

ATTENDANCE:

BOARD	Elliot Abrams, Chair Bryce Boyer, Vice-Chair George Downsborough, Jr., Supervisor Jeff Luck, Supervisor Walt Wise, Supervisor
STAFF	Doug Erickson, Township Manager Brent Brubaker, Township Engineer Kim Wyatt, Finance Director John Petrick, Chief of Police Betsy Dupuis, Solicitor Eric Vorwald, Centre Regional Planning Agency
AUDIENCE	C-NET (3) Scott Miller, Resident Bill Newton, Resident James Voigt, Resident Anthony Grillo, Resident Chad Stafford, Penn Terra Engineering Dave Palmer, S&A Homes William and Sandra Lyle, Residents Toni Fetterman, Resident Lynne Verity, Boalsburg Resident Bob Poole, S&A Homes

1. CALL TO ORDER

The June 11, 2014 Patton Township Board of Supervisors meeting held at the Township Municipal Building was called to order at 7:00 PM by Chair Elliot Abrams.

2. APPROVAL OF MINUTES

Mr. Luck moved to approve the May 28, 2014 meeting minutes. Seconded by Mr. Boyer, the motion passed 5-0.

3. PUBLIC COMMENTS

There were no public comments.

4. PUBLIC HEARING: Proposed Changes to Regulations for Fire Hydrants on Cul-de-sacs

Mr. Erickson noted that the following was from the Planning Commission Agenda of April 7, 2014:

Over the past three months the Planning Commission has participated in discussions concerning the reduction of the maximum spacing between fire hydrants on cul-de-sacs from 1000 feet to 400 feet as requested by the Board of Supervisors. Mr. Steve Bair, CRCOG Fire Director presented a report at the March 10, 2014, Regular Meeting of the Planning Commission. Mr. Bair's report provided further insight into the fire-fighting procedures on cul-de-sacs as well as technical requirements for water pressure and flow requirements to properly fight fires of varying sizes of structures.

Mr. Bair emphasized that once water supply lines are laid in the roadway they effectively close the road. This then creates the following compounding issues:

- Firefighters must walk in full gear large distances carrying tools and equipment.
- Inability to get aerial apparatus to the building.

4. **PUBLIC HEARING: Proposed Changes to Regulations for Fire Hydrants on Cul-de-sacs (CONTINUED)**

- Inability to expand lines beyond those of a single engine.

Mr. Bair concluded that reducing the spacing on cul-de-sacs to 400 feet provides a reasonable remedy to the issues above.

The Planning Commission recommends reducing the spacing to 400 foot as recommended by Mr. Bair.

The elements of the regulations originally proposed by the Planning Commission in January also include:

- development plan review guidelines for determining the specific location of hydrants,
- a provision for indicating when there are multiple hydrants located along a cul-de-sac which is the last hydrant, and
- equal treatment of temporary and permanent cul-de-sacs.

As proposed by S & A Homes, the Board has modified the regulations such that the reduced hydrant spacing requirements apply only to temporary cul-de-sacs that have been in place for three years.

The agenda materials also included:

- A one-page summary of the proposed regulations
- An email and cut-sheet regarding marking the last hydrant on cul-de-sac.
- A “mark up” of the existing regulations showing the proposed changes
- A letter from S & A Homes regarding the treatment of temporary cul-de-sacs
- Review letter from Centre County
- A response from the Centre Regional Planning Agency, noting that no regional review of this issue is warranted, is included with the updated agenda materials.

a. **Public Hearing**

The Board convened the Public Hearing for proposed changes to Spacing, Location and Marking for Fire Hydrants on Cul-De-Sacs at 7:07 PM.

Mr. Luck moved to close the Spacing, Location and Marking for Fire Hydrants on Cul-De-Sacs Public Hearing at 7:08 PM. Seconded by Mr. Boyer, the motion passed 5-0.

b. **Action Consideration**

After the Public Hearing was closed, the Board considered action on the proposed changes to Spacing, Location and Marking for Fire Hydrants on Cul-De-Sacs. The proposed Ordinance 2014-559 (Attachment Item 4b) was included with the agenda materials.

Mr. Boyer moved to approve Ordinance 2014-559 Spacing, Location and Marking for Fire Hydrants on Cul-De-Sacs. Seconded by Mr. Wise, the motion passed 5-0.

5. PUBLIC HEARING: Toftrees Planned Community Master Plan

Mr. Erickson noted that the following was from the Planning Commission Agenda of April 7, 2014:

In 2007, the Planning Commission and Board of Supervisors approved a Master Plan Amendment for Tracts 1A, 1B and 2B of the Toftrees Planned Community. Staff informally refers to this plan as “Toftrees East” because it only included amendments for the lands east of Waddle Road. The western portion of the Toftrees Planned Community, informally referred to as “Toftrees West” however, was not amended at that time and remains in the same configuration, unit densities and land uses of the 1987 Toftrees Master Plan Amendment.

Over the past 5 years the developer has completed his vision of development for Toftrees West. During this time the developer has met with Township Staff to provide updates and to discuss ordinance requirements of the PC District. The plan has recently been completed and has been submitted for formal review. As you will notice the plan emphasizes Toftrees West. This plan includes minor changes to Tracts 1A and 1B that were previously approved in 2007 as part of the Toftrees East Master Plan. These changes primarily impact unit types and roadway layouts. The developer seeks approval of this plan which will join all prior amendments and fully replace the 1987 Master Plan.

Some of the main highlights of the plan submission include: a town center, a future roadway connection to Curve Hill Road, completion of the rail-trail connection through the entire Toftrees tract and the general layout of land uses and densities for total unit count of 4,690 dwelling units. The breakdown of the total usage is summarized as follows:

	Acreage	% of Gross Acreage	Unit/Sq. Ft.
Gross Site Acreage	1,237		
Residential Acreage NET	641.4	51.9%	
Total Number of Units (DU)			4,690
Units @ 2.01 to 5 DU/Ac			957
Units @ 5.01-9 DU/Ac			1,122
Units @ 9.01-15 DU/Ac			2,611
Non-Residential Development	132.86	10.7%	
Open Space	371.1 acres	30%	

A Transportation Impact Study has been conducted by Patton Township in conjunction with the Waddle Road Interchange Project and has arrived at improvements necessary to accommodate growth from the Toftrees Planned Community in accordance with Centre County long range growth projections. Patton Township continues to move forward with the Waddle Road Project such that the newly designed interchange at Waddle Road will be able to accommodate future growth from the Toftrees Planned Community.

Included with this evening’s agenda packet are the following items:

- Location Map
- 11” x 17” version of the plan
- Annotated Staff review letter

5. **PUBLIC HEARING: Toftrees Planned Community Master Plan (CONTINUED)**

Staff has reviewed this plan and prepared a comment letter. After reviewing the developer's responses to the comments and marking up the original comment letter, staff makes the following recommendation:

Recommendation:

1. Approval of the plan with the following conditions:

a. Completion of all items noted on staff's marked up comment letter.

The Planning Commission recommendation and any comments will be forwarded to the Board of Supervisors for their consideration during the April 23, 2014 meeting.

The Planning Commission took action to recommend conditional approval of the Plan at their April 7, 2014 meeting.

The review process for a Planned Community Master Plan is somewhat different from land development plans or subdivision plans. The Township's zoning regulations require the Board to hold a duly advertised public hearing prior to make a final decision on the Master Plan.

Comments from the Centre Regional Planning Commission, and the Manager's response, were included with the agenda materials.

Mr. Poole stated that Toftrees consist of about 1250 acres and the proposal is to provide various types of housing on the west side.

a. **Public Hearing**

The Board convened the Toftrees Planned Community Master Plan Public Hearing at 7:14 PM.

Mr. Miller asked if there will be some more room in between homes because the homes on President Drive are really close together. Mr. Erickson stated that those homes are 8 feet apart and that there will be a mix of homes that will probably be 10 to 15 feet apart.

Mr. Miller stated that with the Penn State Mobile Home Park closing he would like to see more single family homes. Mr. Erickson stated that there is a minimum number of single family homes that has to be built in Toftrees overall.

Mr. Downsborough asked if there are any circumstances in which the Township would like to look into distributing cut thru traffic across more corridors. Mr. Erickson answered that most of the prior cut thru traffic was going to Bellefonte and with I99 that has been reduced. He stated that the Township can look into this again.

Mr. Wise stated he feels it will reduce the traffic on Bernel Road. Mr. Erickson stated that can look into this issue.

Mr. Abrams suggested looking into putting another road in there.

Mr. Downsborough asked Mr. Poole if the Township asked if an entrance to the North would it effect the Master Plan. Mr. Stafford stated that there is connector road in the development and it would not be a major impact but it would affect the density of the development.

5. **PUBLIC HEARING: Toftrees Planned Community Master Plan (CONTINUED)**

Mr. Grillo stated that traffic on Toftrees has increased in which the Grove is the biggest contributor to this. He stated that he did not realize that there was so many buildings in the Grove and that the walls are 20 feet tall and wanted to know who is responsible if one of the walls fall down. Mr. Erickson stated that the Township has no liability if the wall falls down.

Mr. Grillo stated that a lot of retirees and others are drawn to the area and that the clear cutting of the area is not attractive.

Mr. Luck stated that under state law that the Township cannot prevent the clear cutting of a development and there is nothing the Township can do because the state law triumphs the Township with the regulations.

Mr. Grillo asked what efforts have been made with State Legislators to make a change to clear cutting. Mr. Luck answered that he has discussed this matter with our State Legislator.

Mr. Abrams suggested sending a letter to the State Legislation about the clear cutting.

Mr. Luck moved to close the Toftrees Planned Community Master Plan Public Hearing at 7:46 PM. Seconded by Mr. Downsborough, the motion passed 5-0.

b. **Action Consideration**

After the Public Hearing is closed, the Board should consider action on the proposed Toftrees Planned Community Master Plan or identify revisions or further information needed before further consideration. Substantive revisions will require re-advertisement and a new Public Hearing.

Mr. Luck moved to approve the Toftrees Planned Community Master Plan with the condition of there being a connection to the north. Seconded by Mr. Boyer, the motion passed 5-0.

6. **PUBLIC SAFETY**

a. **Police Update**

Chief Petrick stated that a copy of the May 2014 Public Safety Report was enclosed with the agenda. He stated that the department participated in Fire Arms Training, FBI Training at Spring Township and a Park Forest Middle School Evacuation Drill. He stated that there were 80 traffic citations given out in the month of May as part of the Aggressive Driving Campaign.

7. **PUBLIC WORKS**

a. **Project Update**

Mr. Erickson stated that the Township entered in an agreement with the Homestead Farms Neighborhood Improvement District about 3 years ago to take over those roads and that the Township is doing widening, curb replacement, and overlay on East Shadow Lane.

Mr. Erickson stated that Open Space Stewardship Committee toured the Haugh Farm Open Space to see the forest activities.

Mr. Erickson stated that the Township has been having email problems for the past couple of days and if anyone has tried to contact the Township and have not gotten a response that is why, so please call the Township office for assistance.

7. **PUBLIC WORKS (CONTINUED)**

b. **West Clearview Avenue Traffic Condition Review**

Mr. Erickson stated that at the request of a West Clearview Avenue resident the Board directed staff to compile information on traffic conditions and provide background information on potential mitigation strategies. This is intended to be an introductory discussion with additional information to follow at future meetings.

1) **Traffic Volume and Speed Studies**

As one of the few connecting streets between Waddle Road and North Atherton Street, the Township periodically collects traffic data on West Clearview Avenue. The Township staff deploys automated traffic counters that use pneumatic tubes to collect traffic volume and speed data. The information is typically reported out for each direction of travel in 15 minutes increments and 5 mph band widths (i.e. all vehicles traveling between 26 and 30 miles an hour are counted together). Samples of the information reported by the counters was included with the agenda materials.

2) **Traffic Control at West Clearview and Woodycrest Street**

The following information was included with the agenda materials:

- Summary of conditions required to install multi-way stop signs
- White paper/literature review of findings on the use of stop signs for speed control

3) **Traffic Calming process**

At the urging of residents along Cricklewood Drive in Toftrees the Township developed a process for initiating neighborhood traffic calming studies. This process grew out of an ad-hoc stakeholder group brought together in 2000 to learn about the then-new concepts of traffic calming. The adopted process was included with the agenda materials.

Further information about traffic calming can be found in PennDOT's "[Traffic Calming Handbook \(Pub 383\)](#)" available through [their website](#).

The electronic version of this agenda also included the study compiled for Cricklewood Drive.

Mr. Brubaker stated that this exercise was to compare 2000 to 2014 to see where traffic volumes have changed in the last 14 years. He stated back in March of 2000 there was about 4,200 vehicles on West Clearview Avenue in which in the last 3 years there was 2,500-2,700 vehicles in which he contributes that decline to the Colonnade Boulevard construction.

Mr. Miller stated that he has seen an increase of traffic with the Sheetz and many trucks use West Clearview Avenue as a cut thru road. He stated that if the Sheetz on Valley Vista closes down for construction that will be even more traffic on West Clearview Avenue because people will be going to the nearest Sheetz.

Mr. Luck stated that based on the data it would be hard for the Board to make the warrant to do a stop sign but there is a process to traffic calming that he wouldn't be opposed to going through.

Mr. Brubaker stated that stop sign should not be used for speed control per PennDOT's Traffic Calming Handbook. He stated in the last five years there has only been one accident at this intersection.

Mr. Miller suggested putting a "No Thru Traffic" sign up.

7. **PUBLIC WORKS (CONTINUED)**

b. **West Clearview Avenue Traffic Condition Review (CONTINUED)**

Mr. Downsborough stated he is in favor of going ahead with the Traffic Calming process

Mr. Luck suggested looking into a cross walk for pedestrians at the intersection.

c. **School Drive; Offer to Dedicate**

Mr. Erickson stated that School Drive lies between Park Forest Elementary School and Park Forest Middle School and connects Douglas Drive and Amblerwood Way. (Park Forest Pool is also accessed from School Drive.) This private roadway was constructed by the School District in the 1960s or '70s. Patton Township has provided winter weather maintenance (plowing and salting) for at least 31 years at no cost to the School District. The Township does no other maintenance on the road and cannot enforce traffic regulations (i.e. No Parking) either.

The Public Works Director has been working with the State College Area School District's Director of Physical Plant on a potential project to upgrade School Drive and turn it over to the Township. The District would reimburse the Township for all costs related to the upgrade which is anticipated to include:

- Replacement of asphalt curbing with concrete extruded curbing
- Patching and base repair where needed.
- Drainage improvements
- Asphalt overlay (1.5")
- New signage

Portions of this work would be rolled into the Township's annual overlay contract and portions would be completed by the Road Crew. The total cost of the upgrade work is estimated to be approximately \$170,000.

As a Township road, the Township would receive approximately \$1,600 per year more in liquid fuels funding from the state.

A location map was included with the agenda materials.

The Board should consider action to conditionally accept School Drive as a Township Road, with final acceptance dependent on completion of all upgrades and delivery of a deed to the Township.

Mr. Luck moved to accept School Drive as a Township Road. Seconded by Mr. Downsborough, the motion passed 5-0.

d. **Circleville Bikeway Project; Supplement #3 to Engineering Agreement**

Mr. Erickson stated that to achieve adequate sight distance for a bicycle crossing of Scotia Road, the sharp hill (vertical curve) on Scotia Road just south of Circleville Road would need to be re-graded and flattened. The Township's consulting engineer proposes to evaluate this option as well as two alternative Phase 2 routes for the bikeway for a not-to-exceed cost proposal of \$7,760.00. A letter with the scope and pricing for the supplement is included with the updated agenda materials.

Mr. Luck moved to approve the Circleville Bikeway Project; Supplement #3 to Engineering Agreement. Seconded by Mr. Boyer, the motion passed 5-0.

8. **PLANNING AND ZONING**

a. **Planning Commission Report**

Mr. Hermann stated that all items on the Planning Commission Agenda are on the Consent Agenda tonight. He stated the conditional uses in the R-1 district was discussed at the Planning Commission Work Session.

b. **Land Development Plan; Highwoods (Apartments) at Toftrees Tract F**

Withdrawn from the agenda.

9. **ADMINISTRATION**

a. **Financial Trend Monitoring**

Ms. Wyatt stated that the Financial Trends Monitoring System is a look at indicators of the financial stability and sustainability for the delivery of Township services to our residents and businesses.

The 2003 to 2013 Financial Trends Monitoring System Report was included with the agenda materials.

Ms. Wyatt stated that no trends brought up an alert and one issue was that the population estimate went down probably due to the mobile home park closing and the Grove was not opened yet. She stated that the assessed value grew 2%, revenues in general are staying consistent and that the revenue mix is good with the tax base growing in both real estate and earned income tax. She stated that per capita expenditures are tracking closely to revenues and there is some concern in expenditures with the increased cost of benefits and increase of health insurance costs. She stated that there is a new chart that was included for the pension benefits. She stated that the fund balance is fine and the debt is manageable. She stated as far as these measurements go the Township is in good shape. Ms. Wyatt stated she would be starting on the Capital Improvement Plan soon.

b. **ABC Committee**

Mr. Abrams stated that Richard Koch is interested in the Recreational Advisory Committee.

Mr. Luck moved to appoint Richard Koch to the Recreational Advisory Committee. Seconded by Mr. Boyer, the motion passed 5-0.

c. **Pennsylvania Municipal League Conference Resolutions**

For the League's upcoming annual conference these five Resolutions have been submitted for consideration:

Resolution 1 - Adoption of National League of Cities' 2014 Legislative Priorities

Resolution 2 - PML State Legislative Priorities

Resolution 3 - High-Quality Pre-K for Pennsylvania

Resolution 4 - Full and Fair Funding for Pennsylvania Public Schools

Resolution 5 - Local Government Cooperation in the Form of Shared Municipal Management

9. **ADMINISTRATION (CONTINUED)**

c. **Pennsylvania Municipal League Conference Resolutions (CONTINUED)**

The agenda materials include the full text of the 2014 Resolutions and a description of the League's resolution process. A companion document, "Policy Statement 2013-2014," compiling all the League's current policies and positions is available with the electronic version of the agenda found on the Township website.

The Board should review the proposed Resolutions and provide direction or comments to the Voting Delegate, Mr. Downsborough, and the Alternate, Mr. Luck.

Mr. Downsborough asked the Board to look over each resolution individually and let him know of any objections.

Mr. Boyer stated under Resolution 2 recommends removing pension and post-retirement health care from bargaining and not sure if that is something the Township wants to support it.

Mr. Downsborough stated that he will voice Mr. Boyer's concerns.

Mr. Downsborough stated that Resolution 5 could create a conflict of interest.

Mr. Luck stated that it would cause all sorts of problems and is opposed.

Mr. Downsborough stated he will listen to what is said but will vote against.

10. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda."

a. **Planning and Zoning**

1) **Temporary Use Permit: TNT Fireworks**

American Promotional Events, Inc., doing business as TNT Fireworks, requests a Temporary Use Permit to conduct fireworks sales. TNT wishes to sell legal fireworks from a temporary 20'x40' tent set up in the parking lot in front of Wal-Mart store #1640 at 1665 North Atherton Place (C-2 District). The sales will occur from June 25 to July 6, 2013. The fireworks will be only Pennsylvania legal fireworks.

The agenda packet for this evening includes a location map, a letter requesting a temporary use permit from TNT Fireworks, a site plan for the temporary tent, a flame resistance certificate for the tent, a certificate of liability insurance and a letter from Wal-Mart's Corporate Office authorizing TNT's fireworks sales on its premises.

The proposed location will not affect access or circulation patterns. No additional lighting is proposed.

Recommendation

Permits for similar sales with the same parties have been provided by Patton Township in past years without any problems, thus, staff recommends approval.

10. **CONSENT AGENDA (CONTINUED)**

a. **Planning and Zoning (CONTINUED)**

- 1) **Temporary Use Permit: TNT Fireworks (CONTINUED)**
The recommendation of the Planning Committee from their June 9 meeting will be reported prior to the meeting.

- 2) **Temporary Use Permit: Keystone Fireworks**
The Township has received a request from Keystone Fireworks for a temporary use permit to sell legal fireworks on site of the Penn State Mobile Home property at 1766 N. Atherton Street. The proposed structure consists of a 50' x 30' tent to be installed to the right of the main entrance area. The dates of operation are June 27 through July 5 with hours of operation generally being from 9 am to 9 pm with the exception that on July 3 and July 4 sales will occur until 11 pm. Several temporary banner signs are included as part of the request. Ingress and egress will be by way of the main drive intersecting with North Atherton Street. Keystone Fireworks will utilize a small generator to power lights in the tent and recharge battery powered devices. The site has been used for other temporary uses in the past with no known adverse impacts.

The agenda packet for this evening includes a temporary use application, site map, temporary sign information, ownership permission and a location map.

Recommendation

Staff has reviewed the permit request and recommends its approval.

The recommendation of the Planning Committee from their June 9 meeting will be reported prior to the meeting.

b. **Public Works**

- 1) **2015 Ford F-550 Truck and Brush Bandit 255XP Chipper Purchase Authorization**
The Public Work Department has obtained quotes through the State's cooperative purchasing program to replace one T-tag truck and a brush chipper. The net cost includes a trade-in allowance for the old equipment.

It is recommended that the Board approve the purchase of a 2015 Ford F-550 Truck from Hondru Ford of Manheim, PA, with up-fitting by A&H Equipment of Bridgeville, PA, for a net cost of \$65,269.74; and the purchase of a Brush Bandit 255XP Chipper from Stephenson Equipment, Inc., of Pittston, PA for a net cost of \$39,751.50.

- 2) **Time Extension for Waddle Road Interchange Upgrade Preliminary Engineering Agreement**
The current Agreement for the Preliminary Engineering was approved in March 2013 and has an end date of June 18, 2014. Due to the extended review of the Traffic Impact Study, there is significant preliminary engineering to be completed. Our consultant, Erdman Anthony, has requested a six (6) month time extension on the Agreement as explained in the letter included with the agenda materials.

It is recommended that the Board approve a six (6) month time extension to December 18, 2014 for the Preliminary Engineering Agreement for the Waddle Road Interchange Upgrade.

10. **CONSENT AGENDA (CONTINUED)**

b. **Public Works (CONTINUED)**

3) **Resolution to Modify Draw Down Period for Kish Bank Loan for Waddle Road Interchange Upgrade**

The Finance Director and Solicitor have negotiated a one-year extension, to June 2015, to the draw down schedule for the subject loan to agree with the anticipated project schedule over the next year. There are no further modifications proposed for the terms of the loan and no filing with the state is required for this action.

The proposed Resolution will be included with a supplemental distribution prior to the meeting.

It is recommended that the Board approve Resolution 2014- ____ to establish a revised draw down period for the Kish Bank Loan for Waddle Road Interchange Upgrade

c. **Administration**

1) **Motion to change credit cards from Bank of America to First National Bank**

The Manager, Finance Director and Public Works Director are issued Township credit cards to facilitate on-line purchasing and work-related travel. First National Bank offers a no-fee credit card that provides better management tools for the use of the credit card and allows the Township to earn points on the card which can be redeemed for travel and merchandise, potentially saving the Township money in the long run.

It is recommended that the Board approve a motion, as part of the Consent Agenda approval, to obtain credit cards from First National Bank

2) **2014/2015 Centre Area Transportation Authority (CATA) Budget**

The COG General Forum has referred the 2014/2015 CATA Budget to the participating municipalities for adoption.

The Board should consider action to adopt the 2014/2015 CATA Budget as recommended by the COG General Forum. Copies of the proposed CATA budget were previously distributed to Board members by the COG staff.

To view the CATA budget online go to:

<http://www.catabus.com/AboutCATA/Budget/index.html>

It is recommended that the Board adopt the 2014/2015 Centre Area Transportation Authority Budget with Patton Township contributions of \$75,981 for the operating fund and \$14,738 for the capital fund and approve the enclosed Resolution.

3) **Intermunicipal Agreement Ordinance; COG Code Administration Articles of Agreement**

The COG General Forum has requested municipal approval of a revised Article of Agreement for the Centre Region Code Administration program to allow for the provision of code administration services to non-participating municipalities and other approved service recipients. The Agreement will be approved and executed via an Intermunicipal Agreement Ordinance which has been duly advertised. A copy of the new Joint Articles

10. **CONSENT AGENDA (CONTINUED)**

c. **Administration (CONTINUED)**

3) **Intermunicipal Agreement Ordinance; COG Code Administration Articles of Agreement (CONTINUED)**

of Agreement of the Centre Region Code Administration Agency and the proposed Ordinance are included with the agenda material.

It is recommended that the Board approve Ordinance 2014-558, authorizing the Chair to execute the revised Code Administration Articles of Agreement

4) **Trick or Treat date (Thursday, October 30, 2014)**

Based upon recommendations from the Centre Region Police Chiefs and the Centre Region Parks and Recreation Director, the General Forum designated **Thursday, October 30, 2014** between the hours of 6:00 PM and 8:00 PM as Trick-or-Treat night, with the exception of Halfmoon Township where the hours will be 5:30 PM to 8:30 PM on that same day.

It is recommended that the Board designate Thursday, October 30, 2014 between the hours of 6:00 PM and 8:00 PM as Trick-or-Treat night

5) **May Voucher Report**

A copy of the May 2014 Voucher Report is enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

It is recommended that the Board approve the May 2014 Voucher Report.

Mr. Luck moved to approve the Consent Agenda. Seconded by Mr. Boyer, the motion passed 5-0, including approval of Ordinance 2014-558, Resolution 2014-008 and Resolution 2014-009.

11. **MANAGER'S REPORT**

a. **Development Update**

Mr. Erickson stated that the development update was included with the agenda materials.

b. **North Atherton Street Drainage/Paving project**

Mr. Erickson stated that staff met with PennDOT in which they asked about doing night work from Walmart to Vairo Boulevard. The work would be done in November or December. He stated that Columbia Gas needs to replace their line along the project length also.

c. **EPA letter regarding stormwater program**

Mr. Erickson stated that Mr. Brubaker received a letter from EPA in regards to the stormwater program. He stated that EPA is requesting more details from the reports for 2010 and 2011.

d. **Self-funded Insurance Plans and Coverage of Same-Sex Spouses**

Mr. Erickson stated that the Township has a self-funded medical plan and as such there is a different set of regulations and the plan as of today states that it will provide coverage to a spouse regardless of gender. The Board could opt to only cover opposite sex spouses, but the matter is likely to be litigated in the near future. He stated that he spoke to our legal counsel and it was recommended to just leave it as is.

11. **MANAGER'S REPORT (CONTINUED)**

e. **Special Meeting for Police Hiring List**

Mr. Erickson informed the Board that a Special Meeting for Police Hiring may need to be held at the end of the month.

f. **Economic Summit on July 9, 2014 at Bellefonte**

Mr. Erickson stated that CBICC holding an Economic Summit meeting on July 9, 2014 at the Bellefonte Matchstick Factory. Mr. Abrams and Mr. Downsborough stated that they would both like to attend.

g. **MPO Transportation Improvement Plan- Public Comment Period**

Mr. Erickson stated that the MPO Transportation Improvement Plan is in the Public Comment Period.

12. **COMMITTEE REPORTS**

Mr. Luck stated that at the last COG Parks Capital Meeting there was discussion of the Hess Field financial support and wanted to make sure the Township supported the less expensive driveway route which is the safest route.

Mr. Boyer stated that Public Services met and discussed the North Atherton Street paving project. He stated that Public Safety met today and discussed the Code Service Contract for Bellefonte Borough.

Mr. Downsborough stated that Human Resource approved the Sexual Harassment Policy and that staff started to look at the wage survey. He stated that there was a position at Code that was changed from part time to full time due to the new Code Service Contract for Bellefonte Borough.

13. **OTHER BUSINESS**

Mr. Luck stated he received a thank you card from Ms. Dupuis thanking the Township for the Resolution recognizing her as an asset to the community.

14. **ADJOURNMENT**

There being no further business, by Mr. Wise's motion and Mr. Downsborough's second, the meeting was adjourned at 9:12 PM.

Douglas J. Erickson, Township Secretary