields.

Since the construction of Phase I, Master Plans have been prepared for the Regional Parks as administered by Centre Region Parks and Recreation. Construction of Phase I of Oak Hall Park is complete and monies have been earmarked for construction of Phase I of Whitehall Road Park. The RAC feels that with the addition of these fields to the local inventory, they would like to re-visit the need for fields at Bernel Road Park and investigate the potential to satisfy other recreational needs of the Township residents at this location.

The scope of services proposed by YSM Landscape Architects includes a review of Phase I construction and conducting research and key person interviews in order to evaluate trends and park and recreation facility needs for the remainder of the site. Two conceptual plans will be developed for review and the RAC will provide input for a final plan to be presented to the Board of Supervisors for

4. **PUBLIC WORKS (Continued)**

b. **Consultant Services for Reviewing/Amending the Master Plan for Bernel Road Park (Continued)**

their adoption.

The proposed cost is \$11,200.00. The proposal, with a scope of services and the fee proposal, is included with the agenda materials. The Manager recommends action to approve the Agreement. The 2016 Budget included \$12,500 for this work.

Mr. Luck moved to approve Consultant Service for Reviewing/Amending the Master Plan for Bernel Road Park. Seconded by Mr. Downsborough, the motion passed 5-0.

Mr. Luck asked if the Township requires to have digital copies along with a paper copy as deliverables. Mr. Erickson answered yes.

Mr. Downsborough stated he was pleased to see that the cost was below what was budgeted.

c. **Purchase of Bi-Fuel Pickup**

Mr. Casson stated that he recommends the purchase of a pickup truck for the department as programmed in the 2016 Budget:

2016 Chevrolet Silverado 2500HD bi-fuel (Hondru Chevrolet and Up-fit by	
Hondru Chevrolet of Elizabethtown, PA)	\$41,276.00
Potential Upfit cost savings through AFIG	-\$4,750.00

Total with AFIG \$36,526.00

Through an alternative fuels incentive grant, half of the cost of up-fitting to run on both natural gas and regular gasoline will be reimbursed by the Commonwealth. The agenda materials included a memo from the Director and a price sheet for the truck.

Mr. Luck moved to approve the Purchard of Bi-Fuel Pickup. Seconded by Mr. Downsborough, the motion passed 5-0.

Mr. Troxell asked with the gas prices going down how is it comparable for CNG Fuel. Mr. Erickson stated that for CNG is still lower than regular fuel.

5. **PLANNING & ZONING**

a. **Sheetz at Valley Vista Preliminary/Final Land Development Plan**

Mr. Erickson stated that from the January 11, 2016 Planning Commission agenda:

“Patton Township received a preliminary/final land development plan for construction of a new 7,110 square foot Sheetz store on the corner of Atherton Street and Valley Vista Drive on December 8, 2015. The existing building at this location will be demolished and replaced with a contemporary store. Improvements are generally limited to the interior of the site, and include changes to the parking configuration, the elimination of fuel pumps facing Atherton Street, and provision of some outdoor dining. No changes to the existing driveways to Atherton or Valley Vista are proposed.

Additional landscaping and improvements to the retention basin are proposed along the Valley Vista frontage, along with some additional landscaping along the Atherton frontage and to the rear of the new store.

There were no significant issues with this land development plan noted on staff’s comment letter.” (End of PC agenda material)

5. **PLANNING & ZONING (Continued)**

a. **Sheetz at Valley Vista Preliminary/Final Land Development Plan (Continued)**

The Planning Commission recommends conditional approval with:

1. Completion of all items noted on staff's marked up comment letter.
2. Completion of traffic assessment at the site driveways. (Note: Assessment has been completed, reviewed and approved by PennDOT and Trans Assoc. Assessment found no need for any changes to the site driveways)
3. Installation of sidewalk along Galen Drive.

The agenda materials included a location map, annotated staff comment letter, and the Land Development Plan. The Board should consider action to conditionally approve the plan.

Mr. Torretti stated that what Sheetz is proposing is putting in a new 7,110 sq ft Sheetz facility with 500 sq ft of eating area, an outside eating area and an increase in the number of parking spaces by 14 spaces. He stated that Sheetz will be improving the storm water system and do some additional landscaping.

Mr. Luck stated that the traffic coming from Valley Vista is very poor and asked what is going to be done to help this. Mr. Torretti stated that there will be more area from the entrance from Valley Vista to the first pump since there is 3 pump islands that are being removed.

Mr. Troxell asked how do the Township makes sure the striping at the entrance/exit is maintained. Mr. Augustine answered that Sheetz goes around once a year to evaluate it.

Mr. Troxell stated that it would be helpful if there is an interior flow designated due to blind spots. Mr. Augustine stated that it would be something to look into about putting the pumps at a 45 degree angle but will need to look into this because of the canopy.

Mr. Downsborough asked about striping around the pumps to help with traffic flow. Mr. Augustine stated that it is something that can be looked into.

Mr. Luck moved to conditionally approve the Sheetz at Valley Vista Preliminary/Final Land Development Plan as recommended by the Planning Commission. Seconded by Mr. Wise, the motion passed 5-0.

6. **ADMINISTRATION**

a. **Centre Area Transportation Authority (CATA) Local Share Contribution**

Ms. Fragola stated that at the April meeting of the Centre Region Council of Governments (COG) General Forum the proposed 2016/2017 CATA Local Share Contributions were received and referred it to the participating municipalities for review and comment. Municipal comments are requested for consideration by the COG Finance Committee. Final adoption of the CATA budget is scheduled for the June Board meeting.

For this budget cycle, CATA has produced a separate document titled "Local Match Shares FY 2016/17 Budget Support Document" focused on the calculation and allocation of the local shares for the operating and capital aspects of the CATA operation. This document is included with the agenda materials.

The following tables showing municipal contributions for the Centre Area Transportation Authority were presented at the February Council of Governments General Forum meeting.

6. ADMINISTRATION (Continued)

a. Centre Area Transportation Authority (CATA) Local Share Contribution (Continued)

The proposed local shares for the 2016/2017 Operating Budget:

OPERATING LOCAL MATCH	2014/15 Actual	% of	2015/16 Actual	% of	2016/17 Propose	% of	Percentage Change*
State College	\$	17.61	\$	18.86	\$	18.86	4.00%
Ferguson Township	\$	17.99	\$	17.93	\$	17.93	4.00%
Patton Township	\$	14.74	\$	13.97	\$	13.97	4.00%
College Township	\$	12.75	\$	11.81	\$	11.81	4.00%
Harris Township	\$	4.30	\$	4.03	\$	4.03	4.00%
Spring Township	\$	3.48	\$	3.93	\$	3.93	4.00%
Bellefonte Borough	\$	2.91	\$	3.28	\$	3.28	4.00%
Halfmoon Township	\$ 5,734	1.11	\$ 5,336	1.00	\$ 5,550	1.00	4.00%
Benner Township	\$ 3,662	0.71	\$ 4,253	0.80	\$ 4,423	0.80	4.00%
Penn State University	\$	24.39	\$	24.39	\$	24.39	4.00%
Total	\$	100.00	\$	100.00	\$	100.00	4.00%

* Reflects percentage change between 2016/17 and

The proposed local shares for the 2016/2017 Capital Budget:

CAPITAL LOCAL MATCH	2014/15 Actual	% of	2015/16 Actual	% of	2016/17 Propose	% of	Percentage Change*
State College	\$	17.61	\$	18.86	\$	18.86	20.00%
Ferguson Township	\$	17.99	\$	17.93	\$	17.93	20.00%
Patton Township	\$	14.74	\$	13.96	\$	13.97	20.00%
College Township	\$	12.75	\$	11.81	\$	11.81	20.00%
Harris Township	\$ 4,304	4.30	\$ 5,037	4.03	\$ 6,044	4.03	20.00%
Spring Township	\$ 3,484	3.48	\$ 4,913	3.93	\$ 5,896	3.93	20.00%
Bellefonte Borough	\$ 2,907	2.91	\$ 4,098	3.28	\$ 4,917	3.28	19.99%
Halfmoon Township	\$ 1,112	1.11	\$ 1,256	1.00	\$ 1,507	1.00	20.02%
Benner Township	\$ 710	0.71	\$ 1,001	0.80	\$ 1,201	0.80	20.01%
Penn State University	\$	24.39	\$	24.39	\$	24.39	20.00%
Total	\$	100.00	\$	100.00	\$	100.00	20.00%

* Reflects percentage change between 2016/17 and

6. ADMINISTRATION (Continued)

a. Centre Area Transportation Authority (CATA) Local Share Contribution (Continued)

Total local contributions:

2016/17 Proposed Local Match	Operating	Capital	Total
State College	\$	\$	\$
Ferguson Township	\$	\$	\$
Patton Township	\$	\$	\$
College Township	\$	\$	\$
Harris Township	\$	\$ 6,044	\$
Spring Township	\$	\$ 5,896	\$
Bellefonte Borough	\$	\$ 4,917	\$
Halfmoon Township	\$ 5,550	\$ 1,507	\$ 7,057
Benner Township	\$ 4,423	\$ 1,201	\$ 5,624
Penn State	\$	\$	\$
Total	\$	\$	\$

Mr. Downs brough stated that the Finance Committee thought that the more compelling thing do is a 4% increase this year, 4.7% next year, and then 5% the third year.

Mr. Luck stated that maybe we should look at adding capital costs into the cost of the routes that the buses are driving. Ms. Fragola stated that CATA could look into this.

Mr. Erickson asked what our current per cent match is compared to the 15% goal. Ms. Fragola answered 9.5%.

7. CONSENT AGENDA

Mr. Erickson stated that the items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Public Works

1) **Line Painting Contract**

Ferguson Township has solicited and received bids for the cooperative line-painting program. The Township Engineer’s recommendation and the bid tab for all the participating municipalities was included with the agenda materials.

It is recommended that the Board accept the bid price of \$14,849.23 for the Patton Township share of the project and agree to the joint contract with Alpha Space Control of Chambersburg, PA for line painting through Ferguson Township.

2) **Hazard Mitigation Plan Adoption**

The Centre County 2015 Hazard Mitigation Plan, developed by the County Office of Emergency Services and the County Office of Planning and Community Development, has been reviewed and accepted by the Pennsylvania Emergency Management Agency (PEMA).

7. **CONSENT AGENDA (Continued)**

a. **Public Works (Continued)**

2) **Hazard Mitigation Plan Adoption (Continued)**

The Plan is a requirement of federal regulations and must be adopted by each municipality in the County. Failure to adopt would make us ineligible for state or federal disaster funding.

A digital copy of the proposed Plan can be accessed [here](#). A copy of the required resolution was included in the agenda packet.

It is recommended that the Board approve a resolution adopting the Centre County 2015 Hazard Mitigation Plan as our official hazard mitigation plan.

b. **Administration**

1) **February 2016 Voucher Report**

A copy of the February 2016 Voucher Report was enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

It is recommended that the Board approve the January 2016 Voucher Report.

Mr. Luck moved to approve the Consent Agenda. Seconded by Mr. Downsborough, the motion passed 5-0.

8. **MANAGER'S REPORT**

a. **PA Municipal League Northcentral District Meeting, April 19, 5 pm, Lock Haven**

Mr. Erickson stated that there will be a PA Municipal League Northcentral District Meeting will be held on April 19 in Lock Haven if anyone is interested in attending to let him know so he can get them registered.

b. **Open Space Task Force Update**

Mr. Erickson stated that Open Space Task Force went on a tour of properties last Wednesday and are working on re-ranking the properties.

c. **Energy Efficiency Action Items Annual Update**

Mr. Erickson stated that Energy Efficiency Action Updates for 2015 was included with the agenda materials.

9. **COMMITTEE REPORTS**

Mr. Downsborough stated that Human Resources stated that Mr. May was present to discuss the COG Priorities. He stated that the Schlow Library Job Description Revision was discussed and that a survey was sent out for the CRPR Director Recruitment. He stated that there is a proposal for GIS Services for CRPA and that currently the contract is through Penn State.

Mr. Luck stated that he is concerned about the vision of COG versus the vision of the Municipalities for the CRPR Director Recruitment.

Mr. Troxell stated he was thinking of something along similar lines.

Mr. Downsborough stated that Municipal Managers are part of this but Elected Officials are not.

9. COMMITTEE REPORTS (Continued)

Mr. Luck asked if Managers are part of the job description of the CRPA Director Recruitment. Mr. Erickson answered that he responded to a survey but did not look over the job description.

Mr. Luck stated that Public Services had a long discussion about a policy allowing e-bikes on municipal trails and COG priorities.

Mr. Luck stated that Transportation and Land Use had a discussion about inviting Mr. Squire to discuss issues with the single point of contact process and update for economic development prospects. He stated that they discussed the Comprehensive Plan Implementation Program (CHIP) for 2017.

10. OTHER BUSINESS

There were no other business.

11. ADJOURNMENT

There being no further business, by Mr. Troxell's motion and Mr. Wise's second, the meeting was adjourned at 7:47PM.

Douglas J. Erickson, Township Secretary